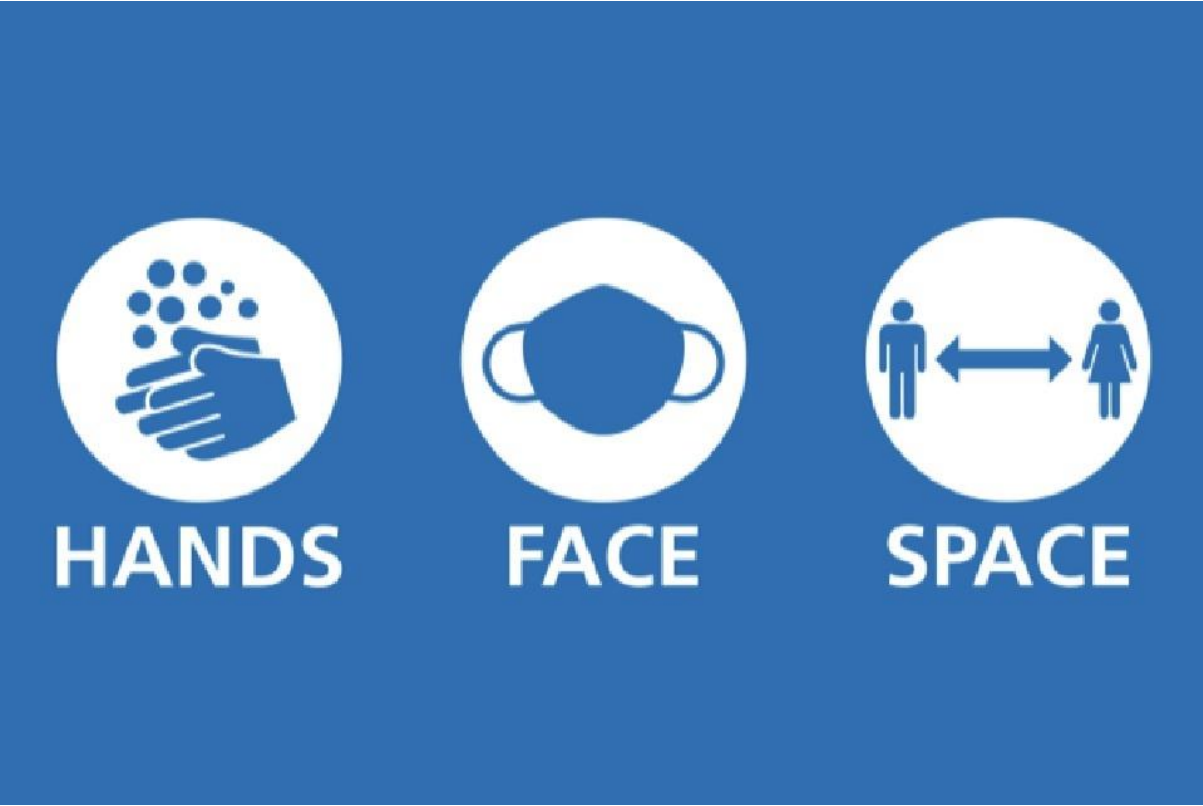


HALWILL PARISH COUNCIL

2020 Meetings

COVID-19 has caused considerable disruption to all aspects of public life.



Meeting dates

2020

January

M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

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13	14	15	16	17	18	19
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May

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25	26	27	28	29	30	31

June

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

August

M	Tu	W	Th	F	Sa	Su
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

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			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

M	Tu	W	Th	F	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			



Ordinary parish council meeting



Annual Parish Meeting to be arranged



Annual parish council meeting followed by parish council meeting

HALWILL PARISH COUNCIL

Resolutions of Halwill Parish Council

2020

	Minute Reference	Text
1	2020/Feb/9 - 1	Resolved to provide £600 to Active Halwill to finish the pump track with seating and a path – subject to ratification in March
2	2020/Feb/9 - 2	Resolved to ask Dave Hockin to carry out the improvement work he quoted for on the area South of the car park
3	2020/Feb/13	Resolved to adopt the draft social media policy
4	2020/Feb/8	Resolved that the Parish Council gives permission to Active Halwill to paint a mural on the old buffer wall.
5	2020/Mar/7	Resolved to accept a payment of £1,000 for this financial year and to review this decision at the annual parish council meeting in May 2021
6	2020/Mar10	Resolved To ratify resolution 2020/Feb/9: that the parish council budget £600 to complete the track with Active Halwill overseeing the project
7	2020/June/5	Resolved to approve the annual governance statements
8	2020/June/5	Resolved to approve the annual accounting statements
9	2020/June/5	Resolved to ask for an exemption form external audit for the financial year 2019/20
10	2020/June/10	It was Resolved to help organise and fund a village tidy-up
11	2020/Jul/7	Resolved to reopen the children’s play area following their closure because of the COVID-19 pandemic
12	2020/Oct/6	Resolved budget up to £500 for a new computer for the Parish Council.
13	2020/Nov/9	Resolved make a grant to the Halwill school PTFA under s137 of the LGA(1972) of £2,500 for laptop computers
14	2020/Dec/7	Resolved to propose “Holly Close” as the preferred name for the holly Lane Farm site
15	END	END

HALWILL PARISH COUNCIL

Don Osborne, Clerk, PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

To members of Halwill Parish Council

You are hereby summoned to attend the **Parish Council Meeting** of Halwill Parish Council at the **Jubilee Suit of the Parish Hall** on **9th January, 2020 at 7.30 p.m.** for the purpose of transacting the following business:

AGENDA

2020/Jan/1 Apologies: To receive apologies for absence

2020/Jan/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Jan/3 Clerk's, Councillors' and visiting Councillors' announcements

2020/Jan/4 To confirm Minutes for December 2019

2020/Jan/5 Halwill Parish Hall
• Changing rooms water supply.

2020/Jan/6 Ongoing Projects
• Active Halwill
• Children's play area
• Community Garden / Tree Planting

2020/Jan/7 Planning:

An appeal has been lodged at the Department of Communities and Local Government against the refusal of planning permission for the following application:

Reference: 1/1094/2019/FUL

Appeal Ref: APP/W1145/W/19/3239892

Proposal: Proposed hay/straw and general purpose agricultural building, including lambing area.

Location: Land At Grid Reference 242813 100623, Halwill, Devon,

2020/Jan/8 Correspondence

2020/Jan/9 Matters to be raised for information only

2020/Jan/10 Cheques for signing, bills for payment.

Signed – Don Osborne

Press and public welcome to attend

03/01/2019

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON January 9th 2020 At 7.30pm – Parish Hall

2020/Jan/1	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair) V Osborne (VO), R Cristofoli (RC), R Livermore(RL), R Grocock(RG)</p> <p>In Attendance: County councillor B Parsons (BP), Ward Councillor P Hackett (PH), Hall committee chair D Trout (DT), Active Halwill chair R Piddington (RP), 4 members of the public & clerk</p> <p>To receive apologies for absence - Apologies were received from C Langston and J Wilson</p>	
2020/Jan/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak. D Trout asked about the Community Emergency Plan (CEP) as the copies in the Hall are out of date. R Piddington, who was involved in the plan committee, explained that most of those involved with the formation of the plan were either dead or moved away so the plan has not been maintained. DT explained that the Hall fire alarm system had had to meet more stringent regulations as the Hall might be used as accommodation overnight. Other places identified as possible overnight accommodation might need to check their fire alarm systems are suitable. BP praised Halwill's plan. The Clerk was asked to make reviewing the CEP a future agenda item. R Piddington presented £700 which Angler's Paradise gifted to Active Halwill.</p> <p>Standing orders were reinstated.</p>	Clerk
2020/Jan/3	<p>Clerk's, Councillors' and visiting councillors' announcements Councillor Parsons wished everyone a Happy New Year. DCC have difficult budget decisions to make. The organisational changes needed will take time to implement. DCC are looking for more cross boundary cooperation with neighbouring County Councils. For example, with Stratton Hospital. The DCC's priorities are people over places. Devon Highways have received an additional £35m of funding for roads from central government but that does not go far. RL asked why the road repair crews don't fix all the potholes in an area whilst they are there. BP said they are trialling this approach. RL asked if the A3079 could be downgraded to a "B" road. The Clerk was asked to make this an agenda item for a future meeting. Ward Councillor Hackett shares BP's concerns regarding the roads.</p>	Clerk

2020/Jan/4	<p>There will be a further public meeting regarding NHS services in Holsworthy. The Chair reported that the Winsford Trust had been dissolved and the Trust's money donated to the History Club and the Garden Club.</p>	
2020/Jan/4	<p>To confirm minutes for December 2019 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>	
2020/Jan/5	<p>Halwill Parish Hall</p> <ul style="list-style-type: none"> • Changing room water supply DT has been talking to representatives from the Football Club. The Football Club will pay a lump sum of £400 and set up a direct debit of £30 per month towards water usage. Monitoring of usage over 3 games showed less than 2m³ of water used. The Hall is happy with the arrangement. 	
2020/Jan/6	<p>Halwill Athletic Football Club. Licence payments and contract. The Clerk will met with a representative of the HAFC to discuss future licence payments.</p> <p>Ongoing Projects/Progress Reports</p> <ol style="list-style-type: none"> 1. Active Halwill 2. Children's play area Official opening to be arranged 3. Community garden / Tree Planting A grant application has been submitted in the name of Active Halwill 	
2020/Jan/7	<p>Planning:</p> <p>An appeal has been lodged at the Department of Communities and Local Government against the refusal of planning permission for the following application:</p> <p>Reference: 1/1094/2019/FUL Proposal: Proposed hay/straw and general purpose agricultural building, including lambing area. Location: Land At Grid Reference 242813 100623, Halwill, Devon, HPC: No Comment</p>	
2020/Jan/8	<p>Correspondence - None</p>	
2020/Jan/9	<p>Matters to be raised for information only - None</p>	

2020/Jan/12	Cheques for signing Current Account				
	Date	Company	Amount ex VAT	Amount inc VAT	For what
	09/01/20	D C Osborne	£379.16	£379.16	Salary January
	24/12/19	Halwill Cleaning Services	£40.00	£40.00	Bus shelter washdown
	Current Account Total For month inc VAT: £419.16 Current Account Total for month ex VAT £419.16 Current Account VAT Total for month: £0 Clerk's Total For month: £379.16 Active Halwill Account For Information Only				
Date	Company	Amount ex VAT	Amount inc VAT	For what	
19/12/19	Outdoor Play People	£1,900.00	£2,280.00	Children's Play Equipment	

The meeting ended at 21:00

HALWILL PARISH COUNCIL

Don Osborne, Clerk, PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

To members of Halwill Parish Council

You are hereby summoned to attend the **Parish Council Meeting** of Halwill Parish Council at the **Jubilee Suit of the Parish Hall on 13th February, 2020 at 7.30 p.m.** for the purpose of transacting the following business:

AGENDA

2020/Feb/1 Apologies: To receive apologies for absence

2020/Feb/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Feb/3 Clerk's, Councillors' and visiting Councillors' announcements

2020/Feb/4 To confirm Minutes for January 2020

2020/Feb/5 Highways

- Possibility of a weight limit or a change of status to "B" road

2020/Feb/6 Replacement defibrillators, next steps

2020/Feb/7 HAFC rental payments

2020/Feb/8 Community Emergency Plan review and update

2020/Feb/9 Ongoing Projects

- Active Halwill – opening of children's play area
- Community Garden / Tree Planting

2020/Feb/10 Planning:
Torridge District Council has asked for comments on the following applications:-

Reference: 1/1105/2019/FUL
Proposal: Retention of self-contained residential annexe and proposed single storey link between farmhouse and annexe.
Location: Greenacres, Halwill, Beaworthy, Devon

Reference: 1/0948/2019/FUL
Proposal: Erection of 5no. dwellings
Location: Holly Lane Farm, Halwill Junction, Beaworthy, Devon

Reference: 1/0058/2020/FUL
Proposal: Demolition of existing garage and replacement with a double garage to the rear of the property
Location: 2 Pine View Close, Halwill Junction, Beaworthy, Devon

2020/Feb/11 Correspondence

- Stagecoach bus consultation
- Holsworthy Community Involvement Group letter

2020/Feb/12 Matters to be raised for information only

2020/Feb/13 Social Media Policy

2020/Feb/14 Cheques for signing, bills for payment.

2020/Feb/15 To confirm March 12th as the date of the next meeting

Signed – Don Osborne

03/02/2019

Press and public welcome to attend

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON February 13th 2020 At 7.30pm – Parish Hall

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Livermore(RL), R Grocock(RG), J Wilson (JW), C Langston (CL)</p> <p>In Attendance: Ward Councillor P Hackett (PH), PCSO Mark James, 4 members of the public & clerk</p>	
2020/Feb/1	<p>To receive apologies for absence - Apologies were received from V Osborne, Robin Cristofoli and County Councillor B Parsons</p>	
2020/Feb/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak. B Hunter asked if anything could be done about the speed of traffic passed Bridge Cottage. PCSO James said he had a copy of a letter which was sent by the Road Casualty Reduction Officer to a parishioner which he would forward to the council. He recommended Community Speed Watch as an effective method of controlling speed. Mrs Hunter also brought up the condition of some of the bridle paths near Lane End.</p> <p>Standing orders were reinstated.</p>	
2020/Feb/3	<p>Clerk's, Councillors' and visiting councillors' announcements Ward Councillor Hackett informed the meeting that he had voted against the proposed police budget because he felt the proposed increase was not high enough and would make it difficult to justify claiming additional money from central government. The proposed budget was nevertheless accepted. PH would welcome more PCSO's which he believes are important for community policing and are often the only contact parishioners have with the police. Numbers of PCSO's will be reduced to 150 next year.</p>	
2020/Feb/4	<p>To confirm minutes for January 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>	
2020/Feb/5	<p>Highways</p> <ul style="list-style-type: none">• Possibility of a weight limit or a change of status to "B" road RL believes the increased number of ever heavier lorries is having an adverse affect on the road through Halwill Junction. He would like to know where the 4 "A" roads with weight restrictions in Devon are. The Clerk reported that he believes they are all on weak bridges. The road through Halwill Junction used to be a "B"	

