

# Minutes of Halwill parish council's Annual Parish Council Meeting, May 2024 meeting

Held on 9 May 2024 at 7.30pm In the Baptist Hall

Present: Councillors J Wilson, J Lawlor, E Down, L Bryan, M Harding, V Osborne, R Grocock.

Three members of the public and the clerk

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The meeting started at 7:30pm

The Chair opened the meeting and stood down

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## 2025/AGM/1 Election of Chair

Councillor Wilson was proposed, seconded and elected as chair.

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## 2025/AGM/2 Election of Vice-Chair

Councillor Lawlor was proposed, seconded and elected as vice-chair.

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## 2025/AGM/3 Governance Review

- Standing Orders

It was agreed that Standing Orders were acceptable without change

- Financial Regulations

It was agreed that Financial Regulations were acceptable without change

- Code of conduct

Torridge are adopting a new code of conduct which we will be expected to adopt. Changes mainly reflect leaving the EU and the rise of social media. Carried over

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## 2025/AGM/4 Parish Council Structure

- To appoint a Parish Paths Partnership (P3) coordinator for Halwill

The Parish Council is without a P3 coordinator. Candidates have so far proved unsuitable.

It was agreed

- To appoint a trustee to the Hall Committee

It was agreed that Lee Bryan will be the Council's representative to the parish hall committee

- To consider the terms of reference and membership of the Active Halwill committee

The membership of the Active Halwill Committee was agreed to remain as the current members

- Any other committees to be formed

None at this time

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## **2025/AGM/5 Financial arrangements**

### 1. Financial report

The year end financial reports (Appendix 1) were circulated before the meeting.

### 2. Audit statements

- a. To approve the Annual Governance Statement for 2024/2025 in accordance with The Accounts and Audit Regulations 2015

The Annual Governance Statements were read out and agreed

- b. To approve the Annual Accounting Statements for 2024/2025

The Accounting Statements were read out and agreed

### 3. To agree exemption from audit

It was agreed to ask for exemption from audit

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## **2025/AGM/6 Close.**

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