

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Halwill Parish Council** which will be held on **14th January, 2021 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2021/Jan/1 Apologies: To receive apologies for absence

2021/Jan/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2021/Jan/3 Clerk's & Councillors' announcements

2021/Jan/4 To confirm Minutes for December 2020

2021/Jan/5 Finances

- Bill for payment
- To agree a s137 LGA(1972) payment of £50 to the Citizens Advice
- Budget for 2021/22
- Precept demand for 2021/22

2021/Jan/6 Action List

2021/Jan/7 Highways

- To consider whether the parish council wishes to join the Snow Warden scheme.
- To consider whether the parish council should purchase grit bins.
- To consider whether the parish council should purchase Car Park signs

2021/Jan/8 To consider whether the parish council would like to acknowledge the contribution to the parish of the outgoing County Councillor.

2021/Jan/9 Planning

Torrige District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/1157/2020/FUL

Proposal: Partial conversion of existing wooden barn to accommodate dog grooming parlour

Location: Dreybury Farm, Halwill Junction, Beaworthy, Devon

Deadline for comment: 15th January 2021

Reference: 1/0807/2020/FUL

Proposal: Creation of 3 additional holiday let properties and an ancillary communal games room (incorporating a cycle hire facility) and associated car parking. (Amended Red Edge).

Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Deadline for comment: 11th January 2021

Reference: 1/0535/2020/OUT

Proposal: Outline application for one dwelling with all matters reserved except for access. (Amended Red Edge).

Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Deadline for comment: 11th January 2021

2021/Jan/10 Correspondence

2021/Jan/11 Matters to be raised for information only

2021/Jan/12 To confirm the date of the next meeting

Signed – Don Osborne

02/01/2021

Press and public welcome to attend. Contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON January 14th 2021 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Langston(CL) Cllr R Grocock, R Livermore(RL), Ward Councillor P Hackett, In Attendance: 3 members of the public & clerk</p>																
2021/Jan/1	<p>To receive apologies for absence - Apologies were received from County Councillor B Parsons, Ward Councillor P Watson</p>																
2021/Jan/2	<p>Declarations of Interest - None</p> <p>Standing Orders were suspended to allow the public to speak. Jo Alleguin asked about the development at Westcott House. Standing orders were reinstated</p>																
2021/Jan/3	<p>Clerk's, Councillors' announcements Ward Councillor Hackett suggested members view the recent meeting of the Holsworthy Area Advisory Group (Joint Area Advisory Group Meeting - YouTube) where Councillor Hart, lead of Devon County Council had given a report on the tough budget choices facing Devon. Devon County Council is having to run a deficit budget. It is felt that Devon is unlikely to become a unitary authority. Councillor Hackett reported that the future of the public toilets was being actively looked at by Torridge but no decision has been made yet. RL thought it was a health and safety risk them not being open as people stop and use the back of the toilet block as an impropue toilet.</p>																
2021/Jan/4	<p>To confirm minutes for December 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>																
2021/Jan/5	<p>Finance</p> <ul style="list-style-type: none"> • Bills for payment <p>The following payment was approved</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Company</th> <th style="width: 15%;">Amount inc VAT</th> <th style="width: 35%;">For what</th> </tr> </thead> <tbody> <tr> <td>10/12/20</td> <td>D C Osborne</td> <td style="text-align: right;">£379.16</td> <td>Pay 1 month</td> </tr> <tr> <td>10/12/20</td> <td>D C Osborne</td> <td style="text-align: right;">£34.39</td> <td>Zoom & Christmas tree electric</td> </tr> <tr> <td>15/12/20</td> <td>Stacey's Christmas</td> <td style="text-align: right;">£55.00</td> <td>Village Christmas</td> </tr> </tbody> </table>	Date	Company	Amount inc VAT	For what	10/12/20	D C Osborne	£379.16	Pay 1 month	10/12/20	D C Osborne	£34.39	Zoom & Christmas tree electric	15/12/20	Stacey's Christmas	£55.00	Village Christmas
Date	Company	Amount inc VAT	For what														
10/12/20	D C Osborne	£379.16	Pay 1 month														
10/12/20	D C Osborne	£34.39	Zoom & Christmas tree electric														
15/12/20	Stacey's Christmas	£55.00	Village Christmas														