	<p>road. The Clerk was asked to make enquiries as to why it was upgraded.</p>	Clerk
2020/Feb/6	<p>Replacement defibrillators, next steps The original 7 year contract on the defibrillators will end this year. The parish Council has resolved to replace the defibrillators but as yet has no specific plan on how to fund this. Costs will be £1,000 a year. JW thought that crowdfunding and donations boxes in the shops and post office around the village could be used. JW agreed to investigate the options.</p>	JW
2020/Feb/7	<p>Halwill Athletic Football Club. Licence payments and contract. Carried over</p>	
2020/Feb/8	<p>Community Emergency Plan review and update The Community Emergency Plan is in need of review. Many of the original members of the CEP committee have moved away or died. New members are needed to review and amend the plan. JW will put a post on Facebook.</p>	JW
2020/Feb/9	<p>Ongoing Projects/Progress Reports</p> <ol style="list-style-type: none"> 1. Active Halwill – opening of children’s play area The ceremonial opening will be on 29th February. Ward Councillor P Hackett, County Councillor B Parsons and PC Chair J Hardman will be in attendance. It was resolved to provide £600 to Active Halwill to finish the pump track with seating and a path. 2. Community garden / Tree Planting It was resolved to ask Dave Hockin to carry out the improvement work he quoted for on the area South of the car park. 	
2020/Feb/10	<p>Planning:</p> <p>Torrige District Council has asked for comments on the following applications:-</p> <p>Reference: 1/1105/2019/FUL Proposal: Retention of self-contained residential annexe and proposed single storey link between farmhouse and annexe. Location: Greenacres, Halwill, Beaworthy, Devon HPC No comment</p> <p>Reference: 1/0948/2019/FUL Proposal: Erection of 5no. dwellings Location: Holly Lane Farm, Halwill Junction, Beaworthy, Devon HPC No comment</p> <p>Reference: 1/0058/2020/FUL Proposal: Demolition of existing garage and replacement with a double garage to the rear of the property Location: 2 Pine View Close, Halwill Junction, Beaworthy HPC No comment</p>	

2020/Feb/11	<p>Correspondence -</p> <ul style="list-style-type: none"> • Stagecoach bus consultation It was agreed to wait until BP is present before discussing this. Carried over • Holsworthy Community Involvement Group letter No action 											
2020/Feb/12	<p>Matters to be raised for information only - None</p> <p>RL commented on the amount of waste that blows out of the recycling lorries as they do their rounds. The Clerk reported that he once picked up a whole dumpy bag full of recycling that had escaped from the lorry. The waste lorry did return to pick it up when the Clerk complained. The problem is caused by the operators not closing the doors on the lorry as it travels between sites.</p>											
2020/Feb/13	<p>Social Media Policy</p> <p>The draft policy was adopted</p>											
2020/Feb/14	<p>Cheques for signing Current Account</p> <table border="1" data-bbox="351 963 1404 1108"> <thead> <tr> <th data-bbox="351 963 494 1052">Date</th> <th data-bbox="494 963 821 1052">Company</th> <th data-bbox="821 963 981 1052">Amount ex VAT</th> <th data-bbox="981 963 1149 1052">Amount inc VAT</th> <th data-bbox="1149 963 1404 1052">For what</th> </tr> </thead> <tbody> <tr> <td data-bbox="351 1052 494 1108">13/02/20</td> <td data-bbox="494 1052 821 1108">D C Osborne</td> <td data-bbox="821 1052 981 1108">£379.16</td> <td data-bbox="981 1052 1149 1108">£379.16</td> <td data-bbox="1149 1052 1404 1108">Salary February</td> </tr> </tbody> </table>	Date	Company	Amount ex VAT	Amount inc VAT	For what	13/02/20	D C Osborne	£379.16	£379.16	Salary February	
Date	Company	Amount ex VAT	Amount inc VAT	For what								
13/02/20	D C Osborne	£379.16	£379.16	Salary February								
2020/Feb/15	<p>To confirm March 12th as the date of the next meeting</p> <p>Noted</p>											

The meeting ended at 21:00

CLUB STATEMENT OF ACCOUNTS 2018 – 2019 SEASON – 01/09/2018 – 31/08/2019

Name of Club Halwill AFC

Name of Bank Natwest

Receipts

Kit	£303.00
Player Fines	£715.00
Fundraising	
Quiz	493.00
Car Wash	£240.00
End of Season Event	£1060.00
100 Club	£320
BBQ	£120.00
Alzheimer's Donation	£273.00
Sponsorship Signs	£900.00
Match Day Fees	£523.35
Training	£706.00
Signing on Fees	£380.00
Ball Sponsor	£25.00
Kit Sponsor	£1480.00
Football Foundation Grant	£235.00
<u>Total Receipts</u>	£7773.35

Payments

Kinglsey Cup	£10.00
Torrige Cup	£10.00
Pitchcare	£188.46
Kit & Printing	£1047.25
Andrew Moores	£169.96
Norcram Sport	£74.25
EDF	£747.92
Ashbury Golf Course (Training Pitch Hire)	£674.00
Miscellaneous	£131.47
Changing Rooms Hire	£1000.00
Trethorne (End of season Event)	£870
Geoff Moores	£28.99
Devon FA (Affiliation and Fines)	£1386.00
East Devon Cups	£25.00
DEF Affiliation (Affiliation and Fines)	£320.00
<u>Total Payments</u>	£6683.30

Profit/Loss for the Season **£1090.05**

BANK BALANCE AS AT 30TH AUGUST 2019 **£855.30**

I have inspected the books and records supplied by the Treasurer of the above club and find them in agreement with the Statement of Accounts

Signed

Dated 21/10/2019

Secretary: Alice Jago

“How come we only get community speed watch in Halwill? Having 2/3 community speed checks a year is useless - “

Community Speed Watch (CSW) has proven to be a valuable and effective approach to speed reduction through visible presence and educating drivers. CSW has also been a beneficial way of including those directly affected by speeding concerns, through offering positive involvement and community cohesion towards resolving speeding issues. CSW members feel appreciated and part of the collaborative efforts to achieving safer roads for all of us. It is important to remember the role is voluntary, with members giving up otherwise valuable free time to commit to spending protracted periods standing at the roadside in all weathers and in some cases receiving unacceptable verbal abuse. I worked as an unpaid voluntary Special Constable for 10 years prior to joining the Force and I have every admiration for any person who is able, who gives up their free time to better serve the community in which they live or work.

Devon & Cornwall Police and the Office of the Crime Commissioner (OPCC) are committed to CSW as a way of including the community in the fight to achieve safer speeds and safer roads. Although its active members have no powers to stop and deal with offending drivers the data and intelligence they gather is essential to the subsequent warning notices sent out to drivers. This approach has proven to be an excellent way by which to achieve the initial phase of dealing with excess speed through education.

I am bound to add at this point that we are always looking to recruit more members (the more members the more frequent road side checks can be carried out).

I have spoken to the Devon & Cornwall speedwatch Co-Ordinator who has supplied the following information. Halwill CSW have deployed to at least one site during the following months of 2019, Feb, March, May, June & July. They have recorded 1836 vehicles movements of which 102 vehicles have been recorded at speeds above the national threshold for the posted limits, with 82 drivers have been written to. This gives 5.5% non-compliance rate on the total vehicles monitored which again indicates the 85th percentile of vehicles are compliant or within the nationally accepted threshold.

“Surely its more important to have real Police checks in towns and villages?”

I will need to begin my answer to this with reference to the ever increasing demands on resourcing & financial pressures that need to be prioritised and spread across a large force area with an ever increasing population. However, in reality even if a Police officer was available to carry out a couple of hours road side speed detection the result would in my opinion be less impactful than CSW. If an errant driver was stopped the officer would be at least 15 to 20 minutes dealing with that one offender and in the meantime not conducting high visibility speed checks. Road side checks are not all about issuing tickets it's about showing the community and drivers that we are out responding to their concerns and trying influence driver behaviour through visible presence. If CSW identifies a local repeat offender then this is where a Uniformed Officer can be tasked to target that driver with the aim of enforcement through prosecution.

“They (speed checks) need to be every week from 7am till 10 pm at various locations and no warning signs up”

This I am afraid is an unrealistic expectation to task either a local beat Officer or specialist roads policing officer to commit to a 15 hour road side speed check once a week. Road side speed checks make up a small but important part of any Police officers daily or weekly patrol commitments,

which for roads Policing Officers will include Intel lead patrol for high risk drivers, dealing with all level of road traffic collisions, ongoing collision investigations including statements, interviews and CPS file preparation, Operations targeting specific government road safety thematic, responding to emergency incidents and dealing with just everyday vehicle related offences that are happened upon. The use of warning signs is a requirement of the Force policy when undertaking road side speed enforcement this is taken from national best practice and the college of Policing guidance. Officers are also required to be visible wearing reflective jackets for safety considerations. I would agree in that it would be ideal to see that level of speed enforcement but even if that were the case it would need to be resourced sensibly & effectively to the locations that most warrant that that level of attendance. This then links directly back to my original explanation about assessment of risk/harm and responding through data led analysis of speed information.

This leads me nicely to what I hope will be a comprehensive explanation of how the process works and answers your final issue raised - That:

“we do not see Cameras Vans in Halwill yet you have seen them recently in Lyford gorge, and regularly on the bridges on the A 30”

If may start with what we know by way of speed information for Halwill:

I have checked Devon County speed data, the latest data they have was measured in November 2017 so is still valid for another year, measured at 2 points within the village

The first set of measurements were taken on the A3079 within the 30mph section, at a point directly opposite the *cul-de-sac* end of Somerslea, not the entrance end.

The 85th percentile was 34.1 mph with an average speed of 27.8mph, running that data through simples results in level zero; no action required.

The second set of measurements were taken on the A3079 within the 30mph section, at a point direct opposite the *cul-de-sac* end of Oakleaf Close, not the entrance end.

The 85th percentile was 33.8 mph with an average speed of 28.0mph, running that data through simples results in level zero no action required.

The camera vans that you make reference to are tasked and run by the Peninsula Road Safety Partnership (PRSP) their main activity being speed camera enforcement. The overarching purpose of safety camera enforcement is to reduce casualties or the likelihood of casualties arising and to change road user behaviour so that compliance with traffic regulations is improved. This in turn should reduce harm, and the fear from harm for all road users and communities. Safety camera enforcement should be primarily data-led and balanced with the needs of the communities and the authorities that serve them. The use of safety cameras should be evidence based, proportional and justifiable, with a clear purpose to bring about a change in behaviour which in turn leads to a corresponding reduction in injury collisions.

Data sources maybe many and varied, and the severity of the problem to be solved will also vary. As such the appropriate intervention should be tailored to suit the analysis of the problem being tackled.

In basic terms this provides four basic enforcement site types:

1. Casualty Reduction (Core) site - Analysis of collision data identifies locations, routes or areas where there are high priority sites or there are patterns within the collisions which are likely to be reduced by safety camera enforcement.

2. Community concern site - There is community concern associated with observed levels of traffic violation which give rise to a reasonable concern for potential harm or fear of harm.

3. Traffic Management site - Where analysis identifies that traffic management is required to mitigate objectively identified increased risks of harm for road users where a highway is being modified in design or use. This may include HADECS sites on smart motorways.

4. Operational site - Where intelligence led analysis identifies the potential to address an offender type rather than a site or location issue. The aim may be to maximise the deterrent effect on “determined offenders”.

From a casualty reduction perspective Halwill has had zero serious collisions, within the village itself & within the last 5 years. 5 years is the standard time period measurement within the speed enforcement community.

There have been 2 minor collisions, one in 2015 and 1 in 2016, and whilst undoubtedly traumatic for those involved these are not considered when reviewing collision data as these include bruising from seatbelts etc resulting from what would otherwise be a non-injury damage only minor collision.

There was a third slight injury outside of the village, the other side of Down Yonder Yurt & campsite, which technically is outside of the 5 year period from September 2014.

The PRSP use www.crashmaps.co.uk as a useful tool to review all road traffic collision data. The data on which this site is based is the HM Government national data, based on what is known as STATS19 returns from all police forces nationally. The only difference from the official Government data is that all the personal information is removed for public access.

With such low collision and injury rates Halwill is clearly not a type 1 site, (I am pleased to be able to confirm.)

The same obviously applies to a type 3 and 4 sites.

We are then left with a type 2, community concern site, the key phrase being observed levels of traffic violation. It is the interpretation of this observed speed data that we now need to consider. In an ideal world we would seek to have 100% compliance with the speed limit however this will never happen without a huge cultural shift or the full implementation of autonomous vehicle controlled entirely by artificial intelligence.

Operationally the Police, Partnership and the national speed enforcement industry as a whole accepts a small percentage of speeding vehicles will occur and nationally we use a percentage of all the vehicles measured as our enforcement point, that percentage point is the measure at which we gauge the requirement for enforcement.

This percentage point is often referred to as the 85th percentile, which basically means that this is the speed at which 85% of all vehicles using that stretch of road are travelling at or below.

The National Police Chief's Council (NPCC) has set clear speed enforcement guidelines which is generally the speed limit plus 10% plus 2mph.

Allow me to explain, the National Police Chief's Council sets an enforcement threshold of 10% above the speed limit plus a minimum of 2 miles per hour. The 10% comes from the Vehicle Construction and Use Regulations 1986 which allow for inaccuracy in speedometers of 10% at 30mph and 70mph, it's an old piece of legislation and modern technology is far more advanced and generally overestimates speed rather than under represent.

There are always vehicles speeding, it is the nature of road traffic flows on any uncongested road, we have not denied this fact, in fact we openly acknowledge it in the way we review data for enforcement purposes.

Plus to enforce dead on the speed limit is very authoritarian and would alienate a huge proportion of law abiding members of the public who have allowed their speed to creep going downhill, accelerated a little hard etc etc.

From a speed enforcement perspective the 85th percentile has to exceed the NPCC enforcement threshold for enforcement to take place, this applies for Police officers stopping members of the public for speeding or the point at which mobile and static speed cameras record offending drivers.

For example enforcement only takes place in a 30mph limit if the 85% exceeds 35mph ((30 + 10%) + 2mph).

As the equipment used to measure speed data cannot differentiate between a speeding motorist and an emergency service vehicle we have to take into account a small number of higher speed vehicles which can raise the 85% slightly. This is factored in on a professional judgement basis with local knowledge of the route in question.

The 85th percentile does sound an overly complicated method of speed measurement for members of the public, most people are more used to dealing with the average speed, this was also measured at the same time as the 85th percentile, the average speed east of the village is 27.8 miles per hour, whilst west it is 28 mph.

The 85th percentile at both measurement points in Halwill is below the enforcement threshold. Working within the National best practice guidelines and industry standard the level of speed non-compliance, the 85th percentile, within Halwill does not justify enforcement from a speed camera perspective.

Resources are finite and Police and the partnership must deploy those resources where there will be the most effective in achieving our aims of reducing the number of persons killed or seriously injured on our 20,000km of roads.

