

# Halwill Parish Council

## Agenda

March 2026

**To members of Halwill Parish Council** You are hereby summoned to attend a Meeting of **Halwill Parish Council** which will be held on 12 March **2025 at 7.30 p.m. at the Baptist Hall** for the purpose of transacting the following business:

### **2025/Mar/1 Apologies**

To receive and accept apologies for absence. Apologies should be made known to the Clerk

### **2025/Mar/2 Declarations of interest and Requests for Dispensations:**

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda - To consider any dispensation requests. Requests should be made to the Clerk prior to the meeting

### **2025/Mar/3 Public question time**

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

### **2025/Mar/4 Clerk's & Councillors' announcements**

To receive any announcements which the Chair, a parish or visiting County or District Councillor or the Clerk may wish to make (for information only)

### **2025/Mar/5 Parish Council Minutes**

To confirm Minutes for the February 2026 Parish Council Meeting

### **2025/Mar/6 Finances**

1. To approve the bills for payment for March. (See meeting papers, Appendix 1)

### **2025/Mar/7 Planning**

Torrige District Council, the determining authority, has asked for our comments on the following applications:

**Reference:** 1/0115/2026/FUL

**Proposal:** Demolition of barns and erection of a new dwelling and detached garage

**Location:** Agricultural Building At Grid Reference 243282 100077, Halwill

**O.S. Map Reference:** ( E ) 243282 ( N ) 100077

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**Reference:** 1/0129/2026/AGMB

**Proposal:** Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q.

**Location:** Agricultural Building At Grid Reference 241777 097094, Halwill

**O.S. Map Reference:** ( E ) 241777 ( N ) 97094

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**Reference:** 1/0093/2026/FUL

**Proposal:** Roofing over existing slurry pit (Affecting a Public Right of Way)

**Location:** Land Adjacent To Byways, Halwill

**O.S. Map Reference:** ( E ) 242810 ( N ) 99522

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**Reference:** 1/0060/2026/REM

**Proposal:** Reserved matters application for Access, Appearance, Landscaping, Layout and Scale for 4no. Dwellings pursuant to application 1/0551/2021/OUT (Variation of condition 2 of planning approval 1/1036/2023/REM)

**Location:** Higher Stowford Farm, Halwill, Beaworthy, Devon

**O.S. Map Reference:** ( E ) 243122 ( N ) 97968

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Any application received after this agenda has been published can be discussed but no decisions can be made

### **2025/Mar/8      Progress report on Baptist church drainage and boundary sale**

For information only

### **2025/Mar/9      Maintenance of Parish Assets – Painting of the Telephone Kiosk**

#### Purpose:

To consider and agree the repainting of the parish-owned telephone kiosk located at Halwill Town.

#### Background:

The kiosk is a designated parish asset and requires periodic maintenance to preserve its condition and appearance.

The paintwork is currently showing signs of deterioration, including flaking and fading.

We already have paint in stock of the correct colour.

Repainting will improve the kiosk's longevity and visual contribution to the village environment.

**Recommendation:**

That the Parish Council approves the repainting of the telephone kiosk and:

- authorises expenditure up to £250, and
- appoints either a contractor or volunteer group to undertake the work.

**Decision Required:**

Members are asked to resolve whether to proceed with repainting the kiosk and to agree the associated budget and delivery method.

**2025/Mar/10 Annual Parish Meeting – Date, Venue and Budget**

**Purpose:**

To determine the date, location and approve an associated budget for the Annual Parish Meeting (APM), scheduled to be held between 1 March and 1 June in accordance with statutory requirements.

**Background:**

The Parish Council must convene an Annual Parish Meeting once a year. The APM must be held between the dates of 1 March and 1 June.

A suitable venue is required to ensure accessibility, adequate capacity, and availability on the preferred date.

Potential venues include:

Halwill Parish Hall – capacity up to 150, hire cost - £10 an hour, accessibility notes – good car parking and easy disabled entry

Halwill Baptist Hall – capacity up to 50, hire cost - £10 an hour, accessibility notes – smaller car park, warmer

A budget is required to cover venue hire, publicity, and any additional costs (e.g., refreshments, equipment).

**Recommendation:**

That the Parish Council:

- selects a preferred date and venue for the Annual Parish Meeting, and
- approves a budget of up to £150 to cover venue hire and associated costs.

**Decision Required:**

Members are asked to agree the date and location for the Annual Parish Meeting and to approve the budget required to support the event.

## **2025/Mar/11 Review of School Car Park Licence Fee and Contract with Devon County Council**

**Note: This item may be deferred to a future meeting pending clarification of DCC's interpretation of the contract.**

### Purpose:

To consider the future of the car park licence fee following the scheduled repayment of the Parish Council's loan in February 2027, and to determine whether to:

- Continue the contract unchanged;
- Seek to renegotiate the annual licence fee with Devon County Council; or
- Initiate termination of the contract.

### Background:

Planning conditions for the school prohibited on-site parent parking. The Parish Council agreed to provide a car park and footpath, funded by a loan. DCC pays an annual licence fee of £2,500, which has been used to service the loan. The school has indicated it will request that the fee cease once the loan ends. The contract is between the Parish Council and DCC; DCC has stated it will not terminate the contract and that failure to collect the fee would constitute a breach.

### Decision Required:

Councillors are asked to resolve which of the three options the Parish Council wishes to pursue and, if applicable, to authorise the Clerk to begin discussions with DCC or to issue formal notice of termination.

## **2025/Mar/12 Active Halwill committee**

To note list of delegated decisions made by the Active Halwill Committee.

## **2025/Mar/13 Action list**

The Action List was circulated prior to the meeting. (See meeting papers)

To note the content of the Action List.

To suggest additional measures to progress matters on the action list

## **2025/Mar/14 Correspondence**

Received and to be written

- Email from school regarding car park

## **2025/Mar/15 Next meeting**

To confirm 9 April as the date of the next meeting.

## **Exclusion of Public**

The Chair to move:

"That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local

Government Act 1972”

**2025/Mar/16 PART II - (CLOSED SESSION)**

Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.

**2025/Mar/17 Close**