	Trees		Tree
04/01/21	Halwill Cleaning Services	£40.00	Bus shelter washdown
14/01/21	Citizens Advice	£50.00	Agreed grant

Current Account Total For month inc VAT: £558.55 with grant
Current Account Total for month ex VAT £558.55 with grant
Current Account VAT Total for month: £0
Clerk's Total For month: £413.55

There has been no change in the financial situation since the last meeting

- **To agree a s137 LGA(1972) payment of £50 to the Citizens Advice**

It was **resolved** to make a grant payment of £50 to the Citizens Advice

- **Budget for 2021/22**

It was **resolved** to accept the proposed budget

- **Precept demand for 2021/22**

It was **resolved** to keep the precept the same as this year's and make a precept demand of £13,899.

2021/Jan/6

Action List

To agree a grant to the Citizen's Advice, this was agreed in Item 5.

2021/Jan/7

Highways

- **To consider whether the parish council wishes to join the Snow Warden scheme.**

"The Snow Warden is the community coordinator during periods of extreme weather and will receive training directly from DCC. They are then responsible for training and managing local Snow Warden Volunteers as well as local salt/grit supplies and storage.

Snow Warden volunteers will be trained by, and carry out any necessary works under the direction of, the Snow Warden"

Storage of the equipment and time demands on personnel would be hard for the parish council to manage.

It was not felt that the Parish Council should join the Snow Warden scheme at this time..

- **To consider whether the parish council should purchase grit bins.**

There has been an issue with freezing rain making roads and footways away from the gritted network treacherous during the recent freezing conditions. There has been a request for the Parish Council to fund a grit bin for Halwill Meadow. There are many other roads and paths which have been icy. Devon Highways will provide salt bags for any location if they are asked.

It was not felt that the Parish Council should purchase salt bins at this time.

- **To consider whether the parish council should purchase Car**

<p>2021/Jan/8</p>	<p>Park signs Pidsignz has declined to quote. Highways will allow it but the Parish Council will have to fund a sign to Highways specification.</p> <p>The Clerk was asked to get a price for a sign from Highways.</p> <p>To consider whether the parish council would like to acknowledge the contribution to the parish of the outgoing County Councillor Barry Parsons has been our Ward and County Councillor for many years. All agreed that B Parsons has done a lot for this parish. RL suggested all his electoral division parishes group together to arrange something. The Clerk explained that there are limits to what money can be spent on regarding gifts for councillors. The Clerk was asked to contact the surrounding councils so see what can be arranged.</p>	
<p>2021/Jan/9</p>	<p>Planning Torridge District Council, the determining authority, has asked for comments on the following applications:</p> <p>Torridge District Council, the determining authority, has asked for comments on the following applications: Reference: 1/1157/2020/FUL Proposal: Partial conversion of existing wooden barn to accommodate dog grooming parlour Location: Dreybury Farm, Halwill Junction, Beaworthy, Devon Deadline for comment: 15th January 2021</p> <p>Reference: 1/0807/2020/FUL Proposal: Creation of 3 additional holiday let properties and an ancillary communal games room (incorporating a cycle hire facility) and associated car parking. (Amended Red Edge). Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon Deadline for comment: 11th January 2021</p> <p>Reference: 1/0535/2020/OUT Proposal: Outline application for one dwelling with all matters reserved except for access. (Amended Red Edge). Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon Deadline for comment: 11th January 2021</p> <p>Reference: 1/1184/2020/FUL Proposal: Proposed agricultural storage shed Location: Winsford Lane, Halwill Junction, Beaworthy, Devon RL questioned whether there was any requirement for an agricultural building here and whether the size was justified.</p> <p>No Comment</p>	