I am not stating we will not use camera vans to enforce within Halwill but at this time it is not high up our priority list. We will continue to deploy CSW within Halwill and when able we will carry out occasional road side enforcement. I hope this has satisfied some of your questions regards camera deployment and road side speed enforcement.

ENDS.

HALWILL PARISH COUNCIL
To members of Halwill Parish Council

You are hereby summoned to attend the **Parish Council Meeting** of Halwill Parish Council at the **Jubilee Suit of the Parish Hall** on **12th March, 2020 at 7.30 p.m.** for the purpose of transacting the following business:

AGENDA

- 2020/Mar/1 Apologies: To receive apologies for absence
- 2020/Mar/2 Declarations of Interest
- Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.
- 2020/Mar/3 Clerk's, Councillors' and visiting Councillors' announcements
- 2020/Mar/4 To confirm Minutes for February 2020
- 2020/Mar/5 Highways
- Possibility of a weight limit or a change of status to "B" road
- 2020/Mar/6 Progress reports
- Replacement defibrillators, next steps
 - Community Emergency Plan review and update
- 2020/Mar/7 To consider whether to accept HAFC's proposal to pay £1,000 for future licence to use the changing rooms and football pitch payments
- 2020/Mar/7 To consider whether councillors would benefit from a training day.
- 2020/Mar/9 Possibility of installing electric vehicle charging points in the parish car park
- 2020/Mar/10 Active Halwill
- report on the opening of children's play area
 - To ratify an agreement to grant Active Halwill £600 to complete the pump track or to consider a proposal for the parish council to complete the work
- 2020/Mar/11 Planning:
Torrige District Council has asked for comments on the following applications:-
- Reference:** 1/0948/2019/FUL
Proposal: Erection of 5no. dwellings
Location: Holly Lane Farm, Halwill Junction, Beaworthy, Devon
- Reference:** 1/0088/2020/OUTM
Proposal: Outline planning permission for residential development with all matters reserved except for access.
Location: Land At Grid Reference 244502 100146 Halwill Junction
- 2020/Mar/12 Correspondence
- Stagecoach bus consultation
 - Police report
- 2020/Mar/13 Matters to be raised for information only
- 2020/Mar/14 Cheques for signing, bills for payment.
- 2020/Mar/15 To confirm the date of the April meeting currently scheduled for April 9th

Signed – Don Osborne

26/02/2019

Press and public welcome to attend

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
March 12th 2020 At 7.30pm – Parish Hall**

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Livermore(RL), R Grocock(RG), J Wilson (JW), C Langston (CL), V Osborne(VO), R Cristofoli(RC)</p> <p>In Attendance: Ward Councillor P Watson (PW), Darren Somerfield for the Land East of Chilla Road developers, 6 members of the public & clerk</p>	
2020/Mar/1	<p>To receive apologies for absence - Apologies were received from County Councillor B Parsons and Ward Councillor P Hackett</p>	
2020/Mar/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak. Mrs Alleguen commented on the poor condition of the A3079 to Okehampton. Mrs King asked why her recycling had been rejected. There were several complaints about the recycling lorry not closing its hatches so rubbish blows out onto the verges. The Clerk will talk to Torridge District Council about this. David Trout for the Hall asked about the recent spate of vandalism and graffiti in the parish. The Clerk was asked to add this to the agenda of the next meeting. Darren Somerfield and a colleague of LRM Planning came to answer questions on the development East of Chilla Road. He was asked several questions about roads and parking.</p> <ul style="list-style-type: none"> • The number of houses are what will comfortably fit on the site, final numbers will be decided at the reserved matters stage of the planning process. • There will be no vehicular access to Dreybury Lane • The vehicle access will be on the Chilla Road just up from road to the Beeching Close. • The plans provided are an illustrative purposes only • Each plot will have parking for 2 cars in line with the Local Plan <p>Standing orders were reinstated.</p>	Clerk
2020/Mar/3	<p>Clerk's, Councillors' and visiting councillors' announcements Ward Councillor P Watson reported on some developments at Torridge District Council</p> <ul style="list-style-type: none"> • The court case with Kivels over the Agricentre has been resolved. • J Wallace, head of paid services, has left. • K James is now Leader of the Council. 	

2020/Mar/4	<p>To confirm minutes for February 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>	
2020/Mar/5	<p>Highways</p> <ul style="list-style-type: none"> • Possibility of a weight limit or a change of status to “B” road Lorries are causing the road to deteriorate. The road was not designed to take the weight of vehicles it is currently taking. It was felt that changing the status of the road would not reduce the number of lorries using the road 	Clerk
2020/Mar/6	<p>Progress reports</p> <ul style="list-style-type: none"> • Replacement defibrillators, next steps It was agreed to set up a crown funding initiative. • Community Emergency Plan review and update RG has carried thinks there have been 2 changes since the plan was first implemented. Mobile phones have made the use of walkie talkies redundant. And, there is a much higher turnover of residents. Many of the current residents are not aware of the plan. As the plan coordinators and committee have dissipated there is no one to make sure new residents are aware of the plan. JH thinks the “H” sign to put up in the window is still relevant. New committee members are needed. David Trout thought someone from the Hall and the Baptist Hall should be on the committee. 	
2020/Mar/7	<p>To consider whether to accept HAFC’s proposal to pay £1,000 for future licence to use the changing rooms and football pitch payments. It was resolved to accept a payment of £1,000 for this financial year and to review this decision at the annual parish council meeting in May 2021</p>	Clerk
2020/Mar/8	<p>To consider whether councillors would benefit from a training day. Yes they would. Clerk to ask DALC if they can provide someone.</p>	
2020/Mar/9	<p>Possibility of installing electric vehicle charging points in the parish car park It was agreed that this idea would be more suited to the Hall than the parish council as the council cannot charge a commercial rate for vehicle charging points and does not have an electric supply. It may be that in future the council will need to provide electric vehicle charging points n the car park so should be kept under review.</p>	
2020/Mar/10	<p>Active Halwill</p> <ul style="list-style-type: none"> • report on the opening of children’s play area The play area was opened by Barry Parsons and Phil Hackett with Councillor Hardman and members of the parish council and Active Halwill in attendance. • To ratify an agreement to grant Active Halwill £600 to complete the pump track or to consider a proposal for the parish council to complete the work It was resolved that the parish council budget £600 to complete the track with Active Halwill overseeing the project 	

2020/Mar/11	<p>Planning:</p> <p>Torrige District Council has asked for comments on the following applications:-</p> <p>Reference: 1/0948/2019/FUL Proposal: Erection of 5no. dwellings Location: Holly Lane Farm, Halwill Junction, Beaworthy, Devon</p> <p>HPC sees no substantive change to the earlier application and maintains its objection.</p> <p>Reference: 1/0088/2020/OUTM Proposal: Outline planning permission for residential development with all matters reserved except for access. Location: Land At Grid Reference 244502 100146</p> <p>HPC No comment</p>											
2020/Mar/12	<p>Correspondence -</p> <ul style="list-style-type: none"> • Stagecoach bus consultation <p>Carried over</p> <ul style="list-style-type: none"> • Police report <p>Noted</p>											
2020/Mar/13	<p>Matters to be raised for information only - None</p>											
2020/Mar/14	<p>Cheques for signing Current Account</p> <table border="1" data-bbox="352 1263 1407 1406"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Amount ex VAT</th> <th>Amount inc VAT</th> <th>For what</th> </tr> </thead> <tbody> <tr> <td>13/02/20</td> <td>D C Osborne</td> <td>£379.16</td> <td>£379.16</td> <td>Salary February</td> </tr> </tbody> </table>	Date	Company	Amount ex VAT	Amount inc VAT	For what	13/02/20	D C Osborne	£379.16	£379.16	Salary February	
Date	Company	Amount ex VAT	Amount inc VAT	For what								
13/02/20	D C Osborne	£379.16	£379.16	Salary February								
2020/Mar/15	<p>To confirm the date of the April meeting currently scheduled for April 9th</p> <p>Noted</p>											

The meeting ended at 21:00

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Parish Council** which will be held on **11th June, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

- 2020/Jun/1 Apologies: To receive apologies for absence
- 2020/Jun/2 Declarations of Interest
- Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.
- 2020/Jun/3 Clerk's, Councillors' and visiting Councillors' announcements
- 2020/Jun/4 To confirm Minutes for March 2020
- 2020/Jun/5 Finances
- Financial summary
 - Audit statements
 - a) To approve the Annual Governance Statement for 2019/2020 in accordance with The Accounts and Audit Regulations 2015
 - b) To approve the Annual Accounting Statements for 2019/2020
 - To consider exemption from external audit
 - Bill for payment
- 2020/Jun/6 Estates management plan
- Boundary fence
 - Trees
 - bus shelters
- 2020/Jun/7 COVID-19
- Effects on current and future parish council plans
 - Recognition for people who have made sacrifices.
- 2020/Jun/8 To consider whether the parish council should develop a Neighbourhood plan
- 2020/Jun/9 Vandalism and graffiti to consider CCTV for the car park and play area.
- 2020/Jun/10 Village clean up To consider a request from a parishioner to organise a litter pick in the parish
- 2020/Jun/11 Correspondence
- 2020/Jun/12 Matters to be raised for information only
- 2020/Jun/13 To confirm the date of the next meeting

Signed – Don Osborne

26/05/2020

Press and public welcome to attend. contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON June 11th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Livermore(RL), R Grocock(RG), J Wilson (JW), V Osborne(VO), R Cristofoli(RC)</p> <p>In Attendance: County Councillor B Parsons(BP), G Moyse(GM) for the Men's Club, J Lawlor(JL) Head of the School Governors, A Wilson(AW) for Scallywags preschool, 2 members of the public & clerk</p>	
2020/Jun/1	<p>To receive apologies for absence - Apologies were received from Councillor C Langston</p>	
2020/Jun/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak. There has been a recent spate of disruptive behaviour and petty vandalism in and around the Hall and the car park. G Moyse reported that the snooker room had been broken into and damage done and snooker balls stolen. There is no CCTV anywhere around the Hall or car Park. GM thought it would be useful to have CCTV installed inside the snooker room.</p> <p>AW reported that Scallywags would like to be involved in decisions about CCTV. Scallywags had been broken into and had to be evacuated when the Hall recycling bin was set afire.</p> <p>A parishioner expressed his disappointment in the inability of the police to curtail the vandalism even though the culprits are known to them.</p> <p>A parishioner who is a former member of the police urged people to report all criminal and antisocial behaviour to the police. Police resources are allocated according to the number of reported crimes so if none are reported the police are unable to act. CCTV needs to be of evidential quality or it is of limited efficacy.</p> <p>BP reported that he had emailed PCSO James about the situation on the 25th May. He might have grant money available to help.</p> <p>BP Reported that Highways will not agree to the re-rating of the A3079</p> <p>He thanked parish councils for their efforts during the COVID-19 outbreak. Things are unlikely to return to how they were.</p> <p>JL asked about the work that has started at Holly Lane farm. The work does have approval.</p> <p>Standing orders were reinstated.</p>	
2020/Jun/3	<p>Clerk's, Councillors' and visiting councillors' announcements See above</p>	
2020/Jun/4	<p>To confirm minutes for March 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>	

2020/Jun/5

Finance

- **Financial summary**
A budget to date and financial summary was circularised before the meeting. RG asked why the “available to spend” figure was £3,000 less than the day book total. The clerk said £3,000 was just a recommended amount to hold in reserve.
- **Audit statements**
 - a) **To approve the Annual Governance Statement for 2019/2020 in accordance with The Accounts and Audit Regulations 2015**
It was **resolved** to approve the annual governance statements.
 - b) **To approve the Annual Accounting Statements for 2019/2020**
It was **resolved** to approve the annual accounting statements.
- **To consider exemption from external audit**
It was **resolved** to ask for an exemption form external audit for the financial year 2019/20.
- **Bills for payment**

The following payments were approved

Date	Company	Amount inc VAT	For what
01/06/20	D C Osborne	£379.16	Salary May
01/06/20	D C Osborne	£430.01	Expenses-insurance renewal
12/06/20	South West Ambulance Service	£3360.00	Two defibrillator package

Current Account Total For month inc VAT: £4169.17
 Current Account Total for month ex VAT £3609.17
 Current Account VAT Total for month: £560.00
 Clerk’s Total For month: £758.32

2020/Jun/6

Estates management plan

- **Boundary Fence**
There is a contractual obligation to maintain a “stock proof fence” along the old railway boundary. The fence is in a state of disrepair.
Carried over
- **Trees**
Ash die back could be a problem. The tree surgeon who looked at at the embankment path suggested a program of removing the large trees overlooking Somerslea houses over several years. The trees require specialist contractors to fell safely.
There is a platform in one of the large ash trees which should be removed.
Carried over
- **Bus shelters**
The two cantilever bus shelters have been repaired by the council but will will need replacing before too long.
Carried over

2020/Jun/7	<p>COVID-19.</p> <ul style="list-style-type: none"> • Effects on current and future parish council plans Not yet known. JL asked about bus services for pupils. • Recognition for people who have made sacrifices JH asked if the COVID-19 grant can be used for an event when the pandemic is over, unfortunately not. JL asked if the grant could be used to provide laptops for pupils to help with their online studies. The clerk thought so. The head will correspond with the clerk 	Clek
2020/Jun/8	<p>To consider whether parish council should develop a Neighbourhood plan. Clerk to do some research. Carried over.</p>	Clerk
2020/Jun/9	<p>Vandalism and graffiti: To consider CCTV for the car park and play area See public question time. It was agreed to investigate the possibility of CCTV. The police from Okehampton and Holsworthy are regularly patrolling the parish.</p>	Clerk
2020/Jun/10	<p>Village clean up: To consider a request from a parishioner to organise a litter pick in the parish P Channing asked if the Parish Council would help to organise a village litter pick and help fund litter picking equipment and arrange insurance. It was agreed to help with a village tidy-up</p>	Clerk
2020/Jun/11	<p>Correspondence - None</p>	
2020/Jun/12	<p>Matters to be raised for information only - The village planters are looking a little unkempt. The Clerk was asked to write to the Garden club and ask them to tidy them up. The information sign on the pump track is missing. The Clerk has ordered a new one. The pump track is overgrown. JW asked if the parish warden can trim around it. The Clerk will ask him.</p>	
2020/Jun/13	<p>To confirm the date of the July meeting as 9th July. Noted</p>	

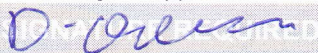
The meeting ended at 21:00

Section 2 – Accounting Statements 2019/20 for

Halwill Parish Council

	Year ending		Notes and guidance
	31 March 2019 £	31 March 2020 £	
1. Balances brought forward	17,013	18,164.11	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13,899	13,899	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	10,917	2519	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4,410	4550	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	3,119	3119	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	16,136	13,275	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	18,164	13,638	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	18164	13,638	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	106,362	109,967	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	22,844	19,919	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval



Date 11th June 2020

I confirm that these Accounting Statements were approved by this authority on this date:

11th June 2020

as recorded in minute reference:

2020/Jun/5 b

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 1 – Annual Governance Statement 2019/20

We acknowledge as the members of:

ENTE Halwill Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

	Agreed		'Yes' means that this authority:	
	Yes	No		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.	
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.
			✓	

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

11th June 2020

and recorded as minute reference:

M 2020/Jun/5 a

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

[Signature]
SIGNATURE REQUIRED

[Signature]
SIGNATURE REQUIRED

Certificate of Exemption – AGAR 2019/20 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2020, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2020 and a completed Certificate of Exemption is submitted no later than 30 June 2020 notifying the external auditor.

