

Minutes of Halwill parish council's November 2025 meeting

Held on 13 November 2025 at 7.30pm In the Baptist Hall

The meeting started at 7:30pm.

Present:

Cllrs V Osborne (VO), L Bryan (LB), M Harding (MH) P Dixon (PD) E Down (ED) and J Lawlor (chair)

In Attendance:

3 members of the public (MoP) and the Clerk

2025/Nov/1 To receive apologies for absence

Apologies were received from Ward Councillors S Gibson and P Hackett and County Councillor L Rowsell.

2025/Nov/2 Election of Vice-chairman

Councillor P Dixon was appointed as vice-chair

2025/Nov/3 Declarations of Interest

No one was in the least bit interested

2025/Nov/4 Co-option of councillors following the resignation of Councillor Wilson

It was **resolved** to co-opt Rory Tucker as a member of Halwill Parish Council.

2025/Nov/5 Public question time

2025/Nov/6 Order of business and any items to be discussed with the public excluded

None

2025/Nov/7 Clerk's and Councillors' announcements

Councillor Rowsell sent a following report by email attached in the meeting papers

The Clerk reminded the meeting that the children's play Jeep is out of order and needs removing on safety grounds. The Jeep is beyond economic repair. Councillor Bryan and Down will investigate removing the Jeep, leaving the site safe. The Clerk will research how much money is ring-fenced for playground repairs in Torridge District Councils section 106 monies.

The Clerk pointed out that we will no longer be able to have our Christmas social involve alcohol at least not during the meeting. Alcohol is not allowed in the Baptists Hall and we cannot hold meetings in licenced premises.

2025/Nov/8 To confirm minutes for the October 2025 Parish Council Meeting

The minutes were signed as a correct record by the Chair

2025/Nov/9 Finances

1 Bills for payment

It was **resolved** to pay the following bills

Table 1: Table of bills to pay and cheques to be raised at the September meeting current account

Date	Company	Amount inc VAT	For what
13/11/25	D C Osborne	£402.00	Salary October
13/11/25	D C Osborne	£10.00	Expenses
13/11/25	V J Osborne	£12.20	Councillor's expenses

Current Account Total For month inc VAT: £422.20

Current Account Total for month ex VAT £422.20

VAT for month: £0

2 Grants to be considered

The following grants were discussed

Grant Applications			
By Whom	Requested donation (Where stated)	Amount agreed	S137
Holsworthy Rural Community Transport	£300	£300	Yes
Halwill Parish Hall	£2,000	£2,000	No
Citizens Advice Torridge, North, Mid & West Devon			
North Devon Records Office			
Royal British Legion		£50	Yes
Halwill PPC			

It was **resolved** to give the following grants using powers available under section 137 of the Local Government Act (1972):

Holsworthy Rural Community Transport: £300.00

Royal British Legion: £50

It was **resolved** to give a grant of £2,000.00 to the Halwill Parish Hall for the Hall improvement project. The Clerk advised that as we have insufficient funds at the moment the grant may need to be paid in the next financial year

There was no agreement on the other grant requests

The clerk advised that actual payment may need to wait until we have sufficient funds.

2 Clerks pay

The budget included an allowance for a clerk's pay increase but an increase was never agreed. It was **resolved** to increase the clerk's pay in line with the public sector pay agreement back dateable to April.

2025/Nov/10 Planning

None

2025/Nov/11 Active Halwill delegate report

Councillor Bryan gave a brief report

Active Halwill are waiting for a date from TDC for pre application talks. Ward Councillor Hackett has not yet managed to arrange a meeting. Councillor Lawlor agreed to chase this matter up and try and get Councillor Hackett to arrange a meeting between the council and Torridge planning department.

Carried over

2025/Nov/12 Progress reports

1. Speed sign

The Clerk has not managed to action this. The landowner who was willing to host the sign is moving. The clerk has asked Highways if we can use the new poles erected by he grid.

2. Gazebo

The clerk will send out plans to the councillors to see if anyone is able to help finish the project.

3. Banking provisions

Progressing – carried over

4. Village signs

The Clerk has asked Pidsignz for proposals for signs to place over the existing signs. The Clerk has not yet asked Jagsigns for a quote.

5. Boundary matters

Progressing. Waiting for solicitors to act. They always seem to be away on holiday which is nice for them I suppose.

2025/Nov/13 Correspondence

Correspondence received and to be written

None

2025/Nov/14 Next meeting

The next Ordinary Meeting will be on the 11 December at the Baptist Hall

The meeting ended at 20:45