2021/Jan/10	<p>Correspondence - Police report – import of prohibited weapon. The Clerk reported that PCSO James confirmed this is a knife rather than a firearm</p> <p>Matters to be raised for information only The Clerk informed the meeting that the Hall has agreed to fund the connection of the Defibrillator heating pad to an electrical supply and repairs to the car park lights. RL is still waiting for a quote for the “band stand” at the end of the car park.</p>	
2021/Jan/10	<p>To confirm the date of the next meeting The next meeting will be on February 11th 2021 at 19:30</p>	

The meeting ended at 20:30

HALWILL PARISH COUNCIL

January Meeting

2021/Jan/1 Apologies:



2021/Jan/2 Declarations of Interest:

- Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being considered.

January Meeting Public participation

- The public are invited to give their views and ask questions about items on this agenda.
- Time allowed at the discretion of the chairman.
- They may also raise issues for future consideration which may be made agenda items for a future meeting.
- Answers may be given in writing.

2021/Jan/3 Announcements:

- Clerk's, Councillors' reports and announcements.



I am great!

2021/Jan/4 Minutes:

- To confirm Minutes for the Ordinary Meeting held on the 10th December 2020.

2021/Jan/5 Finances:

- To confirm the following bills for payment

Date	Payee	Amount ex VAT	Amount inc VAT	Description
14/01/20	D C Osborne	£413.55	£413.55	Salary & Zoom subscription & electric for tree
15/12/20	Stacey's Christmas Trees	£55	£55	Village Christmas Tree
04/01/21	Halwill Cleaning Services	£40	£40	Bus shelter washdown

2021/Jan/5 Finances:

- To agree a s137 LGA(1972) payment of £50 to the Citizens Advice



2021/Jan/5 Finances: Budget to Date

HALWILL PARISH COUNCIL - BUDGET 2020/21

BUDGET	2020										2021			TOTALS	YET TO	REVISED FCAST	VARIANCE
	ACTUALS										Forecast			FOR YEAR	PAY	2020 - 21	
	£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020			
Insurance	500			430										430	-	430	-70
PO Box	240													-	231	231	-9
DALC + DCC	230	182												182	-	182	-48
Play inspection	150													-	150	150	0
Accounting services	340					69								69	69	138	-202
Stationery / Admin	100	127			28			14		14				184	14	198	98
Bus Shelters	164	40		40			40			40				160	-	160	-4
Planned/Maintenance	350		35		180			65						280	70	350	0
Hall Hire	390	-	-	-	-	-	-	-	-	-	-	-		-	30	30	-360
Clerk	4,550	379	379	379	379	379	379	379	379	379				3,792	758	4,550	0
Travel/subsis	50													-	50	50	0
Training	135						15							15	120	135	0
Warden	1,700			575				595						1,170	530	1,700	0
Xmas dec	100									75				75	-	75	-25
Grants / RBL	400							2,550		50				2,600	-	2,600	2200
Contingencies	4,500			2,800		76		540						3,416	1,084	4,500	0
13899		728	414	3,609	1,022	635	448	434	4,144	379	559	-	-	12,373	3,107	15,479	1580

checks: 15479

2021/Jan/5 Finances: Financial Summary

HALWILL PARISH COUNCIL - FINANCIAL SUMMARY

As at 4th January

	£	£		£
CASH AT BANK 4th January 2021		13835	Deposit A/C	42
			Current A/C	13793
<u>Add</u>				
Payments to come				
VAT to come		1000	Capital expenditure	£
			New Computer	500
			Defibrillators	2800
<u>Less:</u>				<u>3300</u>
Cheques outstanding (exc VAT)	-938			
P3 ring fenced	-334		s137 Grants	
Balance of 2020-21 precept yet to pay	-3107		School PTFA	2500
			RBL	50
			Green waste bin	35
			Citizens Advice	50
			Christmas decorations	75
				<u>2710</u>
<u>Payments committed but not yet paid</u>				
Pump track final	-600			
End of Car Park landscaping	-1400			
Loan repayments	-1600			
<u>Adjusted total balance</u>		<u>6857</u>		
Available to spend if £3,000 is kept in reserve		<u>3857</u>		