Halwill Parish Council AUTHORITY

certifies that during the financial year 2019/20, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2019/20:

£16418.23 (ROUNDED TO THE NEAREST £100,000)

Total annual gross expenditure for the authority 2019/20:

£17825.41 (ROUNDED TO THE NEAREST £100,000)

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2016
- In relation to the preceding financial year (2018/19), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website* before 1 July 2020. **By signing this certificate you are also confirming that you are aware of this requirement.**

Signed by the Responsible Financial Officer

Date

[Signature]

11/06/2020

I confirm that this Certificate of Exemption was approved by this authority on this date:

11th June 2020

Signed by Chairman

Date

[Signature]

30/09/2020

as recorded in minute reference:

2020/Jun/5 REFERENCE

Email of Authority

halwill.parish.clerk@hotmail.com

Telephone number

07409 688 725

*Published web address

www.halwill.org.uk WEBSITE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2020. Reminder letters incur a charge of £40 +VAT

Date	Chq No	Details	VAT £	Total exc VAT £	Total inc VAT £
18/04/19	1217	D C Osborne	0.00	454.17	454.17
18/04/19	1219	DALC Subscription	27.68	182.16	209.84
18/04/19	1221	BHIB Insurance	0.00	423.24	423.24
18/04/19	1222	BT PC TAP fund transfer	0.00	453.00	453.00
16/05/19	1223	D C Osborne	0.00	434.83	434.83
16/05/19	1224	Mike Stone P3 expenses	0.00	273.05	273.05
16/05/19	1225	G & D Hockin parish warden	0.00	257.50	257.50
13/06/19	1226	D C Osborne	0.00	379.16	379.16
13/06/19	1228	Mole Vally Farmers timber for pump tra	20.53	102.65	123.18
13/06/19	1229	Pidsignz pump track signs	0.00	112.45	112.45
13/06/19	1232	Dave Hockin Plant Hire pump track 1	256.00	1280.00	1536.00
11/07/19	1233	D C Osborne	0.00	404.16	404.16
11/07/19	1236	Inside & Out Maintenance Parish Ward	0.00	105.00	105.00
19/08/19 DD		PWLB	0.00	1599.56	1599.56
12/09/19	1237	D C Osborne	3.33	772.95	776.28
12/09/19	1239	G & D Hockin parish warden	0.00	315.00	315.00
12/09/19	1240	Inside & Out Maintenance Parish Ward	0.00	180.00	180.00
10/10/19	1241	D C Osborne	3.32	418.35	421.67
14/11/19	1243	D C Osborne	0.00	379.15	379.16
14/11/19	1245	Halwill Parish hall	0.00	240.00	240.00
12/12/19	1246	D C Osborne	14.76	472.96	487.72
12/12/19	1248	Outdoor Play People	721.10	3605.50	4326.60
12/12/19	1250	Inside & Out	0.00	270.00	270.00
09/01/20	1252	D C Osborne	0.00	379.16	379.16
13/02/20	1254	D C Osborne	0.00	379.16	379.16
19/02/20 DD		PWLB repayment	0.00	1599.56	1599.56
12/03/20	1255	D C Osborne	0.00	379.16	379.16
12/03/20	1257	Royal Mail Group PO Box	46.25	231.25	277.50
		Totals	1092.97	16083.13	17176.11

Don Osborne, Clerk, PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Parish Council** which will be held on **9th July, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2020/Jul/1 Apologies: To receive apologies for absence

2020/Jul/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Jul/3 Clerk's, Councillors' and visiting Councillors' announcements

2020/Jul/4 To confirm Minutes for June 2020

2020/Jul/5 Finances
• Bill for payment

2020/Jul/6 Estates management
• Boundary fence
• Trees
• bus shelters

2020/Jul/7 COVID-19
• Reopening children's play area.
• Reopening of the toilets

2020/Jul/8 Vandalism and graffiti to consider CCTV for the car park and play area.

2020/Jul/9 Planning
Torrige District Council, the determining authority, has asked for comments on the following application:
Reference: 1/0471/2020/FUL
Proposal: Rear extension with timber framed glazed gable
Location: 2 Pine View Close, Halwill Junction, Beaworthy, Devon

2020/Jul/10 Correspondence

2020/Jul/11 Matters to be raised for information only

2020/Jul/12 To confirm the date of the next meeting

Signed – Don Osborne

30/06/2020

Press and public welcome to attend. contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON July 9th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Livermore(RL), R Grocock(RG), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Lanston(CL) In Attendance: County Councillor B Parsons(BP), Ward Councillor P Watson(PW), 4 members of the public & clerk</p>	
2020/Jul/1	<p>To receive apologies for absence - Apologies were received from Councillor C Langston</p>	
2020/Jul/2	<p>Declarations of Interest - None</p> <p>Standing orders were suspended to allow the public to speak. Two members of the public wished the parish council to object to the planning application in Pine View Close. The proposed extension is very large for the size of the existing bungalow. The proposed extension will lead to a loss of light for the neighbouring bungalows.</p> <p>Standing orders were reinstated.</p>	
2020/Jul/3	<p>Clerk's, Councillors' and visiting councillors' announcements County Councillor Parsons mentioned that a parishioner had approached him regarding putting up a flashing speed warning sign. He read out the advice from Highways: "In the Traffic Signs Manual Chapter 1 it states: Traffic authorities should consider requiring the removal of any object or device erected privately on land adjacent to their roads which has the apparent or express intention of guiding, warning or directing road users. Under sections 69 and 70 of the Road Traffic Regulation Act 1984, the national authority has powers to ensure the removal of any unlawful or badly deployed traffic sign, object or device for the direction or guidance of people using the roads." There are also public liability implications. Central Government has given £28m extra for roads (total £77m), especially rural areas. Much of the extra money (£18m) will be spent on "C" classed roads. BP asked if there had been any progress on reopening the toilets and the youths in the parish. Ward Councillor Watson reported that toilets will be reopening but shortage of staff is a problem. PW asked if the extra money to the County Council can be used this year, it can.</p>	

2020/Jul/4	<p>JW reported that the youths were still causing problems. Mrs Bagnall from North Devon Permaculture has experience of engaging with feckless youths. The Clerk will correspond with Mrs Bagnall to see if there are any projects which might be suitable.</p> <p>To confirm minutes for June 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>																					
2020/Jul/5	<p>Finance</p> <ul style="list-style-type: none"> • Bills for payment <p>The following payments were approved</p> <table border="1" data-bbox="359 638 1401 936"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Amount inc VAT</th> <th>For what</th> </tr> </thead> <tbody> <tr> <td>09/07/20</td> <td>D C Osborne</td> <td>£379.16</td> <td>Salary May</td> </tr> <tr> <td>09/07/20</td> <td>D C Osborne</td> <td>£13.00</td> <td>Expenses-Printing COVID-19</td> </tr> <tr> <td>11/07/20</td> <td>Pidsignz</td> <td>£15.00</td> <td>Printing COVID-19</td> </tr> <tr> <td>09/07/20</td> <td>Inside&Out</td> <td>£575.00</td> <td>Parish Warden</td> </tr> </tbody> </table> <p>Current Account Total For month inc VAT: £1022.16 Current Account Total for month ex VAT £1022.16 Current Account VAT Total for month: £0.00 Clerk's Total For month: £392.16</p>	Date	Company	Amount inc VAT	For what	09/07/20	D C Osborne	£379.16	Salary May	09/07/20	D C Osborne	£13.00	Expenses-Printing COVID-19	11/07/20	Pidsignz	£15.00	Printing COVID-19	09/07/20	Inside&Out	£575.00	Parish Warden	
Date	Company	Amount inc VAT	For what																			
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11/07/20	Pidsignz	£15.00	Printing COVID-19																			
09/07/20	Inside&Out	£575.00	Parish Warden																			
2020/Jul/6	<p>Estates management plan</p> <ul style="list-style-type: none"> • Boundary Fence Carried Over • Trees Carried Over • Bus shelters Carried Over 																					
2020/Jul/7	<p>COVID-19.</p> <ul style="list-style-type: none"> • Reopening of children's play area The clerk has done a risk assessment and put up COVID-19 signs around the play area. Although not officially open it is not practicable to stop people using the play area. It was resolved to reopen the children's play area. • Reopening of the toilets Ward Councillor Watson will try and find out what is needed to reopen the public toilets. [Note: they need to be deep cleaned at least 3 times a day]. 																					
2020/Jul/8	<p>Vandalism and graffiti: To consider CCTV for the car park and play area</p> <p>JW is obtaining quotes for the car park lights. There is one quote for one camera atop the winding light path. A camera could be put in the apex of the gable end of the hall to cover the steps to</p>																					

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Parish Council** which will be held on **13th August, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2020/Aug/1 Apologies: To receive apologies for absence

2020/Aug/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Aug/3 Clerk's, Councillors' and visiting Councillors' announcements

2020/Aug/4 To confirm Minutes for July 2020

2020/Aug/5 Finances
• Bill for payment

2020/Aug/6 Estates management
• Boundary fence
• Trees
• bus shelters
• Car park lighting
• Temporary changing rooms - Cleaning

2020/Aug/7 Is the parish council's IT provision for councillors and officers adequate. To consider the purchase of a new computer for the poor old clerk to use.

2020/Aug/8 To consider a request from the HAFC for help to purchase COVID-19 signs and hand sanitiser to allow them to play.

2020/Aug/9 Vandalism and graffiti to consider CCTV for the car park and play area.

2020/Aug/10 Planning
Torridge District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/0535/2020/OUT

Proposal: Outline application for one dwelling with all matters reserved except for access.

Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Reference: 1/0583/2020/FUL

Proposal: Erection of a timber American Barn and manure clamp, change of use of land to equestrian

Location: Land Adjacent Tolley Farm, Halwill, Beaworthy, Devon

Reference: 1/0519/2020/FUL

Proposal: Proposed conservatory

Location: Halwill Manor Nursing Home, Halwill, Beaworthy, Devon

To consider on what projects the parish council would like to allocate any s106 funds which might be offered from the recent planning applications

2020/Aug/11 Correspondence

2020/Aug/12 Matters to be raised for information only

2020/Aug/13 To confirm the date of the next meeting

Signed – Don Osborne

06/08/2020

Press and public welcome to attend. Contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON August 13th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Grocock(RG), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Lanston(CL) In Attendance: County Councillor B Parsons(BP), Ward Councillor P Hackett(PH), 5 members of the public & clerk</p>																
2020/Aug/1	<p>To receive apologies for absence - Apologies were received from Councillor R Livermore</p>																
2020/Aug/2	<p>Declarations of Interest - None</p>																
2020/Aug/3	<p>Clerk’s, Councillors’ and visiting councillors’ announcements Ward Councillor Hackett informed the meeting that TDC has been judge not to have a 5 year housing land supply so housing applications are likely to be approved even outside the development boundary. The Holly Lane building site cannot be started until the footway has been constructed. As there is still doubt over whether a footway can be built there is doubt over whether the scheme can go ahead even if planning consent is given. These are civil matters not planning considerations. The Parish Council could ask Sian Harrington to investigate if it thinks there may be archaeological artefacts on the site.</p>																
2020/Aug/4	<p>To confirm minutes for July 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>																
2020/Aug/5	<p>Finance</p> <ul style="list-style-type: none"> • Bills for payment <p>The following payments were approved</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 30%;">Company</th> <th style="width: 20%;">Amount inc VAT</th> <th style="width: 35%;">For what</th> </tr> </thead> <tbody> <tr> <td>13/08/20</td> <td>D C Osborne</td> <td style="text-align: right;">£379.16</td> <td>Salary May</td> </tr> <tr> <td>13/08/20</td> <td>D C Osborne</td> <td style="text-align: right;">£75.84</td> <td>Expenses Litter picking</td> </tr> <tr> <td>04/08/20</td> <td>Online Playgrounds</td> <td style="text-align: right;">£216.24</td> <td>Swing repairs</td> </tr> </tbody> </table> <p style="margin-top: 10px;">Current Account Total For month inc VAT: £673.64 Current Account Total for month ex VAT £.635.20 Current Account VAT Total for month: £38.44 Clerk’s Total For month: £457.40</p>	Date	Company	Amount inc VAT	For what	13/08/20	D C Osborne	£379.16	Salary May	13/08/20	D C Osborne	£75.84	Expenses Litter picking	04/08/20	Online Playgrounds	£216.24	Swing repairs
Date	Company	Amount inc VAT	For what														
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13/08/20	D C Osborne	£75.84	Expenses Litter picking														
04/08/20	Online Playgrounds	£216.24	Swing repairs														

2020/Aug/6	<p>Estates management plan</p> <ul style="list-style-type: none"> • Boundary Fence Carried Over • Trees Carried Over • Bus shelters Carried Over • Car Park Lights • Temporary changing rooms - cleaning There has been a complaint from a member of the public about the state of the changing rooms. The Football club will pressure wash and clean the changing rooms on the 29th August 	
2020/Aug/7	<p>Is the parish council's IT provision for councillors and officers adequate. To consider the purchase of a new computer. Clerk to come back with suggestions</p>	
2020/Aug/8	<p>To consider a request from the HAFC for help to purchase COVID-19 signs and hand sanitiser to allow them to play Geoff Moores for the Football Club explained that league games will soon recommence. Every club has to have a COVID-19 officers to ensure compliance with regulations. Hand sanitisers are needed at the changing rooms and at the entrance to the pitch. Quotes are being sought. It is thought a grant of £500 will be sufficient.</p>	
2020/Aug/9	<p>Vandalism and graffiti: To consider CCTV for the car park and play area Carried over</p>	
2020/Aug/10	<p>Planning Torrige District Council, the determining authority, has asked for comments on the following applications:</p> <p>Reference: 1/0535/2020/OUT Proposal: Outline application for one dwelling with all matters reserved except for access. Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon Object on the same grounds as the previous application on the same site.</p> <p>Reference: 1/0583/2020/FUL Proposal: Erection of a timber American Barn and manure clamp, change of use of land to equestrian Location: Land Adjacent Tolley Farm, Halwill, Beaworthy, Devon The Parish Council has no objection to this application</p> <p>Reference: 1/0519/2020/FUL Proposal: Proposed conservatory Location: Halwill Manor Nursing Home, Halwill, Beaworthy, Devon The Parish Council has supports this application</p>	

