

To members of Halwill Parish Council

You are hereby summoned to attend a **Meeting of Halwill Parish Council** which will be held on **09th December, 2021 at 7.30 p.m.** at the Parish Hall for the purpose of transacting the following business:

AGENDA

2021/Dec/1 Apologies: To receive apologies for absence

2021/Dec/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2021/Dec/3 Clerk's & Councillors' announcements

2021/Dec/4 To confirm Minutes for the November 2021 Ordinary Meeting

2021/Dec/5 Action List / Matters Arising from the minutes including

- VAS speed sign
- Queen's Jubilee

2021/Dec/6 Estates

1. Work at the end of the car park
 - Costs
 - Materials
2. Path maintenance
3. Play area maintenance
4. Pump track maintenance and improvement
5. Bus shelter repairs
6. Memorial bench

2021/Dec/7 Finances

- Bill for payment

Date	Company	Amount inc VAT	For what
09/12/21	D C Osborne	£379.16	Salary
11/11/21	D C Osborne	£32.37	Bus shelter materials
03/12/21	Dave Hockin Plant Hire	£2180.16	Supply and installation of gazebo base
09/12/21	Halwill WI	£28.00	Baubles
20/11/21	A Winser	£200.00	Changing Room repairs

Current Account Total For month inc VAT: £2819.69

Current Account Total for month ex VAT £2456.25

Current Account VAT Total for month: £363.44

Clerk's Total For month: £411.53

- Financial summary
- Budget preparations

2021/Dec/8 Coöption of a parish councillor

2021/Dec/9 Planning

Torrige District Council, the determining authority, has **asked for comments** on the following applications:

Reference: 1/1339/2021/REM

Proposal: Reserved matters application for appearance, landscaping, layout & scale pursuant to planning approval 1/0535/2020/OUT

Location: Springfield Meadows, Halwill Junction, Beaworthy, Devon

Reference: 1/1307/2021/FUH

Proposal: Single story extension

Location: Cookworthy Buddle, Halwill, Beaworthy, Devon

Torrige District Council, the determining authority, has **Refused** the following applications:

Reference: 1/1098/2021/AGMB

Proposal: Prior notification for the change of use of agricultural building to 2 no. dwellinghouse and associated building operations under Class Q

Location: Agricultural Building At Beech House, Halwill, Devon

Reference: 1/1076/2021/AGMB

Proposal: Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q

Location: Agricultural Building At Beech House, Halwill, Devon

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

2021/Dec/10 Correspondence

2021/Dec/11 Matters to be raised for information only

2021/Dec/12 To confirm the date of the next meeting

Signed – Don Osborne

01/12/2021

Press and public welcome to attend.
Members of the press and public requiring access to any documents mentioned in this Agenda are asked to contact the Clerk

HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG
halwill.parish.clerk@hotmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON December 9th 2022 At 7.30pm – At the Parish Hall

	<p>The meeting started at 19:30</p> <p>Present: Cllrs J Hardman (Chair), R Cristofoli(RC), C Langston(CL), R Livermore(RL), County Councillor J Morish In Attendance: Two members of the public & clerk</p>	
2021/Dec/1	<p>To receive apologies for absence - Apologies were received from Ward Councillor P Hackett, Cllr J Wilson & R Grewcock</p>	
2021/Dec/2	<p>Declarations of Interest - None</p> <p>Standing Orders were suspended to allow the public to speak. A member of the public informed the meeting that they will be putting in a planning application for a mixed use equestrian and agricultural building at Canna Park House and hoped the parish council would support the application. CL reported that the WI will not be putting up the village Christmas tree in future years. RL will give the parishioner whose power was used to light the Christmas tree some money to cover the cost of the electric and inconvenience. Standing orders were reinstated</p>	
2021/Dec/3	<p>Clerk's & Councillors' announcements County Councillor Morrish reported that the North Devon Link Mental Health (Social Care) Service in Holsworthy (Holsworthy Link Centre) has received funding from the County Council for the next 3 years. The Link Centre has been closed for face to face meetings during the pandemic lockdown. Councillor Morrish chairs the pensions and investments committee for Devon CC. There has been public pressure to cut the pension funds investments in the fossil fuel industry but they will continue to invest in fossil fuels. There are lots of potholes at the moment.</p>	
2021/Dec/4	<p>To confirm minutes for the November 2021 Ordinary Meeting. The minutes were signed as a correct record by Cllr J Hardman</p>	
2021/Dec/5	<p>Action List / Matters arising for the Minutes</p> <ul style="list-style-type: none">• VAS speed sign The Parish Council has no power to spend money on a road sign without Devon Highways deferring their powers to the Parish Council. We have to wait for Devon Highways written permission. We have a quote for the sign which is within budget. The Clerk reported that he has asked Devon	