2021/Jan/5 Finances: Budget and Precept for 2021/22

	APPROVED BUDGET 2019-20 £	APPROVED BUDGET 2020-21 £	REVISED FCAST 2020 – 21	PROPOSED BUDGET 2021-22 £
Insurance	500	500	430	500
PO Box	240	240	231	240
DALC	230	230	182	230
Play inspec	150	150	150	150
Accting srvcs	340	340	138	340
Stationery	100	100	198	100
IT			555	200
Bus Shelters	164	164	160	164
Maintenance	350	350	350	350
Hall Hire	390	390	30	390
Clerk	4,550	4,550	4,550	4,550
Travel/subsis	50	50	50	50
Training	135	135	135	135
Warden	1,700	1,700	1,170	1,500
Xmas dec	100	100	75	100
Grants / RBL	400	400	2,600	400
/ S137 Resves	4,500	4,500	4,500	4,500
Loan repayments (can't be from precept)		3,200	3,200	3,200
	13899	17099	18704	17099

Income

Precept		13,899	13,899	13,899
Wayleave		19	19	19
HAFC		1,000	500	1,000
Car Park Contract		2,500	2,500	2,500
		17418	16918	17418

2021/Jan/6 Action List:

Actions List

Actions from the meeting held on 10 December 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Dec/8	Citizens Advice grant	Clerk	January Meeting	On Agenda for January

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Nov/8	Signs to direct people away from the air ambulance gate to the car park	Clerk	January Meeting	Highways say HPC must pay for any sign. Agenda for January
2020/Mar/6	CEP review. Set up new committee	Unassigned	ongoing	open
2020/Mar/10	Complete work to pump track	Active Halwill	ongoing	open
2020/Jun/6	Estates Management	Unassigned	before it all falls to bits	open
2020/Jun/9	To explore the possibility of CCTV	Clerk	Spring	Review if still necessary in 3 months
2020/Jun/10	Parish litter pick	Clerk	Spring	Postponed by COVID-19
2020/Nov/3	Wreath laying to be open to a wider range of people	All	01/11/21	Just a reminder

2021/Jan/7 Highways:

- To consider whether the parish council wishes to join the Snow Warden scheme.
- To consider whether the parish council should purchase grit bins.
- To consider whether the parish council should purchase Car Park signs



“The Snow Warden is the community coordinator during periods of extreme weather and will receive training directly from DCC. They are then responsible for training and managing local Snow Warden Volunteers as well as local salt/grit supplies and storage.

Snow Warden volunteers will be trained by, and carry out any necessary works under the direction of, the Snow Warden”

2021/Jan/8 Outgoing County Councillor:

- To consider whether the parish council would like to acknowledge the contribution to the parish of the outgoing County Councillor