2020/Aug/11	<p>To consider on what projects the parish council would like to allocate any s106 funds which might be offered from the recent planning applications</p> <p>There could be a considerable sum of money for play and recreation from s106 payments from the Holly Lane Farm site and the Land East of Chilla Road site (roughly £21,500 from the Holly Lane Farm site and £54,000 from Chilla Road). We are likely to be asked if there are projects we would like that money to be spent on. The total is made up of provision for various sectors such as youth play and recreation so it isn't totally free to spend without condition. Does the parish council want to allow the developer to provide the play and recreation provision or would the parish council rather have a cash contribution to spend as it sees fit. It was agreed that the parish council would prefer to spend the money as it sees fit.</p> <p>JW suggested some of the play equipment needs replacing. There is provision for replacement play equipment. Perhaps recycled plastic picknick benches for the grass area (vandals allowing!).</p>	
2020/Aug/12	<p>Correspondence -</p> <p>Mr Boundy does a lot of unpaid work on the parish council's land. Mainly litter bin emptying and grass cutting. The football club has requested that we consider paying Mr Boundy reasonable costs. The Clerk informed the meeting that there is already a policy to pay volunteer workers reasonable expenses. It was agreed he should be paid. Replacement parts for the mower would be covered by the maintenance budget. All agreed that Mr Boundy should be paid. If the football club invoice the parish council on Mr Boundy's behalf the parish council will pay the invoice.</p>	
2020/Aug/13	<p>Matters to be raised for information only - None</p>	
2020/Aug/14	<p>To confirm the date of the September meeting as 10th September.</p> <p>Noted</p>	

The meeting ended at 21:00

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Halwill Parish Council** which will be held on **8th October, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2020/Oct/1 Apologies: To receive apologies for absence

2020/Oct/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Oct/3 Clerk's & Councillors' announcements

2020/Oct/4 To confirm Minutes for August 2020

2020/Oct/5 Finances
• Bill for payment

2020/Oct/6 Action List

2020/Oct/7 What to do with the land at the end of the car park. (see also Item 10)

2020/Oct/8 Arrangements for Remembrance Sunday, do we wish to purchase a new wreath.

2020/Oct/9 Vandalism and graffiti to consider CCTV for the car park and play area.

2020/Oct/10 Planning
Torrige District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/0750/2020/FUL

Proposal: Commercial/Industrial unit for printing business (B1 use)

Location: Land Adjacent High View, Halwill, Devon

Reference: 1/0787/2020/FUL

Proposal: Erection of agricultural machinery and hay store barn with repositioned access

Location: Land Opposite Caradon View, Halwill, Devon

Reference: 1/0852/2020/AGMB

Proposal: Prior notification for the change of use of agricultural building to 1 dwellinghouse and associated building operations under Class Q

Location: Building At Lower Dreybury Farm, Halwill Junction, Devon, EX21 5XU

To consider the potential location of outdoor exercise equipment which may be funded by s106 monies

2020/Oct/11 Correspondence

2020/Oct/12 Matters to be raised for information only

2020/Oct/13 To confirm the date of the next meeting

Signed – Don Osborne

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON October 8th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Lanston(CL)</p> <p>In Attendance: County Councillor B Parsons(BP), Ward Councillor P Watson(PW), R Alford for the school, 5 members of the public & clerk</p> <p>Absent: Cllr R Grocock</p>	
2020/Oct/1	<p>To receive apologies for absence - Apologies were received from Councillor R Livermore & Ward Councillor Hackett.</p>	
2020/Oct/2	<p>Declarations of Interest - None</p> <p>Standing Orders were suspended to allow the public to speak. Mrs Alleguen asked about the planning application at Springfield Meadows; no determination has yet been made. M Duda asked about the parish council's contribution to the Local Plan and the memorandum of understanding with the owners of the Land East of Chilla Road. In his view the agreement has been considerably watered down and the financial offer is inadequate. JW explained that the parish council had discussed this with the developer and would rather have a financial contribution.</p> <p>Standing orders were reinstated</p>	
2020/Oct/3	<p>Clerk's, Councillors' announcements</p> <p>BP Devon CC is concerned about the increase in cases of COVID-19 amongst Exeter students. The situation in Torridge is amongst the best in the country in terms of numbers of victims. Schools are having a difficult time but Devon is doing better than many of its neighbours.</p> <p>The RD&E hospital is starting a "MyCare" program with electronic sharing of medical records via the American owned Epic Systems electronic medical record software. This will be the first such system in the UK [in fact Cambridge University Hospital has been using it since 2014].</p> <p>There is significant progress with sharing of health resources with Cornwall, particularly Stratton.</p> <p>There is still significant fuel poverty in Torridge.</p> <p>John Lawlor endorsed BP's comments on the school, Halwill School is full of happy children and is a safe environment. JL asked if the Epic software will extend to primary care and GP's. BP said it will.</p> <p>Ruh Alford endorsed what BP and JL had said about the school. The first priority was safety and well-being but now it is time to prioritise education. The school wishes to purchase 15 laptops for the children and wants the PC to contribute financially. Total cost is about £3,000 though they would</p>	

not expect the PC to fund all this. BP asked if the school has had contact with Broad Clyst primary school. BP hough he would be able to contribute £500 from his grant allowance.

Cllr Watson said his main concern has been the new planning white paper. The Local Plan may need changing. The planning department has never been so busy.

The Clerk explained that he had contacted DALC about whether the parish council can give money to the school. As long as the money goes to the PTFA and not the school and the money is for Halwill and not the wider federation the parish council can give a grant.

It was agreed to give £2,500 subject to approval at the November meeting

2020/Oct/4

To confirm minutes for August 2020 Meeting.

The minutes were signed as a correct record by Cllr J Hardman

2020/Oct/5

Finance

• **Bills for payment**

The following payments were approved

Date	Company	Amount inc VAT	For what
08/10/20	D C Osborne	£758.32	Pay 2 months
10/09/20	Hawthorns Accounting Services	£69.00	Payroll services
30/09/20	Halwill Cleaning Services	£40.00	Bus shelter washdown
30/09/20	DALC	£18.00	Planning law webinar

Current Account Total For month inc VAT: £885.32

Current Account Total for month ex VAT £.882.32

Current Account VAT Total for month: £3.00

Clerk's Total For month: £758.32

There has been no change in the financial situation since the last meeting

2020/Oct/6

Action List

Sian Harrington (archaeologist) will be spoken to by Pete Watson

Computer: up to £500 for a new computer.

2020/Oct/7

What to do with the land at the end of the car park. (see also Item 10)

Dave Hockin has been commissioned to carry out the re-modelling of this land but is yet to do so. It is unlikely This will be done before spring.

Councillor Watson will talk to Dave Hockin.

2020/Oct/8

Arrangements for Remembrance Sunday, do we wish to purchase a new wreath.

John Hawkins is prepared to and conduct a short act of remembrance at the memorial but not conduct a full service. There will be no service at the

	<p>Hall. JL said there was a need for marshals to make sure coronavirus regulations are followed and for traffic control. JH will put something on the Facebook page. The Parish Council will need a new wreath. The site has been tidied up. JL will talk to the WI to see if they want to place a wreath. The school may do something but regulations make it difficult for them.</p>	Clerk
2020/Oct/9	<p>Vandalism and graffiti: To consider CCTV for the car park and play area Carried over</p>	
2020/Oct/10	<p>Planning Torrige District Council, the determining authority, has asked for comments on the following applications:</p> <p>Reference: 1/0750/2020/OUT Proposal: Commercial/Industrial unit for printing business (B1 use) Location: Land Adjacent High View, Halwill, Devon HPC Comment "HPC supports this application"</p> <p>Reference: 1/0787/2020/FUL Proposal: Erection of agricultural machinery and hay store barn with repositioned access Location: Land Opposite Caradon View, Halwill, Devon No Objection</p> <p>Reference: 1/0852/2020/AGMB Proposal: Prior notification for the change of use of agricultural building to 1 dwellinghouse and associated building operations under Class Q Location: Building At Lower Dreybury Farm, Halwill Junction, Devon, EX21 5XU No Objection</p>	
2020/Oct/11	<p>To consider the potential location of outdoor exercise equipment which may be funded by s106 monies Active Halwill is waiting for quotes for a MUGA and adult gym equipment</p>	
2020/Oct/12	<p>Correspondence - Covered</p>	
2020/Oct/13	<p>Matters to be raised for information only - The chair was handed a cup by a resident which they suggested could be put in a display cabinet in the Hall. David Trout as the Hall chair thought that might be possible. Clerk will talk to DT to tell him what size of cabinet is needed.</p>	
2020/Oct/14	<p>To confirm the date of the next meeting The next meeting will be on November 12th at 19:30</p>	

The meeting ended at 20:30

Actions List (reported to the meeting on 8th October 2020)

Actions from the meeting held on 13 August 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Aug/3	Contact Sian Harrington	Clerk	Next Meeting	Done
2020/Aug/6	Clean changing rooms	HAFC	29/08/20	Done
2020/Aug/7	Suggestions for new computer	Clerk	Next Meeting	Suggestions will be given at October meeting
2020/Aug/8	HAFC hand sanitiser	HAFC	New season	Grant given, sanitiser bought
2020/Aug/11	s106 payments	Clerk	October	Correspondence ongoing with TDC Agenda item for October
2020/Aug/12	Payment to Mr Boundy	HAFC/Clerk	Next Meeting	Waiting for invoice. HAFC has been reminded

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Mar/6	CEP review. Set up new committee	Unassigned	ongoing	open
2020/Mar/10	Complete work to pump track	Active Halwill	ongoing	open
2020/Jun/6	Estates Management	Unassigned	before it all falls to bits	open
2020/Jun/9	To explore the possibility of CCTV	Clerk	August	Several electricians have been asked to quote.
2020/Jun/10	Parish litter pick	Clerk	September	Equipment has been bought

Bills for Payment – September & October. 2020

Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
08/10/20	D C Osborne	HPC - 177	£758.32	£758.32	Salary 2 months
10/09/20	Hawthorns Accounting Services	5232	£69.00	£69.00	Payroll services
23/09/20	Halwill Cleaning Services	1057	£40.00	£40.00	Bus shelter washdown
30/09/20	DALC	2310	£15.00	£18.00	Planning law webinar

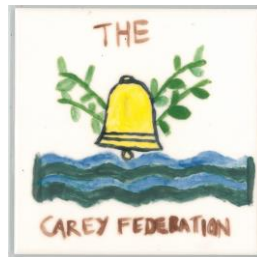
Current Account Total For month inc VAT: £885.32

Current Account Total for month ex VAT £882.32

Current Account VAT Total for month: £3.00

Clerk's Total For month: £758.32

Ashwater Primary School
Ashwater
Beaworthy
Devon, EX21 5EW
Telephone:- 01409 211228
e-mail: admin@ashwater.devon.sch.uk



Halwill Primary School
Dreybury Lane, Halwill Junction
Beaworthy
Devon, EX21 5XU
Telephone:- 01409 221476
e-mail: admin@halwill.devon.sch.uk

Executive Headteacher: Mrs Ruh Alford B.Ed (Hons.), M.Ed

7th October 2020

Dear Chairman,

Firstly I would like to thank Halwill Parish Council for the continued support they have shown Halwill School. I am now in my third year as Headteacher of this wonderful school and I know that children over the years have greatly benefited from your kindness.

We greatly value contributions the committee are able to help us with and we want to ensure they will have a long term benefit for the children. We are currently hoping to purchase Chrome Books for the children. These are cheaper versions of laptops and would help the children in developing their computing skills as well as allow us to lend them to isolating pupils to enable them to learn remotely. Therefore the Chrome Books will help us through the pandemic and beyond, allowing us to develop 21st century skills that our children will need in the future work place.

I am very mindful of spending public money wisely and I would never wish to purchase a 'white elephant' so I have researched the Chrome Books carefully. My own 16 year old son has one and he assures me that they can do everything a laptop can do. They are approximately £200 each and we are looking to purchase 15 of these through our IT provider, who will set them up, maintain and service them so the total cost is approximately £3000. I would like to request Halwill Parish Council to kindly consider if they are able to make a contribution towards the Chrome Books. We don't expect you to cover the full cost but as they say 'Every little helps'!

I would be very grateful if this could be raised at your next meeting. Rest assured that Halwill School is going from strength to strength with a very successful Ofsted inspection last December and several new families enquiring and delighted with what they find. The Governors and I continue to have a passion for Halwill School's further development and improvement and we hope to resume our community events once we are through this challenging time, so that we can once again welcome members of the Halwill community into the school.

