

# Halwill Parish Council

## AGENDA

March, 2023

To members of Halwill Parish Council You are hereby summoned to attend a **Meeting of Halwill Parish Council** which will be held on **9<sup>th</sup> March, 2023 at 7.30 p.m.** at the Parish Hall for the purpose of transacting the following business:

2023/Mar/1 Apologies: To receive apologies for absence

2023/Mar/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2023/Mar/3 Clerk's & Councillors' announcements

2023/Mar/4 To confirm Minutes for the February 2023 Ordinary Meeting

2023/Mar/5 Action List / Matters Arising from the minutes including

- Memorial benches
- Community garden
- Work on playground

2023/Mar/6 Finances  
Bills for payment

2023/Mar/7 Coronation of King Charles III.

2023/Mar/8 Elections

2023/Mar/9 Planning

Torrige District Council, the determining Authority, has asked for comments on the following application:

**Reference:** 1/0125/2023/OUT

**Proposal:** Outline application with all matters reserved 2 no. dwellings

**Location:** Land At Grid Reference 242880 099598, Halwill, Devon

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

2023/Mar/10 Correspondence –

2023/Mar/11 Matters to be raised for information only

2023/Mar/12 To confirm the date of the next meeting

Signed – Don Osborne

01/03/23

# HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG  
halwill.parish.clerk@hotmail.com

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON March 9<sup>th</sup> 2023 At 7.30pm – In the Parish Hall**

	<p>The meeting started at 19:31</p> <p>Present: Cllrs J Hardman (Chair), C Langston(CL), B Mason-Walshaw (B M-W), R Cristofoli(RC), J Wilson(JW) &amp; R Livermore In Attendance: Ward Councillor P Hackett, 1 member of the public (MoP) &amp; clerk</p>
2023/Mar/1	<p><b>To receive apologies for absence -</b> Apologies were received from Councillor R Grocock</p>
2023/Mar/2	<p><b>Declarations of Interest -</b> None</p>
2023/Mar/3	<p><b>Clerk’s &amp; Councillors’ announcements</b> The member of the public raised 3 issues:-</p> <ul style="list-style-type: none"> <li>• Can the Parish Council ask Devon County whether anything can be done about parking outside the school entrance.</li> <li>• Is the Council able to donate money for church grounds upkeep</li> <li>• Can the council give money for plants for the planters by the village signs.</li> </ul> <p>JW was able to inform the meeting that his report to the school included a suggestion that parking is controlled in Dreybury lane past the school. The parish council will ask DCC for an update. The Clerk informed the meeting that the Parish Council has no unallocated funds until the new financial year. The clerk was able to confirm that the Parish Council had given money to the garden club for planter flowers in October 2022</p>
2023/Mar/4	<p><b>To confirm minutes for the February 2023 Parish Council Meeting.</b> The minutes were signed as a correct record by Cllr J Hardman</p>
2023/Mar/5	<p><b>Action List / Matters arising for the Minutes</b></p> <ul style="list-style-type: none"> <li>• <b>Memorial bench</b> Carried over. What about Staggs Wood?</li> <li>• <b>Community Garden</b> Carried over</li> <li>• <b>Work on playground</b> The new swings will be installed with work starting on the 13<sup>th</sup> March 2023. The concrete from the base will be removed.</li> </ul>
2023/Mar/6	<p><b>Finances</b></p> <p style="padding-left: 40px;">Bills for payment The following payments were approved</p>

Date	Company	Amount inc VAT	For what
09/03/23	D C Osborne	£402.00	Salary February
09/03/23	D C Osborne	£406.39	Expenses, Turf
09/02/23	Chowill Plant hire	£175.98	Digger hire
13/02/23	Halwill Cleaning Services	£45.00	Bus shelter washdown
13/02/23	Dave Hockin Plant Hire	£844.80	Top soil

Current Account Total For month inc VAT: £1874.17  
Current Account Total for month ex VAT £1704.04  
VAT for month: £170.13  
Clerks total: £808.39

2023/Mar/7 **Coronation of King Charles III.**  
Councillor Mason-Walshaw suggested bunting, loads and loads of bunting. Bunting costs £9.95 for 40m for PVC double sided. The Clerk has applied for a bunting licence. It was agreed to buy four lengths of bunting, one for Halwill Town.  
It is yet not known what the WI are planning but they are knitting something. They should be encouraged to help with a bring and share supper or cream teas.  
The Gala will not coincide with the coronation as it is too early in the year. The School's plans are yet to be firmed up but might include a bring and share tea party for parents and grandparents.  
Councillor Livermore suggested every child should get a £5 coin. There was no clear consensus on this idea but it was suggested it could be discussed in April.  
Councillor Mason-Walshaw suggested entertainment for children at the tea party. It may be difficult to get anyone. Councillor Christofoli will try and book an entertainer.

2023/Mar/8 **Elections.**  
Elections will be on the 4<sup>th</sup> of May. Election nomination papers will not be available until the election is formally announced by Torridge District Council sometime around 20<sup>th</sup> March.

2023/Mar/9 **Planning**  
Although too late for the agenda the following application was discussed to determine whether the Parish Council thought it necessary to formally consider it at a later meeting.  
**Reference:** 1/0125/2023/OUT  
**Proposal:** Outline application with all matters reserved 2 no. dwellings  
**Location:** Land At Grid Reference 242880 099598, Halwill, Devon  
HPC has no comment on this application

2023/Mar/10 **Correspondence - None**

2023/Mar/11 **Matters to be raised for information only - None**

2023/Mar/12	<b>To confirm the date of the next meeting</b> The next meeting will be on April 13 <sup>th</sup> 2023 at 19:30 in the Parish Hall	
Close	The meeting ended at 20:50	

# Requisition for the Full Register of Electors

Representation of the People (England and Wales) [or Scotland] Regulations 2001

Your Name... Donald Osborne.....

Parish/Town Council Name..... Halwill Parish Council.....

Email Address..... halwill.parish.clerk@hotmail.com.....

I confirm that I am the above-mentioned person and that I am writing to request a free copy of the register of electors and associated updates for the Parish/Town Council stated above.

I understand I can only use the Electoral Register for the following purpose:

establishing whether any person is entitled to attend and participate in a meeting of, or take any action on behalf of, the parish or community, as the case may be or for the purposes of a poll under section 116 (local polls) of the Local Government Act 2003

**Any other use is unlawful, this includes:**

- 1. supplying a copy to any person**
- 2. disclosing any information contained within it**
- 3. make use of any such information**

If the register is used unlawfully the Parish/Town would be guilty of an offence and would be liable on conviction of a fine up to £5000. (RPR2001, S107(8))

If you wish to write to all your parishioners, I can supply a list of properties within your parish/town area – these will be addressed to the property rather than the electors which is lawful.

If you have any questions regarding the use of the register, please contact the Elections Office on 01237 428739.

Signed .....  ..... Date 01/03/2023

December 2022