2021/Jan/9

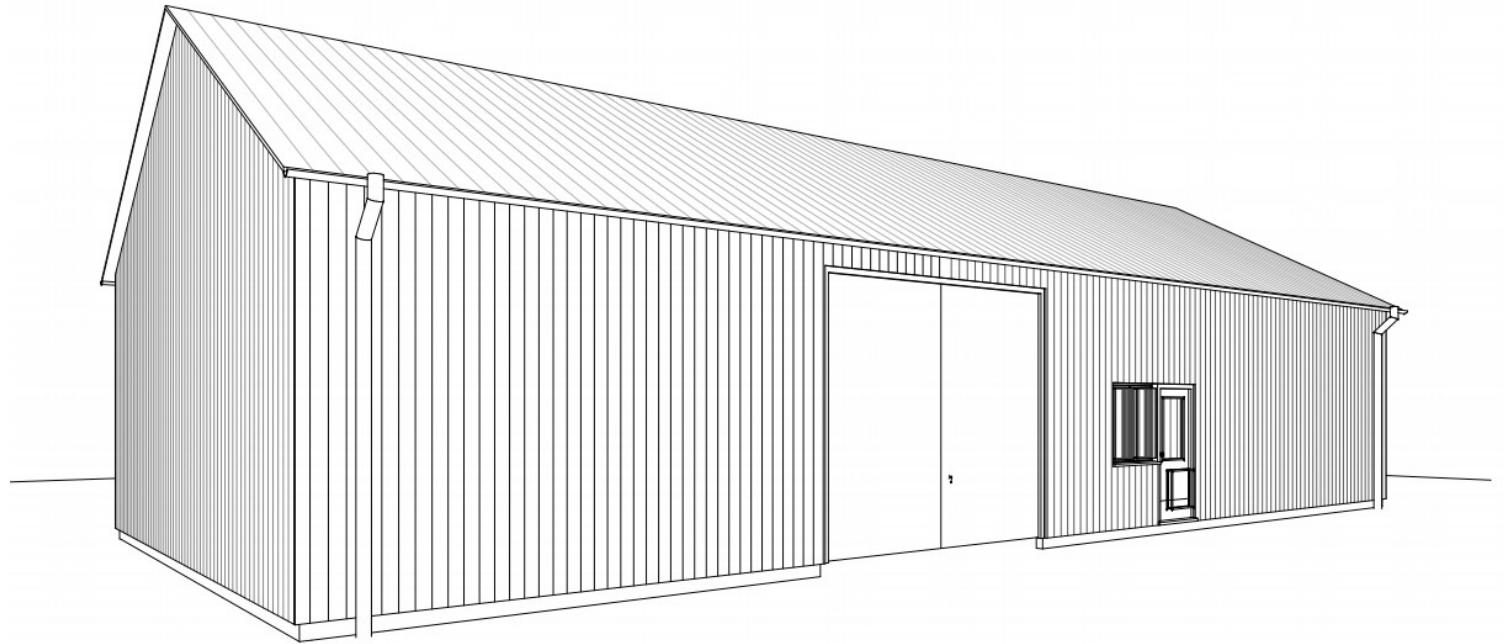
Planning:

- Torridge District Council, the determining authority, has approved the following applications:
- Reference: 1/1184/2020/FUL
 - Proposal: Proposed agricultural storage shed
Location: Winsford Lane, Halwill Junction, Beaworthy, Devon
- Reference: 1/0807/2020/FUL
 - Proposal: Creation of 3 additional holiday let properties and an ancillary communal games room
Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon
- Reference: 1/0535/2020/FUL
 - Proposal: Outline application for one dwelling with all matters reserved except for access. Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Reference: 1/1184/2020/FUL