Yours sincerely,

Mrs Ruh Alford

Executive Headteacher
Halwill School
The Carey Federation



To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Halwill Parish Council** which will be held on **12th November, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2020/Nov/1 Apologies: To receive apologies for absence

2020/Nov/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Nov/3 Clerk's & Councillors' announcements

2020/Nov/4 To confirm Minutes for October 2020

2020/Nov/5 Finances
• Bill for payment

2020/Nov/6 Action List

2020/Nov/7 HAFC Rental payments

2020/Nov/8 Steps to discourage parking in front of the air ambulance entrance to the playing fields

2020/Nov/9 To award a grant to the Halwill School PTFA under s137 of the LGA (1972)

2020/Nov/10 Planning
Torrige District Council, the determining authority, has **approved** the following application:
Reference: 1/0750/2020/FUL
Proposal: Commercial/Industrial unit for printing business (B1 use)
Location: Land Adjacent High View, Halwill, Devon

Torrige District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/0911/2020/FUL
Proposal: Conversion of redundant farm to form domestic dwelling and 3no small business units (Variation of conditions of 2 and 18 of application 1/0363/2011/FUL, Minor revision to approved internal layout, and north, east and south elevations)
Location: Lower Town Farm, Halwill, Beaworthy, Devon
Deadline for comment: 20th November 2020

2020/Nov/11 Correspondence

2020/Nov/12 Matters to be raised for information only

2020/Nov/13 To confirm the date of the next meeting

Signed – Don Osborne

Press and public welcome to attend. Contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

02/11/2020

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON November 12th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Langston(CL) Cllr R Grocock</p> <p>In Attendance: R Alford for the school, 4 members of the public & clerk</p>												
2020/Nov/1	<p>To receive apologies for absence - Apologies were received from Councillor R Livermore Ward Councillor Hackett, Ward Councillor P Watson & County Councillor B Parsons</p>												
2020/Nov/2	<p>Declarations of Interest - None</p> <p>Standing Orders were suspended to allow the public to speak. Mrs Alleguen asked about the development at Chapel Farm. She is concerned about the traffic and the road access to the site. JH explained that in theory there is a footpath that will keep pedestrians safe, the council has done all it can to raise its concerns. Mrs Alleguen asked about the rubble that has been dumped by the side of the fence by the path through the Devon Wildlife site. Following Item 9 the Head teacher of the Primary School thanked the parish council on behalf of the PTFA and shared letters of thanks from some of the pupils. Once the current pandemic is over the head would like to welcome representatives of the PC to the school.</p> <p>Standing orders were reinstated</p>												
2020/Nov/3	<p>Clerk's, Councillors' announcements VO asked if in future a member of the public should lay the poppy wreath on Remembrance Sunday as recognition of their contribution. JH thanked Scallywags and the school for their attendance at the memorial for Remembrance Sunday.</p>												
2020/Nov/4	<p>To confirm minutes for October 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>												
2020/Nov/5	<p>Finance</p> <ul style="list-style-type: none"> • Bills for payment <p>The following payments were approved</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Company</th> <th style="width: 20%;">Amount inc VAT</th> <th style="width: 30%;">For what</th> </tr> </thead> <tbody> <tr> <td>12/11/20</td> <td>D C Osborne</td> <td style="text-align: right;">£379.16</td> <td>Pay 1 month</td> </tr> <tr> <td>12/11/20</td> <td>D C Osborne</td> <td style="text-align: right;">£64.39</td> <td>RBL Poppy wreath</td> </tr> </tbody> </table>	Date	Company	Amount inc VAT	For what	12/11/20	D C Osborne	£379.16	Pay 1 month	12/11/20	D C Osborne	£64.39	RBL Poppy wreath
Date	Company	Amount inc VAT	For what										
12/11/20	D C Osborne	£379.16	Pay 1 month										
12/11/20	D C Osborne	£64.39	RBL Poppy wreath										

			and Zoom subscription
12/11/20	D C Osborne	£600.00	New PC Computer
12/11/20	Inside & Out Maintenance	£595.00	Parish Warden
12/11/20	Stan Boundy	£64.08	Playing field expenses
17/10/20	Pidsignz	£40.00	Replacement pump track sign
12/11/20	Halwill PTA	£2,500	S137 grant for laptops

Current Account Total For month inc VAT: £4242.63

Current Account Total for month ex VAT: £4142.63

Current Account VAT Total for month: £100.00

Clerk's Total For month: £1043.55

There has been no change in the financial situation since the last meeting

2020/Nov/6

Action List

Sian Harrington has been spoken to by Pete Watson – awaiting report
Trophy cabinet – Clerk will give a quote to make a cabinet

Clerk

2020/Nov/7

HAFC Rental Payments

The HAFC has paid £500 but with no explanation of what exactly it is for. The HAFC have not been able to raise money during the COVID-19 pandemic.

Clerk to write to the HAFC to ask for an explanation of why we have not had the full £1,000

Clerk

2020/Nov/8

Steps to discourage parking in front of the air ambulance entrance to the playing fields

JW cleaned the “No Parking” sign on the gates. There is a car park within east walking distance but perhaps people are unaware. There is no sign to the free parish car park. The clerk was asked to enquire about putting up a “free car park” sign directing people to the car park entrance and also a repeater sign on the playing field gates.

Clerk

2020/Nov/9

To award a grant to the school PTFA under s137 of the LGA(1972)

It was unanimously **resolved** make a grant to the Halwill school PTFA under s137 of the LGA(1972)

2020/Nov/10

Planning

Torrige District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/0911/2020/FUL

Proposal: Conversion of redundant farm to form domestic dwelling and 3 No small business units (Variation of conditions 2 and 18 of application 1/0363/2011/FUL. Minor revision to internal layout and N and E and S elevations)

Location: Lower Town Farm, Halwill, Devon

	HPC Comment "No comment"	
2020/Nov/11	Correspondence - Covered	
2020/Nov/12	To confirm the date of the next meeting The next meeting will be on December 10 th at 19:30	

The meeting ended at 20:30

Actions List (reported to the meeting on 8th October 2020)


Actions from the meeting held on 8 October 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
Public time	Grant to PTFA for laptops	Full Council	November	To be agreed at November meeting
2020/Oct/6	Talk to Sian Harrington	Clr P Watson	November	unknown
2020/Oct/8	Remembrance Sunday	Clerk	November 8 th	Arrangements made
2020/Oct/13	Clerk to talk to D Trout about trophy cabinet	Clerk	November meeting	Completed

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Mar/6	CEP review. Set up new committee	Unassigned	ongoing	open
2020/Mar/10	Complete work to pump track	Active Halwill	ongoing	open
2020/Jun/6	Estates Management	Unassigned	before it all falls to bits	open
2020/Jun/9	To explore the possibility of CCTV	Clerk	Spring	Review if still necessary in 3 months
2020/Jun/10	Parish litter pick	Clerk	September	Postponed by COVID-
2020/Aug/12	Payment to Mr Boundy	HAFC/Clerk	Next Meeting	Waiting for invoice. HAFC has been reminded

APPLICATION

Organisation Name: Friends of Halwill School	
Contact:	Title: Mr/Mrs/Ms/Miss/Other
	Name: Elizabeth York (chair)
Address:	Elm Park Farm
	Pancrasweek
	Holsworthy
	EX22 7JS
	Postcode:
Phone No:	
Mobile No:	07717750198
E-mail address:	Libbiyork@hotmail.com
Sum required:	£ 2,500
Reason for request:	
	We are hoping to purchase Chrome Books for the children of Halwill School. These would help the children in developing their computing skills as well as allow us to lend them to isolating pupils to enable them to learn remotely. Therefore the Chrome Books will help us through the pandemic and beyond, allowing us to develop 21st century skills that our children will need in the future work place.
How do you propose to use this money:	
	To purchase 16 chrome books
To whom should the cheque be written out?	
	Halwill PTA
Attach any supporting information if required	
A basic income and expenditure account for the last tax year, to include any reserves held, to be attached please <i>Please see Charities Commission</i>	
Signature: 	Date: 19/10/20
Name in capitals: Elizabeth York	

Remember From Home



Remembrance Sunday and Armistice Day 2020

Please 'Remember From Home' this year by observing two minutes silence at 11.00am, either inside your home or outside with your neighbours.*

* Please observe government social distancing guidelines

To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Halwill Parish Council** which will be held on **10th December, 2020 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

AGENDA

2020/Dec/1 Apologies: To receive apologies for absence

2020/Dec/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2020/Dec/3 Clerk's & Councillors' announcements

2020/Dec/4 To confirm Minutes for November 2020

2020/Dec/5 Finances

- Bill for payment
- Budget for 2021/22

2020/Dec/6 Action List

2020/Dec/10 Planning

For reference only: Torridge District Council, the determining authority, has informed us the following application has been **withdrawn**:

Reference: 1//0852/2020/AGMB

Proposal: Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q

Location: Building At Lower Dreybury Farm, Halwill Junction, Devon, EX21 5XU

For reference only: Torridge District Council, the determining authority, has **approved** the following applications:

Reference: 1/0582/2020/FUL

Proposal: Erection of 2 no. dwellings

Location: Land At Westcott House, Station Road, Halwill Junction, Beaworthy

Reference: 1/0830/2020/FUH

Proposal: Internal alterations including part attic conversion to existing attached annex

Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Reference: 1/0512/2020/FUH

Proposal: Proposed residential development of 3 dwellings

Location: Land Off Station Road, Halwill, Devon

Torridge District Council, the determining authority, has asked for comments on the following applications:

Reference: 1/0980/2020/LBC

Proposal: Conversion of redundant farm to form domestic dwelling and 3no small business units (Variation of conditions of 2 and 18 of application 1/0363/2011/FUL, Minor revision to approved internal layout, and north, east and south elevations)

Location: Lower Town Farm, Halwill, Beaworthy, Devon

Deadline for comment: 12th December 2020

Reference: 1/1042/2020/FUL

Proposal: Erection of single dwelling

Location: Land At Daytona Cottage, Halwill Junction, Devon

Deadline for comment: 18th December 2020

Torrige District Council, has asked for our comments on the **naming of the development** at Holly Lane Farm

Questions to TDC planning committee members or officers if present

2020/Dec/11 Correspondence

2020/Dec/12 Matters to be raised for information only

2020/Dec/13 To confirm the date of the next meeting

Signed – Don Osborne

Press and public welcome to attend. Contact the Clerk for details of how to do this.
Members of the press and public requiring access to any documents mentioned
In this Agenda are asked to contact the Clerk

02/12/2020

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON December 10th 2020 At 7.30pm – By Video Conferencing

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), J Wilson (JW), V Osborne(VO), R Cristofoli(RC), C Langston(CL) Cllr R Grocock, R Livermore(RL), Ward Councillor P Hackett, Ward Councillor P Watson(PW)</p> <p>In Attendance: Shaun Harrington Planning Manager at Torridge District Council, Councillor P Mills Black Torrington Parish Council, 4 members of the public & clerk</p>								
2020/Dec/1	<p>To receive apologies for absence - Apologies were received from County Councillor B Parsons</p>								
2020/Dec/2	<p>Declarations of Interest - None</p> <p>Standing Orders were suspended to allow the public to speak. Jo Alleguin asked about the development at Westcott House. Standing orders were reinstated</p>								
2020/Dec/3	<p>Clerk's, Councillors' announcements Ward Councillor Hackett reported he attended the Torridge Area Advisory Group Meeting where Councillor Heart from Devon County attended. He suggested members watch the meeting on YouTube. The Pegasus Way and Ruby Way should be completed once landowner objections have been settled.</p>								
2020/Dec/4	<p>To confirm minutes for November 2020 Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>								
2020/Dec/5	<p>Finance</p> <ul style="list-style-type: none">• Bills for payment The following payment was approved <table border="1"><thead><tr><th>Date</th><th>Company</th><th>Amount inc VAT</th><th>For what</th></tr></thead><tbody><tr><td>10/12/20</td><td>D C Osborne</td><td>£379.16</td><td>Pay 1 month</td></tr></tbody></table> <p>There has been no change in the financial situation since the last meeting</p> <ul style="list-style-type: none">• Budget for 2021/22 Geoff Moores for the football club reported that 2 licence payments of £500 was all they could afford. He thought that had been agreed with the Parish Council. Approval of the budget and precept for 2021/22 was carried over	Date	Company	Amount inc VAT	For what	10/12/20	D C Osborne	£379.16	Pay 1 month
Date	Company	Amount inc VAT	For what						
10/12/20	D C Osborne	£379.16	Pay 1 month						

2020/Dec/6	<p>Action List</p> <p>2020/Nov/3 Trophy Cabinet – the Clerk reported that he did not think he could make a cabinet for less than the cost of an off the shelf one. JH observed that the Hall is closed anyway.</p> <p>2020/Nov/8 Signs for car park – Pidsignz will not quote for Highways signs. The Clerk was asked to contact Devon Highways to see if they will supply a sign.</p>	
2020/Dec/7	<p>Planning</p> <p>Torrige District Council, the determining authority, has asked for comments on the following applications:</p> <p>Reference: 1/0980/2020/LBC Proposal: Conversion of redundant farm to form domestic dwelling and 3 No small business units (Variation of conditions 2 and 18 of application 1/0363/2011/FUL. Minor revision to internal layout and N and E and S elevations) Location: Lower Town Farm, Halwill, Devon HPC Comment “No comment”</p> <p>Reference: 1//1042/2020/FUL Proposal: Erection of a single dwelling Location: Land At Daytona Cottage, Halwill Junction, Devon HPC Comment “No comment”</p> <p>Reference: 1//1094/2020/FUL Proposal: Conversion of a redundant agricultural building to a dwelling Location: Lower Dreybury Farm, Halwill Junction, Devon HPC Comment “No comment”</p> <p>Questions to TDC planning committee members or officers if present Shaun Harrington(SH) from TDC answered questions from those present. The Chair introduced the session by saying the main problem for Halwill has been development outside the Development boundary outlined in the Local Plan. This is being driven by a lack of a 5 year land supply in the district. SH explained that the 5 year land supply is dictated by central government. The Local Plan was approved but following an appeal (Burwood, Great Torrington) the planning inspectorate ruled that there was not a 5 year land supply, this tilts the planning process in favour of approval of dwellings if there are no other considerations. The 5 year land supply is based on the number of houses built, not the number of applications granted. The district council cannot force developers to build. While national policy remains as it is it is difficult to stop developments. Developers can just take refusals to appeal which TDC would find difficult justify funding. SH asked the Parish Council to keep commenting. Highways are a consultee, if they have no objection to access it is difficult to refuse however much the parish councils may feel the road is unsafe. The Chair and Ward Councillor Hackett thanked Mr Harrington for his contribution.</p>	

	<p>In response to a request from TDC for a suitable name for the Holy Lane Farm development. The Council resolved to propose “Holly Close”</p>	
2020/Dec/8	<p>Correspondence - We have had a grant request from Citizens Advice. The council agreed £50 donation subject to confirmation.</p>	
2020/Dec/9	<p>The Parish Council did not feel it could help with the National Census. Matters to be raised for information only The Christmas tree will be put up Saturday 12th December Councillor Livermore has asked a builder to quote for a 20’ square, slate roofed shelter.</p>	
2020/Dec/10	<p>To confirm the date of the next meeting The next meeting will be on January 14th 2021 at 19:30 And a Merry Christmas to one and all</p>	

The meeting ended at 20:30

HALWILL PARISH COUNCIL

December 2020 Meeting

2020/Dec/1 Apologies:



2020/Dec/2 Declarations of Interest:

- Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being considered.

December Meeting Public participation

- The public are invited to give their views and ask questions about items on this agenda.
- Time allowed at the discretion of the chairman.
- They may also raise issues for future consideration which may be made agenda items for a future meeting.
- Answers may be given in writing.