2021/Dec/6	<p>Councillor Morrish asked if he could be copied into any communications so he follow up any requests. Councillor Morrish has some grant money that could help fund this project.</p> <ul style="list-style-type: none"> • Queen's Jubilee <p>It was suggested that the Gala and the QEII jubilee are held on the same day. The Clerk will ask the organisers of the Gala.</p> <p>Estates</p> <ol style="list-style-type: none"> 1. Work at the end of the car park <ul style="list-style-type: none"> ▪ Costs <p>There is £2,000 in the budget for the gazebo. The base is complete but went over its budget.</p> <ul style="list-style-type: none"> ▪ Materials <p>The Clerk gave a number of options for the stanchions: Oak, Engineered timber or graded timber. It was resolved that the stanchions should be in graded, treated timber.</p> 2. Path maintenance <p>Councillor Wilson and his son have effected temporary repairs to the path. The path was intended to be temporary until the MUGA is completed because it might need to be moved.</p> <ol style="list-style-type: none"> 3. Play area maintenance <p>The report from the play area inspection has arrived. The slide is currently usable but in need of maintenance. The Clerk has attended to some of the minor issues raised.</p> <ol style="list-style-type: none"> 4. Pump track maintenance and improvement <p>This is an Active Halwill matter. A quote for digger and dumper hire has been obtained.</p> <ol style="list-style-type: none"> 5. Bus shelter repairs <p>Materials for the repair of the bus shelter have been purchased. The Clerk and a representative of Pidsignz will carry out the work when the materials have arrived.</p> <ol style="list-style-type: none"> 6. Memorial bench <p>Carried over</p>																																	
2021/Dec/7	<p>Finance</p> <ul style="list-style-type: none"> • Bills for payment <p>The following payments were approved</p> <table border="1" data-bbox="359 1624 1401 2078"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Amount inc VAT</th> <th>For what</th> </tr> </thead> <tbody> <tr> <td>09/12/21</td> <td>D C Osborne</td> <td>£379.16</td> <td>Salary</td> </tr> <tr> <td>11/11/21</td> <td>D C Osborne</td> <td>£32.37</td> <td>Bus shelter materials</td> </tr> <tr> <td>03/12/21</td> <td>Dave Hockin Plant Hire</td> <td>£2180.16</td> <td>Supply and installation of gazebo base</td> </tr> <tr> <td>09/12/21</td> <td>Halwill WI</td> <td>£28.00</td> <td>Baubles</td> </tr> <tr> <td>20/11/21</td> <td>A Winser</td> <td>£200.00</td> <td>Changing Room repairs</td> </tr> <tr> <td colspan="4">To agree to use powers under s137 of the LGA(1972) to give the following donation</td> </tr> <tr> <td>09/12/21</td> <td>Scallywags pre school</td> <td>£150</td> <td>Grant</td> </tr> </tbody> </table>	Date	Company	Amount inc VAT	For what	09/12/21	D C Osborne	£379.16	Salary	11/11/21	D C Osborne	£32.37	Bus shelter materials	03/12/21	Dave Hockin Plant Hire	£2180.16	Supply and installation of gazebo base	09/12/21	Halwill WI	£28.00	Baubles	20/11/21	A Winser	£200.00	Changing Room repairs	To agree to use powers under s137 of the LGA(1972) to give the following donation				09/12/21	Scallywags pre school	£150	Grant	
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09/12/21	Scallywags pre school	£150	Grant																															

Current Account Total For month inc VAT and grant: £2969.69
Current Account Total for month ex VAT £2606.25
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Clerk's Total For month: £411.53

It was **resolved** to grant of £150 for Scallywags preschool to help fund the moved fence and associated works.

- **Financial Summary**

A brief financial summary and proposed budget was presented (Attached). It is expected that at year end the parish council will have £11,000 in general reserves.

- **Budget Preparations**

The Clerk circulated a proposed budget. Money needs to be accrued to deal with potential ash dieback and replacement bus shelters. The proposed budget is represents would mean running a slight deficit but reserves are sufficient to allow this. The precept has not been raised for 3 years. It was generally agreed that the precept would have to be raised. The Clerk thought the decision could probably wait until the January meeting but there might have to be an extraordinary meeting to decide the precept if Torridge District Council set a deadline before the next meeting.
Carried over.

2021/Dec/8

Coöption of a parish councillor

As no one eligible has come forward. Carried over to the next meeting.