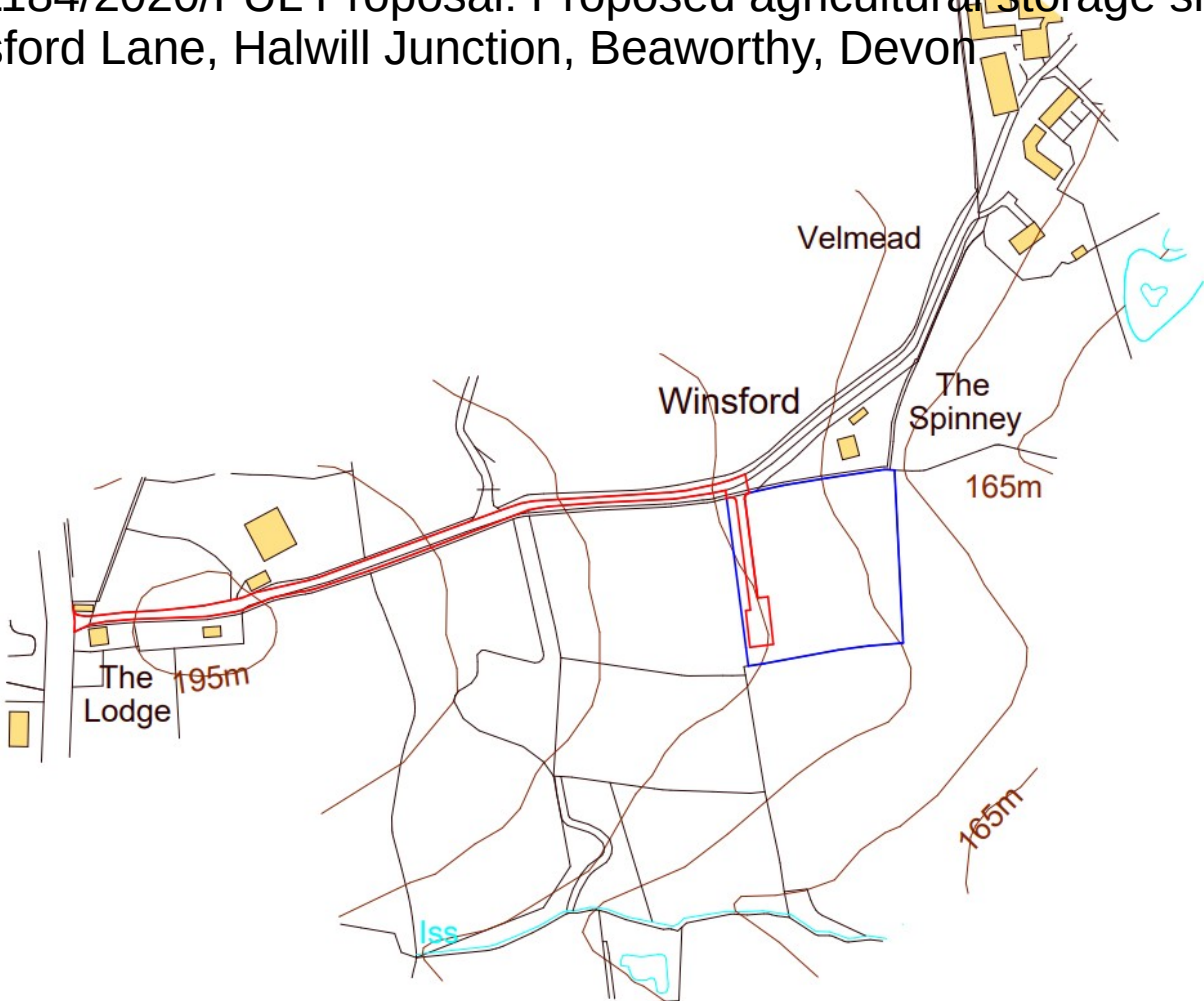
Proposal: Proposed agricultural storage shed

Location: Winsford Lane, Halwill Junction, Beaworthy, Devon



Reference: 1/1184/2020/FUL Proposal: Proposed agricultural storage shed

Location: Winsford Lane, Halwill Junction, Beaworthy, Devon



scale 1:1250



Location Plan Rev B

Proposed agricultural storage shed
Land off Winsford Lane
Halwill
Devon

For Mr & Mrs G. Moores

Datamatrix Survey, 501 Crown Copyright 2020. All rights reserved. License number: 10000000

2021/Jan/10 Correspondence

- Letters to be written
- Letters received
 - Police Report
 - Endless piles of COVID stuff

2021/Jan/11 Matters to be raised

- For information only
- The Chair will consider adding matters raised to a future Agenda

2021/Jan/12

Next Meeting

- To confirm the date of the next meeting as February 11th
- We will still be in lockdown
- Now switch off your computer and relax