2020/Dec/3 Announcements:

- Clerk's, Councillors' and visiting Councillors' reports and announcements.

2020/Dec/4 Minutes:

- To confirm Minutes for the Ordinary Meeting held on the 12th November 2020.

2020/Dec/5 Finances:

- To confirm the following bills for payment

Date	Payee	Amount ex VAT	Amount inc VAT	Description
10/12/20	D C Osborne	£379.16	£379.16	Salary

2020/Dec/5 Finances: Budget to Date

BUDGET	2020									2021			TOTALS	YET TO	REVISED	VARIANCE
	ACTUALS									Forecast			FOR YEAR	PAY	2019-20	
	£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020		
Insurance	500	-	-	430	-	-	-	-	-	-	-	-	430	-	430	70
PO Box	240	-	-	-	-	-	-	-	-	-	-	-	-	231	231	9
DALC + DCC	230	182	-	-	-	-	-	-	-	-	-	-	182	-	182	48
Play inspection	150	-	-	-	-	-	-	-	-	-	-	-	-	150	150	0
Accounting services	340	-	-	-	-	69	-	-	-	-	-	-	69	69	138	202
Stationery / Admin	100	127	-	-	28	-	-	-	514	-	-	-	669	28	697	-597
Bus Shelters	164	40	-	-	40	-	-	40	-	-	-	-	120	40	160	4
Planned/Maintenance	350	-	35	-	-	180	-	-	65	-	-	-	280	70	350	0
Hall Hire	390	-	-	-	-	-	-	-	-	-	-	-	-	120	120	270
Clerk	4,550	379	379	379	379	379	379	379	379	379	-	-	3,412	1,138	4,550	0
Travel/subsis	50	-	-	-	-	-	-	-	-	-	-	-	-	50	50	0
Training	135	-	-	-	-	-	-	15	-	-	-	-	15	120	135	0
Warden	1,700	-	-	-	575	-	-	-	595	-	-	-	1,170	530	1,700	0
Xmas dec	100	-	-	-	-	-	-	-	-	-	-	-	-	100	100	0
Grants / RBL	400	-	-	-	-	-	-	-	2,550	-	-	-	2,550	-	2,550	-2150
Contingencies	4,500	-	-	2,800	-	76	-	-	40	-	-	-	2,916	1,584	4,500	0
13899	728	414	3,609	1,022	635	448	434	4,143	379	-	-	-	11,814	4,230	16,043	-2144

checks: 16043

2020/Dec/5 Finances: Financial Summary

	£	£		£
CASH AT BANK 4th November 2020		17559	Deposit A/C	42
		<u>17559</u>	Current A/C	17516
<u>Add</u>				
Payments to come				
HAFC contribution		500		
VAT to come		1000		
<u>Less:</u>				
Cheques outstanding (exc VAT) All November 2020	-4243			
P3 ring fenced	-334			
Balance of 2020-21 precept yet to pay	-4230			
<u>Payments committed but not yet paid</u>				
Pump track final	-600			
End of Car Park landscaping	-1400			
Loan repayments	-1600			
<u>Day book total balance</u>		<u>6653</u>		
Available to spend if £3,000 is kept in reserve		<u>3653</u>		
Principle remaining on PWLB loan		18452.15		

2020/Dec/6 Action List:

Actions from the meeting held on 12 November 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Nov/3	Wreath laying to be open to a wider range of people	All	01/11/21	Just a reminder
2020/Nov/6	Trophy cabinet quote	Clerk	December Meeting	Clerk will give report
2020/Nov/8	Signs to direct people away from the air ambulance gate to the car park	Clerk	December Meeting	Pidsignz has been asked

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Mar/6	CEP review. Set up new committee	Unassigned	ongoing	open
2020/Mar/10	Complete work to pump track	Active Halwill	ongoing	open
2020/Jun/6	Estates Management	Unassigned	before it all falls to bits	open
2020/Jun/9	To explore the possibility of CCTV	Clerk	Spring	Review if still necessary in 3 months
2020/Jun/10	Parish litter pick	Clerk	Spring	Postponed by COVID-19

2020/Dec/10

Planning:

- Torridge District Council, the determining authority, has approved the following applications:
- Reference: 1/0535/2020/OUT
 - Proposal: Erection of 2 dwellings. Location: Land at Westcott House, Station Road, Halwill Junction
- Reference: 1/0830/2020/FUL
 - Proposal: Internal alterations including part attic conversion to existing attached attic. Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon
- Reference: 1/0512/2020/FUL
 - Proposal: Proposed residential development of 3 dwellings. Location: Land off Station Road, Halwill Junction, Beaworthy, Devon

2020/Dec/10

Planning:

- Torridge District Council, the determining authority, has informed us the following application has been withdrawn:
- Reference: 1/0852/2020/AGMB
 - Proposal: Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q
 - . Location: Building at Lower Dreybury Farm, Halwill Junction

2020/Dec/10

Planning:

- **Torrige District Council, the determining authority, has asked for comments on the following applications:**

Reference: 1/0980/2020/LBC

Proposal: Conversion of redundant farm to form domestic dwelling and 3nos small business units (Variation of conditions of 2 and 18 of application 1/0363/2011/FUL, Minor revision to approved internal layout, and north, east and south elevations)

Location: Lower Town Farm, Halwill, Beaworthy, Devon

Deadline for comment: 12th December 2020

Reference: 1/1042/2020/FUL

Proposal: Erection of single dwelling

Location: Land At Daytona Cottage, Halwill Junction, Devon

Deadline for comment: 18th December 2020

2020/Dec/10

Planning:

- **The following application is not on the agenda having come in too late:**
- **Torrige District Council, the determining authority, has asked for comments on the following application:**

Reference: 1/1094/2020/FUL

Proposal: Conversion of redundant agricultural building into a dwelling

Location: Lower Dreybury Farm, Halwill Junction, Devon

Deadline for comment: 2nd January 2021

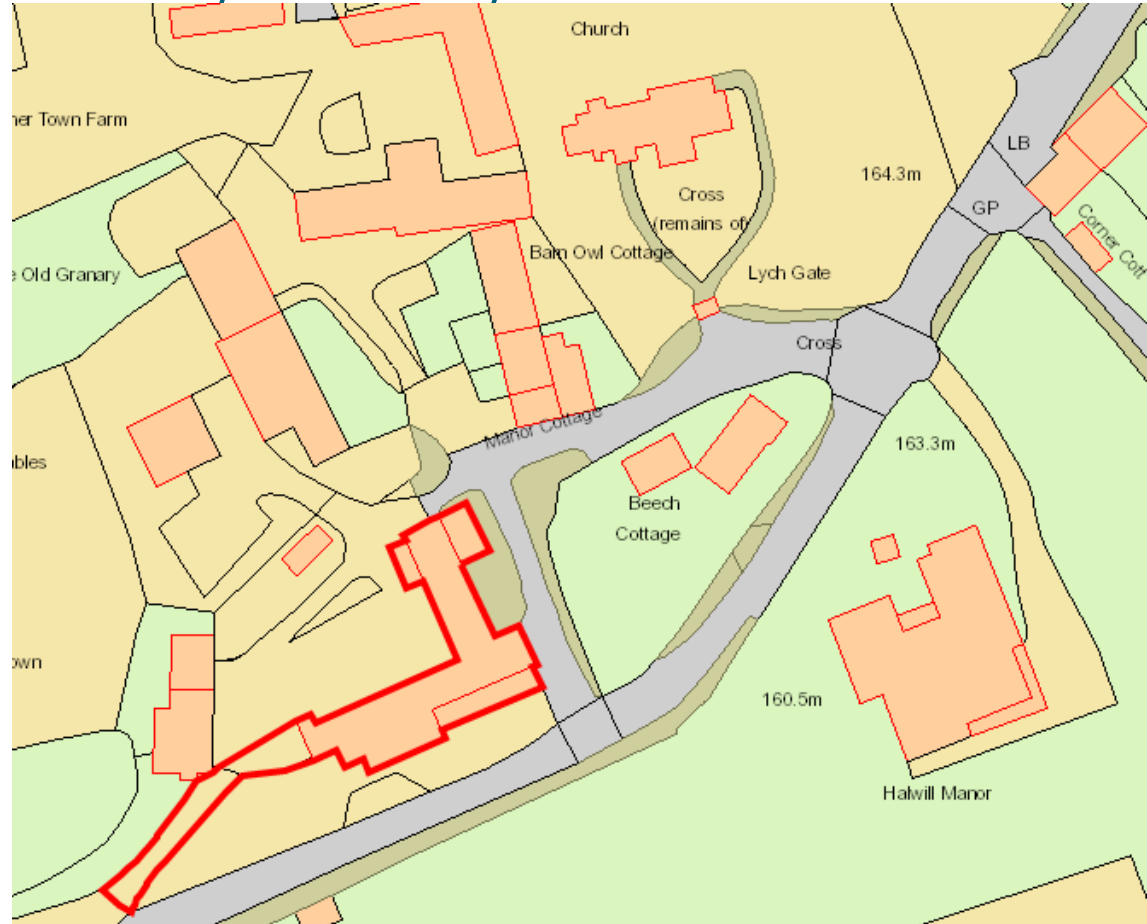
2020/Dec/10 Planning:1/0980/2020/LBC

Conversion of redundant farm to form domestic dwelling and 3no small business units (Variation of conditions of 2 and 18 of application 1/0363/2011/FUL, Minor revision to approved internal layout, and north, east and south elevations)

Listed building consent

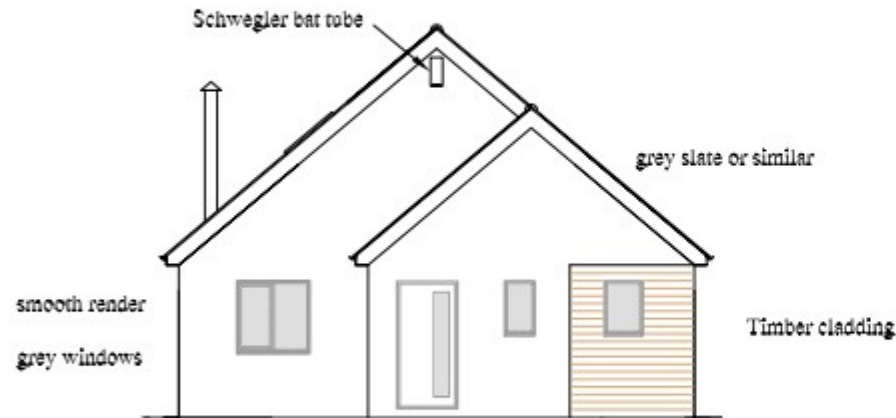
Planning: 1/0980/2020/LBC

Location

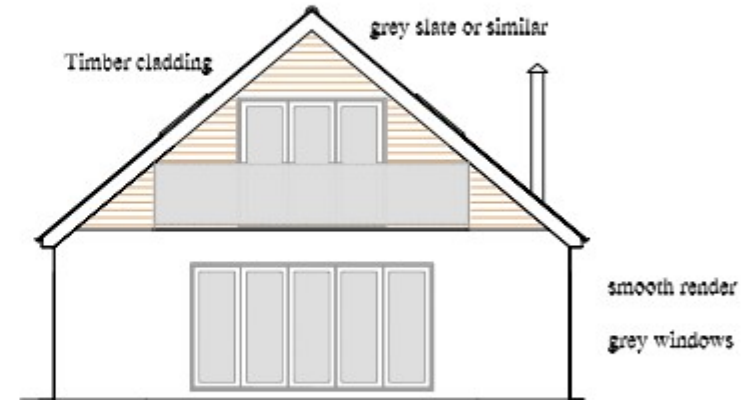


2020/Dec/10 Planning:1/1042/2020/FUL

Erection of single dwelling, Daytona Cottage (next to Holly Lane Farm)



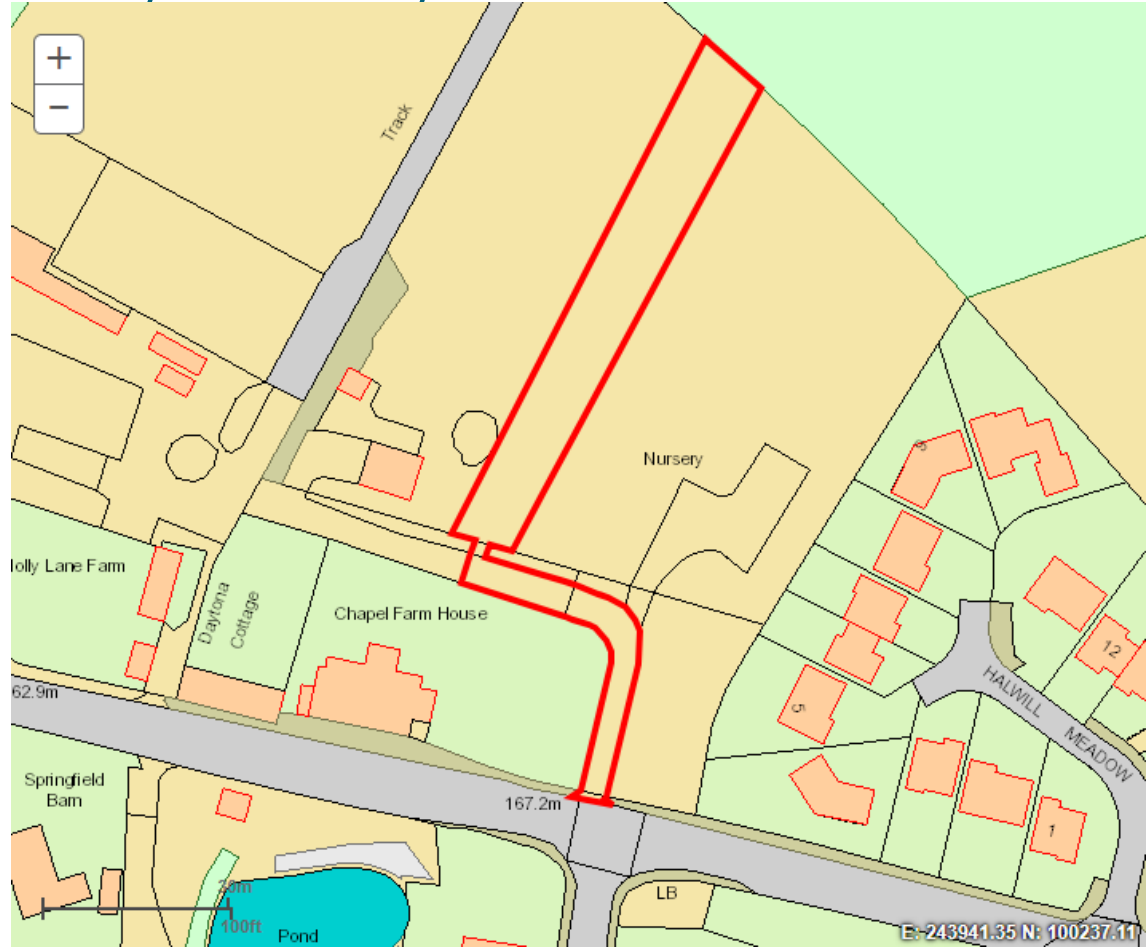
Proposed Front Elevation
South Elevation



