

Halwill Parish Council

Agenda

Annual Parish Council Meeting 2026

To members of Halwill Parish Council You are hereby summoned to attend the Annual Parish Council Meeting of **Halwill Parish Council** which will be held on **Thursday 14 May 2026 at 7:00 pm following the Annual Parish Meeting in Halwill Parish Hall** for the purpose of transacting the following business:

The chair opens the meeting and will now stand down

2026/AGM/1 Election of Chair

In accordance with the Local Government Act 1972 ss 15 (2) and 34 (2) to elect a Chair of the Parish Council for the municipal year 2025/2026

2026/AGM/2 Election of Vice-Chair

In accordance with the Local Government Act 1972 ss 15 (2) and 34 (2) to elect a Vice-Chair of the Parish Council for the municipal year 2025/2026

2026/AGM/3 Governance Review

- Standing Orders
- Financial Regulations
- Scheme of delegation

2026/AGM/4 Parish Council Structure

- To appoint a representative to the parish hall committee
- To consider the membership of the Active Halwill committee
- Any other committees to be formed

2026/AGM/5 Financials

1. Financial report
2. Audit statements in accordance with The Accounts and Audit Regulations 2015
 - a. To approve the Annual Governance Statement for 2025/2026
 - b. To approve the Annual Accounting Statements for 2025/2026
3. To approve or note the bills for payment for May. (Meeting papers, Appendix 1)

Business items

2026/AGM/6 Parish Council Minutes

To confirm Minutes for the April 2026 Parish Council Meeting

2026/AGM/7 Play Area Equipment Replacement – Decision

This Item was carried over from the April Meeting

Background

- Several existing play units are now worn out and require replacement.
- There is limited provision for younger children in the current play area.
- The pre school has requested:
 - A train themed play unit to replace the condemned Jeep unit
 - A tower type unit suitable for younger children.
- Four companies were invited to quote; three responded.
- Only the quote from Outdoor Play People is to be considered.

Outdoor Play people Offer

1. Outdoor Play People Total: £15,500; 50% deposit up front remainder on completion
2. Bespoke unit built to our specifications and colours
3. Unit to be used as their display piece at the Royal Cornwall show then dismantled and erected on the play area.
4. Full details in briefing pack

Key Considerations

- Outdoor Play People offer a bespoke Halwill Junction station theme.
- As this is being built for a display, quality is likely to be high.
- This is a limited time offer.
- This can be partly funded through grants but money will have to be released from reserves. We do have sufficient reserves for this project not to impact planned council business.

Decision Required

Councillors are asked to resolve the following:

1. To agree to purchase the bespoke play train from the Outdoor Play People the colour and signwriting to be delegated to a Councillor.

Halwill Parish Council

2026/AGM/8 Planning

Torrige District Council, the determining authority, has asked for our comments on the following application:

Reference: 1/0276/2026/FUL

Proposal: Erection of 1 no. dwelling and associated works (self build)

Location: Land At Grid Reference 243116 098890, Halwill, Devon

O.S. Map Reference: (E) 243117 (N) 98890

Any application received after this agenda has been published can be discussed but no decisions can be made

2026/AGM/9 Action list

The Action List was circulated prior to the meeting. (See meeting papers)

Updates on ongoing projects.

To note the content of the Action List.

To suggest additional measures to progress matters on the action list

2026/AGM/10 Correspondence

2026/AGM/11 Next meeting

To agree the date of the next meeting.