

Halwill Parish Council

AGENDA

July, 2023

To members of Halwill Parish Council You are hereby summoned to attend a **Meeting of Halwill Parish Council** which will be held on **13th July, 2023 at 7.30 p.m.** at the Parish Hall for the purpose of transacting the following business:

2023/Jul/1 Apologies: To receive apologies for absence

2023/Jul/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2023/Jul/3 Clerk's & Councillors' announcements

2023/Jul/4 To confirm Minutes for the June 2023 Parish Council Meeting

2023/Jul/5 Action List / Matters Arising from the minutes including

- Memorial benches
- Community garden
- Gazebo
- Play area
- Grass cutting on communal areas and roadside verges, village appearance.

2023/Jul/6 Finances

- i. Bills for payment

2023/Jul/7 Plans to replace the temporary changing rooms.

2023/Jul/8 Ash dieback, visual inspection report and any action needed.

2023/Jul/9 Planters in the parish. Removal and replacement of the broken planter by the shops and maintenance of village planters

2023/Jul/10 Planning/Consultations
Proposed Woodland Creation at Leasefield Farm.

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

2023/Jul/11 Correspondence –

2023/Jul/12 Matters to be raised for information only

2023/Jul/13 To confirm the date of the next meeting

Signed – Don Osborne

01/07/23

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON July 13th 2023 At 7.30pm – In the Parish Hall

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Wilson (Chair), R Cristofoli(RC), R Grocock(RG), R Livermore(RL),J Lawlor(JL) & B Mason-Walshaw (B M-W), In Attendance: 3 members of the public (MoP) & clerk</p>	
2023/Jul/1	<p>To receive apologies for absence - Apologies were received from Ward Councillors P Hackett and S Gibson</p>	
2023/Jul/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak An MoP informed the meeting that he intended buying a ride on mower to cut the grass in front of Pine View Terrace. The parish council's offer to pay for repairs to the existing mower is therefore not needed. The MoP asked for a discretionary payment towards the cost of the mower. The chair was concerned it might set a precedent if the parish council were to help fund a mower for a MoP to cut privately owned grass. Standing orders were reinstated</p>	
2023/Jul/3	<p>Clerk's & Councillors' announcements Councillor Cristofoli gave a report on the Parish Hall</p> <ul style="list-style-type: none"> • There has been a delay in the replacement roof for the Jubilee Suit • The toilets and kitchen are in need of refurbishing • The heaters need replacing. 	Clerk
2023/Jul/4	<p>To confirm minutes for the June 2023 Parish Council Meeting. The minutes were signed as a correct record by Cllr J Wilson</p>	
2023/Jul/5	<p>Action List / Matters arising for the Minutes</p> <ul style="list-style-type: none"> • Memorial bench Carried over. • Community Garden If the owner of the land at Pine View can be established this area, or part of it, would make a suitable site. • Gazebo The clerk was pleased to report that he has made some progress though the inclement weather was making things difficult. • Play area Completed • Grass cutting on communal areas and roadside verges, village appearance See public time. It was resolved that the Parish Council would pay £80 towards the cost of grass cutting at Pine View for this year and henceforth 	