Proposed Rear Elevation
North Elevation

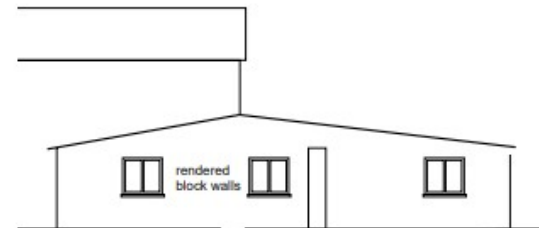
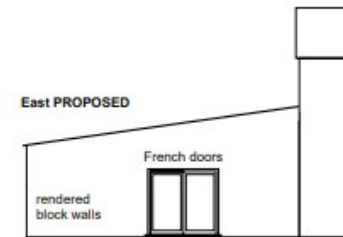
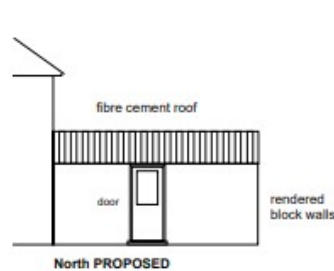
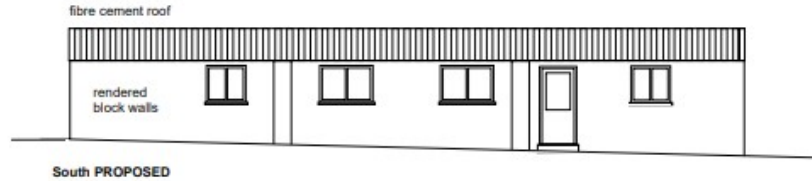
Planning: 1/1042/2020/FUL

Proposed Location



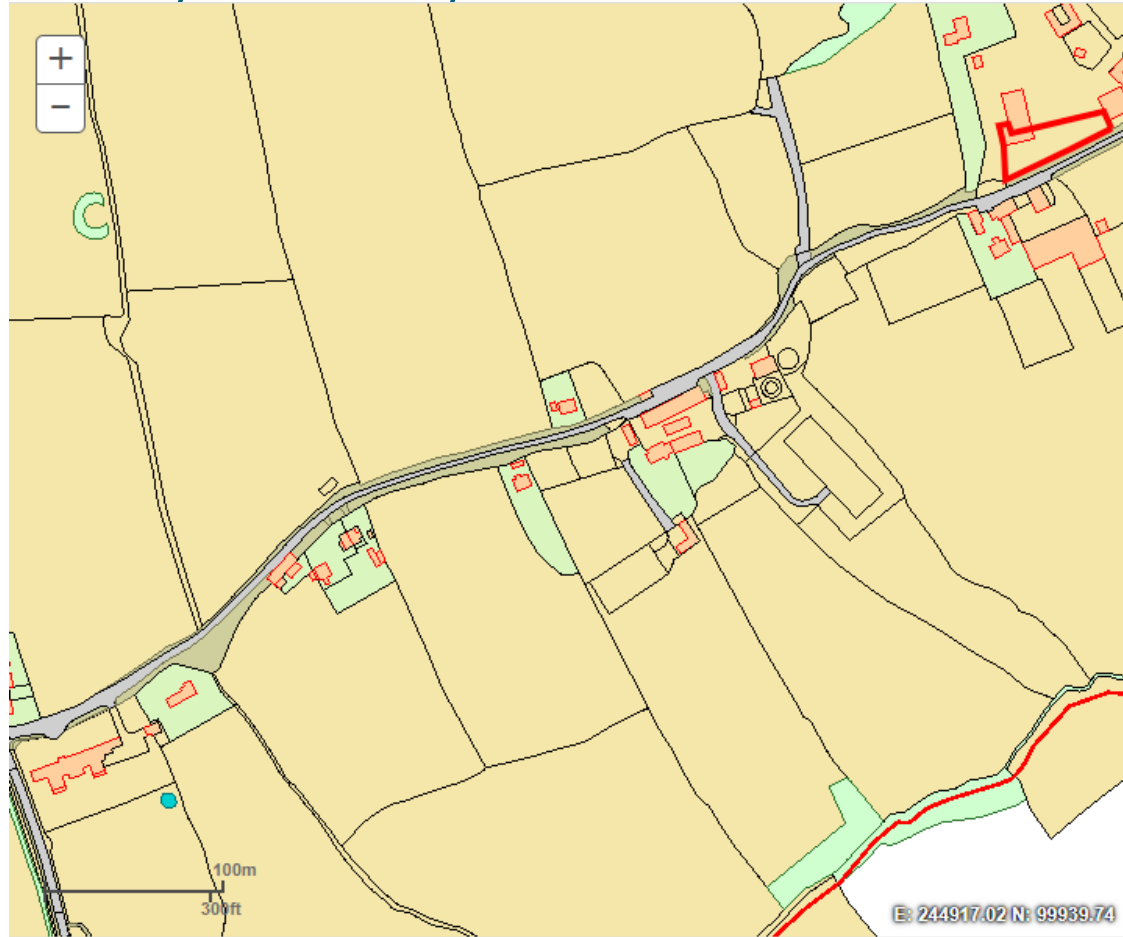
2020/Dec/10 Planning:1/1094/2020/FUL

Conversion of redundant agricultural building to a dwelling, Lower Dreybury Farm



Planning: 1/1094/2020/FUL

Proposed Location



2020/Dec/10 Planning: Street Name

- Torridge District Council has asked for our opinions on the proposed names for the Holly Lane Farm site
- Suggested names (at least the printable ones) are:
- Peacock Meadow
- Holly Meadow
- Holly View
- Holly Close

2020/Dec/11 Correspondence

- Letters to be written
- Letters received
 - Census 2021
 - Citizens Advice grant request
 - Avian Influenza Housing Order

2020/Dec/12 Matters to be raised

- For information only
- The Chair will consider adding matters raised to a future Agenda

2020/Dec/13

Next Meeting

- To confirm the date of the next meeting as January 14th
- Preferred venue
- Now switch off your computer and relax

Actions List

Actions from the meeting held on 12 November 2020

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Nov/3	Wreath laying to be open to a wider range of	All	01/11/21	Just a reminder
2020/Nov/6	People cabinet quote	Clerk	December Meeting	Clerk will give report
2020/Nov/8	Signs to direct people away from the air ambulance gate to the car park	Clerk	December Meeting	Pidsignz has been asked

Unresolved actions from earlier Meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
2020/Mar/6	CEP review. Set up new committee	Unassigned	ongoing	open
2020/Mar/10	Complete work to pump track	Active Halwill	ongoing	open
2020/Jun/6	Estates Management	Unassigned	before it all falls to bits	open
2020/Jun/9	To explore the possibility of CCTV	Clerk	Spring	Review if still necessary in 3 months
2020/Jun/10	Parish litter pick	Clerk	Spring	Postponed by COVID-19

Bills for Payment – December 2020

Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
10/12/20	D C Osborne	HPC - 180	£379.16	£379.16	Salary

Current Account Total For month inc VAT: £379.16

Current Account Total for month ex VAT £379.16

Current Account VAT Total for month: £0

Clerk's Total For month: £379.16

Budget to date

HALWILL PARISH COUNCIL - BUDGET 2019 / 20

BUDGET	2020										2021			TOTALS	YET TO	REVISED	VARIANCE
	ACTUALS										Forecast			FOR YEAR	PAY	2019-20	
	£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020			
Insurance	500	-	-	430	-	-	-	-	-	-	-	-	-	430	-	430	-70
PO Box	240	-	-	-	-	-	-	-	-	-	-	-	-	-	231	231	-9
DALC + DCC	230	182	-	-	-	-	-	-	-	-	-	-	-	182	-	182	-48
Play inspection	150	-	-	-	-	-	-	-	-	-	-	-	-	-	150	150	0
Accounting services	340	-	-	-	-	-	69	-	-	-	-	-	-	69	69	138	-202
Stationery / Admin	100	127	-	-	28	-	-	-	514	-	-	-	-	669	28	697	597
Bus Shelters	164	40	-	-	40	-	-	40	-	-	-	-	-	120	40	160	-4
Planned/Maintenance	350	-	35	-	-	180	-	-	65	-	-	-	-	280	70	350	0
Hall Hire	390	-	-	-	-	-	-	-	-	-	-	-	-	-	120	120	-270
Clerk	4,550	379	379	379	379	379	379	379	379					3,412	1,138	4,550	0
Travel/subsis	50	-	-	-	-	-	-	-	-					-	50	50	0
Training	135	-	-	-	-	-	-	15	-					15	120	135	0
Warden	1,700	-	-	-	575	-	-	-	595					1,170	530	1,700	0
Xmas dec	100	-	-	-	-	-	-	-	-					-	100	100	0
Grants / RBL	400	-	-	-	-	-	-	-	2,550					2,550	-	2,550	2150
Contingencies	4,500	-	-	2,800	-	76	-	-	40					2,916	1,584	4,500	0
13899		728	414	3,609	1,022	635	448	434	4,143	379				11,814	4,230	16,043	2144

checks: 16043

HALWILL PARISH COUNCIL - FINANCIAL SUMMARY

As at 4th October

	£	£		£
CASH AT BANK 4th November 2020		17559	Deposit A/C	42
		<u> </u>	Current A/C	17516
<u>Add</u>				
Payments to come				
HAFC contribution		500		
VAT to come		1000		
<u>Less:</u>				
Cheques outstanding (exc VAT) All November 202	-4243			
P3 ring fenced	-334			
Balance of 2020-21 precept yet to pay	-4230			
<u>Payments committed but not yet paid</u>				
Pump track final	-600			
End of Car Park landscaping	-1400			
Loan repayments	-1600			
<u>Day book total balance</u>		<u>6653</u>		
Available to spend if £3,000 is kept in reserve		<u>3653</u>		
Principle remaining on PWLB loan		18452.15		



**Torrige, North,
Mid & West Devon**

Citizens Advice TNMWD
1-3 Bridge Buildings
The Strand
Barnstaple EX32 8LW

graham.vingoe@ruraldevoncab.org.uk

Tel 01271-312948
www.ruraldevoncab.org.uk

Wednesday, 20 January 2021

Dear Don

Ref: **Halwill Parish Council Donation to Citizens Advice**

Citizens Advice Torrige, North, Mid and West Devon offers a free service to members of the public across the Torrige District Council area, providing advice and information for the benefit of the individual and the community. Many members of the public come to us in difficult circumstances when they have no one else to turn to, often in life changing situations.

The Covid-19 Pandemic has had a significant detrimental effect on the economy of Torrige as well as the health and wellbeing of many of our clients. Devon County Council have forecast that the economy of Devon will shrink by 8% this year and nationally 1.3 million homes have fallen into council tax arrears alongside a 20% drop in household income with household debts increasing as a result. National Citizens Advice predictions suggest that there will be a 60% increase in the number of queries regarding household debt in the next few months. The pandemic has adversely affected much of society but especially young people, those in insecure employment, and who have health problems placing them at greater risk from the virus. Evidence also shows that these effects are significantly increased in rural areas such as ours, and that general anxiety levels about the increased risk of debt, redundancy and potential loss of jobs and homes are also higher.

At Citizens Advice, we have been working constantly to ensure that our service adapts to meet the challenges of our clients in these times. In order to continue to provide high-quality advice and guidance, we have switched delivery towards internet and phone-based services which remains tailored towards meeting individual's needs efficiently and effectively

We pride ourselves on our credible reputation for giving high quality advice. To ensure our 22 Bideford-based volunteers are providing this standard, we continually update and support our volunteers with training on complex enquiry areas. Training is a large expense for our organisation along with the need for experienced paid supervisors to support our volunteer advisers. We receive no financial help from our National Body, operating as an independent charity.

Last year (2019-20) 2434 clients from Torrige accessed our services for advice and information on 3741 individual issues with benefits and Tax credits being the most common issue requiring advice. Last year in Torrige we helped clients to receive over £2.4 million of income gain to which they did not know they were entitled. This financial support was then brought back into the local economy.

Our priority will continue, within available resources, to provide a quality service whilst at the same time seeking ways to improve that service.

Citizens Advice Torrige, North, Mid and West Devon is authorised and regulated by the Financial Conduct Authority (FRN617776). If you're not happy with the service or advice you receive you have the right to make a complaint. If CA(TNMWD) are not able to resolve your complaint you can ask the financial ombudsman service to investigate for you. Full details of our complaints policy can be found at www.citizensadvice.org.uk/about-us/contact-us/complaints and details of the financial ombudsman service can be found at www.financial-ombudsman.org.uk

We are a charity – please support us by making a donation

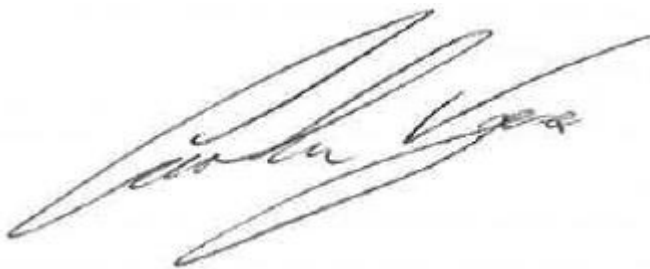
Charity registration number 1068496
Company Limited by Guarantee
Registered number 03520698 England
VAT Registration number 243490903
VICKI ROWE- CEO

We will look to see how we can increase our levels of efficiency and expand the range of services we can offer. We also have a number of specialist advice projects that your community can access including a service for cancer sufferers, support and advice to families with young children, carers and help for people who have financial problems.

For every £1 of Local Authority funding we receive, we generate £3.47 in fiscal benefit. We would be extremely grateful if your Parish Council would consider making a donation to our valuable service to enable the residents of your Parish to continue to access free, independent, confidential and impartial advice.

If you would like any further information, please feel free to contact me.
Thank you for your support.

Yours sincerely,



Graham Vingoe
Business Funding and Development Officer
Citizens Advice TNMWD

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