PLANT TULSA WORLD 3.10.2020

BUDE 2020

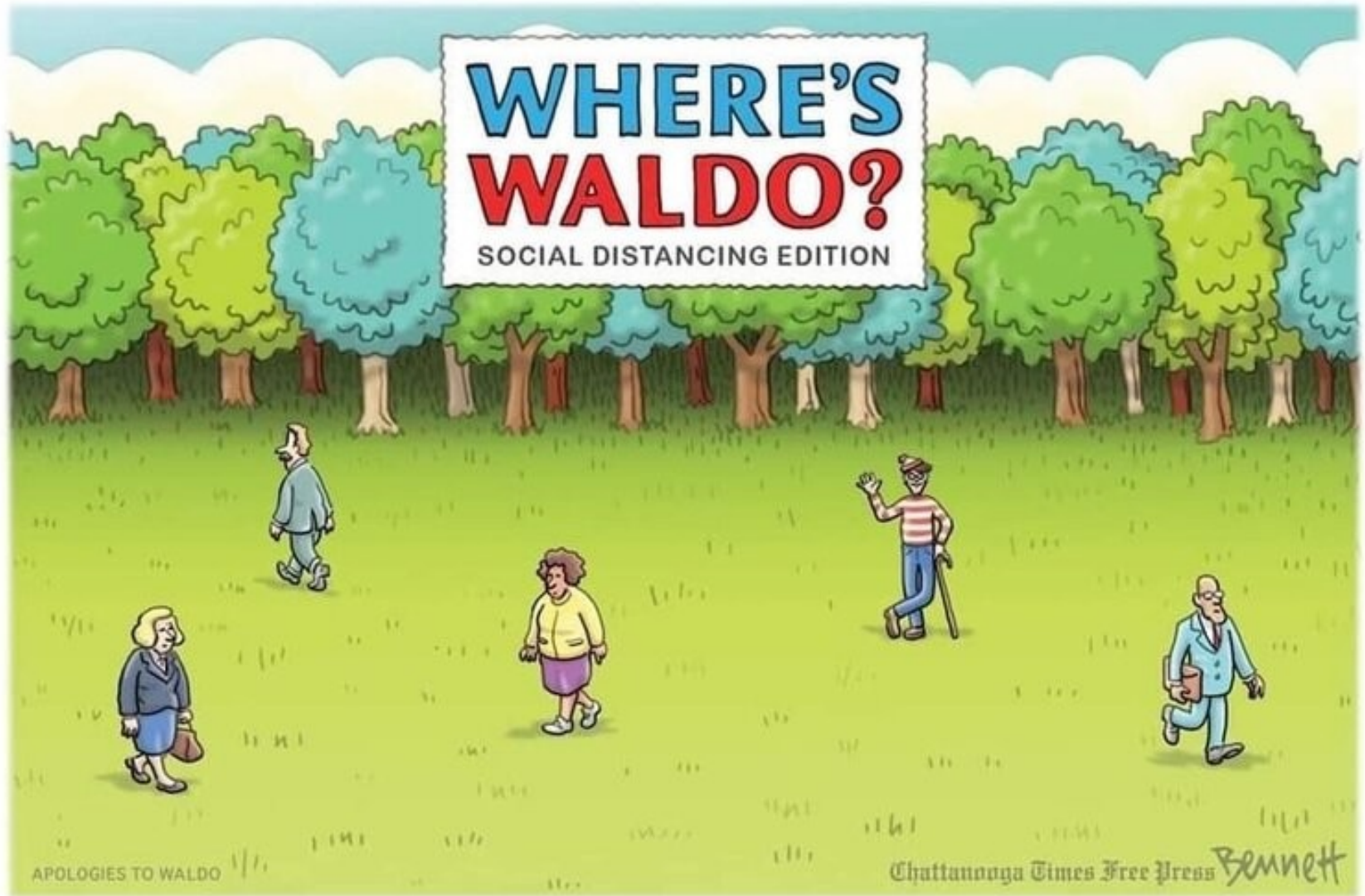
Bummer!
No people.

I hate it
when there's
no crowd!



WHERE'S WALDO?

SOCIAL DISTANCING EDITION



APOLOGIES TO WALDO

Chattanooga Times Free Press

Bennett

PARISH/TOWN COUNCIL PRECEPT**1st APRIL 2021 TO 31st MARCH 2021****Please check the Clerk and bank details shown below are correct or amend as appropriate**

Name of Parish/Town Council: Halwill Parish Council		Remit to: Account Name: Halwill Parish Council
Name of Parish Clerk: Don Osborne		Account No: 05006236
Address for Correspondence PO Box 16		Bank Name: Natwest
		Bank Sort Code: 535052
Beaworthy		Bank Address: Launceston Branch, 14 Westgate St, Launceston, PL15 7AG
Devon Post Code: EX21 5ZG		
Telephone No:	01409 221539	
E-Mail Address:	halwill.parish.clerk@hotmail.com	

Notice of Precept upon Torridge District Council

You are hereby directed to pay to the Parish/Town Council's bank account, at the bank described above, the following instalments of precept from the Council Tax of the Parish/Town to meet expenses payable by the Parish/Town Council during the Financial Year described above.