2021/Dec/9

Planning

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No comment

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No comment

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	<p>Reference: 1/1076/2021/AGMB</p> <p>Proposal: Prior notification for the change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q</p> <p>Location: Agricultural Building At Beech House, Halwill, Devon</p>	
2021/Dec/10	<p>Correspondence - The police report had no entry for Halwill.</p>	
2021/Dec/11	<p>Matters to be raised for information only None</p>	
2021/Dec/12	<p>To confirm the date of the next meeting The next meeting will be on January 9th 2022 at 19:30 in the Parish Hall</p>	

The meeting ended at 20:40

Bills for Payment – December 2021

Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
09/12/21	D C Osborne	HPC - 184	£379.16	£379.16	Salary
11/11/21	D C Osborne	HPC-185	£32.37	£32.37	Bus shelter materials
03/12/21	Dave Hockin Plant Hire	1043	£1816.72	£2180.06	Supply and installation of gazebo base
09/12/21	Halwill WI		£28.00	£28.00	Baubles
20/11/21	A Winser		£200.00	£200.00	Changing Room repairs
To agree to use powers under s137 of the LGA(1972) to give the following donation					
09/12/21	Scallywags pre school		150	150	Scallywags grant

Current Account Total For month inc VAT: £2969.59

Current Account Total for month ex VAT £2606.25

Current Account VAT Total for month: £363.34

Clerk's Total For month: £411.53

HALWILL PARISH COUNCIL - FINANCIAL SUMMARY

As at 4th November

	£	£		£
CASH AT BANK 4th November 2021		20566.94	Deposit A/C	42
		<u> </u>	Current A/C	20525
<u>Add</u>				
Payments to come				
Sainsburys for bus shelter	150			
		<u> </u>		
		150		
<u>Less:</u>				
Cheques outstanding (exc VAT)	-3796			
P3 ring fenced	-334			
Balance of 2021-22 precept yet to pay	-2454			
<u>Payments committed but not yet paid</u>				
Gazebo	-2000			
Speed sign	-2000			
<u>Adjusted total balance carried forward</u>		<u>10282</u>		
Principle remaining on PWLB loan		16957.85		

HALWILL PARISH COUNCIL - BUDGET 2020/21

BUDGET	2021									2022			TOTALS	YET TO	REVISED	VARIANCE	
	ACTUALS									Forecast			FOR YEAR	PAY	2020 - 21		
	£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020			
Insurance	500	435											435	-	435	-65	
PO Box	240		236										236	-	236	-4	
DALC	230	184											184	-	184	-46	
Play inspec	150							75					75	-	75	-75	
Accting srvcs	340					69							69	69	138	-202	
Stationery	100							8					8	92	100	-0	
IT	200	10											10	60	70	-130	
Bus Shelters	164	40			40			40					120	40	160	-4	
Maintenance	350	31				1,245			232				1,508	-	1,508	1158	
Hall Hire	390	-	30	30	30	30	30	30	30				210	120	330	-60	
Clerk	4,550	379	379	379	379	379	379	379	379				3,412	1,138	4,550	0	
Travel/subsis	50												-	50	50	0	
Training	135												-	135	135	0	
Warden	1,500		150	285	225	248		578					1,485	15	1,500	0	
Xmas dec	100								28				28	72	100	0	
Grants / RBL	400							50	150				200	200	400	0	
/ S137 Resves	4,500			1,802		418			1,817				4,036	464	4,500	0	
13899		1,079	645	559	2,496	644	2,388	409	1,160	2,636	-	-	-	12,017	2,454	14,471	572

checks: 14471

	APPROVED BUDGET		APPROVED BUDGET
	2020-21		2021-22
	£		£
Insurance	500	Insurance	500
PO Box	240	PO Box	240
DALC	230	DALC	230
Play inspec	150	Play inspec	150
Accting srvcs	340	Accting srvcs	340
Stationery	100	Stationery	100
Bus Shelters	164	IT	200
Maintenance	350	Bus Shelters	164
Hall Hire	390	Maintenance	350
Clerk	4,550	Hall Hire	390
Travel/subsis	50	Clerk	4,550
Training	135	Travel/subsis	50
Warden	1,700	Training	135
Xmas dec	100	Warden	1,500
Grants / RBL	400	Xmas dec	100
/ S137 Resves	4,500	Grants / RBL	400
	13899	/ S137 Resves	4,500
		Loan repayments	3,200
			17099

	APPROVED BUDGET 2019-20 £	APPROVED BUDGET 2020-21 £	REVISED FCAST 2020 – 21	PROPOSED BUDGET 2022-23 £
Insurance	500	500	435	500
PO Box	240	240	236	240
DALC	230	230	184	200
Play inspec	150	150	75	100
Accting srvcs	340	340	138	340
Stationery	100	100	100	100
IT		200	70	200
Bus Shelters	164	164	160	176
Maintenance	350	350	1,508	500
Hall Hire	390	390	330	390
Clerk	4,550	4,550	4,550	4,550
Travel/subsis	50	50	50	50
Training	135	135	135	135
Warden	1,700	1,500	1,700	1,700
Xmas dec	100	100	100	100
Grants / RBL	400	400	400	400
/ S137 Resves	4,500	4,500	4,500	4,500
Ring fenced for ash die back				500
Loan repayments (can't be from precept)		3,200	3,200	3,200
Budget Total	13899	13899	14671	14681
Budget Total including Loan repayment			17870.98	17881
Income				
Precept	13,899	13,899	13,899	13,899
Wayleave	19	19	19	19
HAFC	2,000	1,000	500	1,000
Car Park Contract	2,500	2,500	2,500	2,500
	18418	17418	16918	17418