<p>2023/Jul/6</p>	<p>£120 <i>per annum</i> payable at the start of the financial year.</p> <p>Finances Bills for payment The following payments were approved</p> <table border="1" data-bbox="351 425 1396 817"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Amount inc VAT</th> <th>For what</th> </tr> </thead> <tbody> <tr> <td>15/06/23</td> <td>D C Osborne</td> <td>£402.00</td> <td>Salary February</td> </tr> <tr> <td>15/06/23</td> <td>D C Osborne</td> <td>£10.00</td> <td>Expenses, telephone</td> </tr> <tr> <td>22/05/23</td> <td>Halwill Parish Hall</td> <td>£176.00</td> <td>Hall hire 11 months</td> </tr> <tr> <td>05/05/23</td> <td>Garry Letheren (GDL)</td> <td>£270.00</td> <td>Grass cut April</td> </tr> <tr> <td>29/05/23</td> <td>Garry Letheren (GDL)</td> <td>£300.00</td> <td>Grass cut May</td> </tr> <tr> <td>19/05/23</td> <td>Halwill Cleaning Services</td> <td>£45.00</td> <td>Bus shelter washdown</td> </tr> </tbody> </table> <p>Current Account Total For month inc VAT: £1203.00 Current Account Total for month ex VAT £1203.00 VAT for month: £0 Clerks total: £412.00</p>	Date	Company	Amount inc VAT	For what	15/06/23	D C Osborne	£402.00	Salary February	15/06/23	D C Osborne	£10.00	Expenses, telephone	22/05/23	Halwill Parish Hall	£176.00	Hall hire 11 months	05/05/23	Garry Letheren (GDL)	£270.00	Grass cut April	29/05/23	Garry Letheren (GDL)	£300.00	Grass cut May	19/05/23	Halwill Cleaning Services	£45.00	Bus shelter washdown	
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<p>2023/Jul/7</p>	<p>Plans to replace the temporary changing rooms. A representative from the Football club informed the meeting that the FA's improvement grants were now up to £50,000 but they will only fund 75% of the total cost of the project. There are other sources of funding which could make up the 25% match funding required but the parish council was asked if it would be willing to underwrite the amount needed for a new tractor, mower and cultivator for the football pitch. The Clerk was asked to make this an agenda item for the next meeting</p>																													
<p>2023/Jul/8</p>	<p>Ash dieback, visual inspection report and any action needed A visual inspection of the parish council's land has revealed several ash trees showing signs of ash dieback. At least one is in a position that could make it dangerous.</p>																													
<p>2023/Jul/9</p>	<p>Planters in the parish. Removal and replacement of the broken planter by the shops and maintenance of village planters The planter has been removed. The planter has a construction consistent with asbestos cement so it was treated as if it contained asbestos. The planter has been disposed of at a licenced asbestos disposal facility. It is hoped the WI will replace the planter.</p>																													
<p>2023/Jul/10</p>	<p>Planning/Consultations Proposed Woodland Creation at Leasefield Farm. Although not required to declare an interest the clerk did inform the meeting that he has a pecuniary interest in this proposal. The clerk offered to leave the room but this was not thought necessary. The parish council considered the proposal and had no objection.</p>																													

2023/Jul/11	Correspondence - None	
2023/Jul/12	Matters to be raised for information only - None Councillor Mason-Walshaw wished it noted in the minutes that the Post Office may become unviable and thus close when the Royal Mail sorting office closes..There are grants available to help Post Offices stay open. The parish council may be asked to support the Post offices' grant application	
2023/Jul/13	To confirm the date of the next meeting The next ordinary meeting will be on September 14 th 2023 at 19:30 in the Parish Hall	
Close	The meeting ended at 21:00	

HALWILL PARISH COUNCIL - BUDGET 2023/24

BUDGET	2023												2024			TOTALS	YET TO	REVISED	VARIANCE
	ACTUALS												FOR YEAR	PAY	2023-24				
	2023-24	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb				Mar	2023-24		
£													2023-24						
Insurance	413		446											446	-	446	33		
PO Box	260													-	-	-	-260		
DALC	200	229												229	-	229	29		
Play inspec	100													-	100	100	0		
Accting srvcs	150	72												72	72	144	-6		
ico annual fee	40	40												40	-	40	0		
Bus Shelters	180			45										45	135	180	0		
Hall Hire	200			176										176	144	320	120		
Clerk	4,824	402	402	402										1,206	3,618	4,824	0		
Stationery	100	6												6	94	100	0		
IT/telephone	200	20	10	10										40	160	200	0		
Maintenance	500													-	500	500	0		
Travel/subsis	50													-	50	50	0		
Training	100													-	100	100	0		
Warden	1,700	90		570										660	1,040	1,700	0		
Xmas dec	90													-	90	90	0		
Grants / RBL	1,000													-	1,000	1,000	0		
/ S137 Resves	4,000		460											460	3,540	4,000	0		
Ring fenced for ash di	1,000													-	1,000	1,000	0		
14107		859	1,318	1,203	-	-	-	-	-	-	-	-	-	3,380	10,643	14,023	-84		

checks: 14023