Authorised at a meeting of the Parish/Town Council held on:- ___ / ___ / 2 0 ___

Town/Parish Precept Requirement 2021/22

£

To be paid in 2 equal instalments by end of April & September

Signed X

X Proper Officer / Chairman

Date:

Proposed Budget 2021-22

	APPROVED BUDGET 2019-20 £	APPROVED BUDGET 2020-21 £	REVISED FCAST 2020 – 21	PROPOSED BUDGET 2021-22 £
Insurance	500	500	430	500
PO Box	240	240	231	240
DALC	230	230	182	230
Play inspec	150	150	150	150
Accting srvcs	340	340	138	340
Stationery	100	100	198	100
IT			555	200
Bus Shelters	164	164	160	164
Maintenance	350	350	350	350
Hall Hire	390	390	30	390
Clerk	4,550	4,550	4,550	4,550
Travel/subsis	50	50	50	50
Training	135	135	135	135
Warden	1,700	1,700	1,170	1,500
Xmas dec	100	100	75	100
Grants / RBL	400	400	2,600	400
/ S137 Resves	4,500	4,500	4,500	4,500
Loan repayments (can't be from precept)		3,200	3,200	3,200
	13899	17099	18704	17099
Income				
Precept		13,899	13,899	13,899
Wayleave		19	19	19
HAFC		1,000	500	1,000
Car Park Contract		2,500	2,500	2,500
		17418	16918	17418

Budget to date
HALWILL PARISH COUNCIL - BUDGET 2020/21

BUDGET	2020										2021			TOTALS	YET TO	REVISED	VARIANCE
	ACTUALS										Forecast			FOR YEAR	PAY	2020 - 21	
	£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020			
Insurance	500			430										430	-	430	-70
PO Box	240													-	231	231	-9
DALC + DCC	230	182												182	-	182	-48
Play inspection	150													-	150	150	0
Accounting services	340					69								69	69	138	-202
Stationery / Admin	100	127		28				14		14				184	14	198	98
Bus Shelters	164	40		40			40			40				160	-	160	-4
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Clerk	4,550	379	379	379	379	379	379	379	379	379				3,792	758	4,550	0
Travel/subsis	50													-	50	50	0
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checks: 15479

HALWILL PARISH COUNCIL - FINANCIAL SUMMARY

As at 4th December

	£	£		£
CASH AT BANK 4th December 2020		16930	Deposit A/C	42
		16930	Current A/C	16888
<u>Add</u>				
Payments to come				
VAT to come		1000	Capital expenditure	£
			New Computer	500
<u>Less:</u>			Defibrillators	2800
Cheques outstanding (exc VAT)	-3961			3300
P3 ring fenced	-334			
Balance of 2020-21 precept yet to pay	-3107			
			s137 Grants	
<u>Payments committed but not yet paid</u>			School PTFA	2500
Pump track final	-600		RBL	50
End of Car Park landscaping	-1400		Green waste bin	35
Loan repayments	-1600		Citizens Advice	50
			Christmas decorations	75
				2710
<u>Adjusted total balance</u>		6929		
Available to spend if £3,000 is kept in reserve		3929		
Principle remaining on PWLB loan		18452.15		

Actions List

Actions from the meeting held on 10 December 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Dec/8	Citizens Advice grant	Clerk	January Meeting	On Agenda for January

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Nov/8	Signs to direct people away from the air ambulance gate to the car park	Clerk	January Meeting	Highways say HPC must pay for any sign. Agenda for January
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2020/Nov/3	Wreath laying to be open to a wider range of people	All	01/11/21	Just a reminder