

## To members of Halwill Parish Council

You are hereby summoned to attend a **Virtual Meeting of Halwill Parish Council** which will be held on **8<sup>th</sup> April, 2021 at 7.30 p.m.** by video conferencing for the purpose of transacting the following business:

### AGENDA

2021/Apr/1 Apologies: To receive apologies for absence

2021/Apr/2 Declarations of Interest

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2021/Apr/3 Clerk's & Councillors' announcements

2021/Apr/4 To confirm Minutes for March 2021

2021/Apr/5 Finances  
• Bill for payment  
• Year End summary

2021/Apr/6 Action List

2021/Apr/7 Halwill Community Market request to hold a car boot sale on parish council land

2021/Apr/8 Preparations for the return to face to face meetings. Meeting calendar

2021/Apr/9 Work at the end of the car park

2021/Apr/10 Planning  
Torridge District Council, the determining authority, has asked for comments on the following applications:

**Reference:** 1/0304/2021/FUL

**Proposal:** Proposed Roof Over Existing Feed Yard Area

**Location:** East Croft, Halwill, Beaworthy, Devon

**Deadline for comment:** 11<sup>th</sup> April 2021

**Reference:** 1/0343/2021/FUL

**Proposal:** New dwelling (Variation of condition 2 of planning permission 1/0472/2018/FUL)

**Location:** 1A Borobreach, Halwill Junction, Devon, EX21 5UB

**Deadline for comment:** 25<sup>th</sup> April 2021

**Reference:** 1/0348/2021/REM

**Proposal:** Reserved matters application pursuant to outline application 1/0932/2018/OUT - Erection of 1no. dwelling

**Location:** Land Adjacent Denelea, Halwill Junction, Beaworthy, Devon

**Deadline for comment:** 25<sup>th</sup> April 2021

2021/Apr/11 Correspondence

2021/Apr/12 Matters to be raised for information only

2021/Apr/13 To confirm the date of the next meeting

Signed – Don Osborne

Press and public welcome to attend. Contact the Clerk for details of how to do this.  
Members of the press and public requiring access to any documents mentioned  
In this Agenda are asked to contact the Clerk

Jane Spencer  
Grantley  
Halwill  
Beaworthy  
EX21 5TW  
29<sup>th</sup> Mach 2021

Mrs. J. Hardman. (Chairman)  
Halwill Parish Council.  
Halwill.

Dear Jenny,

I am writing on behalf of Halwill Community Market.

We have provisionally booked the Parish Hall for our first market since March 2020. The date we have chosen is 14<sup>th</sup> August '21.

If it is found that due to restrictions we are unable to open our market we wondered if we could perhaps have a car boot sale. Commenceing 8.30 for traders and 10.00 for the public on the parish hall carpark or even on the playing field?

We propose to charge £5 per car and the public to come in for free.

We would like to be able to have a tea/coffee stall, charging 50p for a cuppa and biscuit also a raffle . (£1 per strip)

The proceeds from the cars to go to your good selves and/or parish hall, the teas/raffles to go to our normal good causes.

If it is a success, which I'm sure it will be, perhaps we could do this once a year.

Obviously it does depend on the weather.

We would like for not just the market traders to come but perhaps various people in the village would like to join in as well.

With regards and anticipation.

*Jane*  
Halwill Community Market.  
Jane Spencer. 01409 221505

Budget to date  
HALWILL PARISH COUNCIL - BUDGET 2020/21

	BUDGET	2020											2021			TOTALS	YET TO	REVISED	VARIANCE
		2020/21											ACTUALS			FOR YEAR	PAY	2020 - 21	
		£	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2019-2020				
Insurance	500			430										430	-	430	-70		
PO Box	240											236		236	-	236	-4		
DALC + DCC	230	182												182	-	182	-48		
Play inspection	150													-	-	-	-150		
Accounting services	340					69						69		138	-	138	-202		
Stationery / Admin	100	127			28			14		14	14			198	-	198	98		
Bus Shelters	164	40			40					40				160	-	160	-4		
Planned/Maintenance	350		35			180			65				18	298	-	298	-52		
Hall Hire	390	-	-	-	-	-	-	-	-	-	-			-	-	-	-390		
Clerk	4,550	379	379	379	379	379	379	379	379	379	379	379		4,550	-	4,550	-0		
Travel/subsis	50													-	-	-	-50		
Training	135							15						15	-	15	-120		
Warden	1,700				575				595					1,170	-	1,170	-530		
Xmas dec	100									75				75	-	75	-25		
Grants / RBL	400								2,550	50				2,600	-	2,600	2200		
Contingencies	4,500			2,800		76			540					3,416	-	3,416	-1084		
	<b>13899</b>	<b>728</b>	<b>414</b>	<b>3,609</b>	<b>1,022</b>	<b>635</b>	<b>448</b>	<b>434</b>	<b>4,144</b>	<b>379</b>	<b>559</b>	<b>394</b>	<b>703</b>	13,469	-	<b>13,469</b>	<b>-430</b>		

checks: 13469

## HALWILL PARISH COUNCIL - FINANCIAL SUMMARY

As at 4<sup>th</sup> March

	£	£		£
<b>CASH AT BANK 4<sup>th</sup> March 2021</b>		12839	Deposit A/C	42
		<u>          </u>	Current A/C	12797
<u>Add</u>				
Payments to come				
Gala for defibrillators		1000	<b>Capital expenditure</b>	£
			New Computer	500
<u>Less:</u>			Defibrillators	<u>2800</u>
Cheques outstanding (exc VAT)	-703			3300
P3 ring fenced	-334			
Balance of 2020-21 precept yet to pay	0			
			<b>s137 Grants</b>	
<u>Payments committed but not yet paid</u>			School PTFA	2500
Pump track final	-600		RBL	50
End of Car Park landscaping	-1400		Green waste bin	35
			Citizens Advice	50
			Christmas decorations	<u>75</u>
				2710
<u>Adjusted total balance carried forward</u>		<u>10802</u>		
Principle remaining on PWLB loan		16957.85		

Date	Chq No	Details	VAT	Total exc VAT	Total inc VAT
12/04/20	1259	D C Osborne April/May	2.00	883.57	885.57
12/04/20	1260	DALC	23.78	182.00	205.78
12/04/20	1261	Halwill Cleaning Services	0.00	40.00	40.00
12/04/20	1262	P Ffitch COVID grant	0.00	707.45	707.45
12/05/20	1263	Syd Bland Green Waste Bin	0.00	35.00	35.00
01/06/20	1264	D C Osborne	0.00	809.17	809.17
01/06/20	1265	South West Ambulance Services defibsx2	560.00	2800.00	3360.00
09/07/20	1264	D C Osborne	0.00	392.16	392.16
09/07/20	1266	Halwill Cleaning Services	0.00	40.00	40.00
09/07/20	1267	Pidsignz COVID-19 signs	0.00	15.00	15.00
09/07/20	1268	Inside & Out Maintenance Parish Warden	0.00	575.00	575.00
13/08/20	1269	D C Osborne	2.40	455.00	457.40
13/08/20	1270	Online Playgrounds	36.04	180.20	216.24
19/08/20	DD	PWLB Loan repayment	0.00	1599.56	1599.56
04/09/20	1271	HAFC	0.00	570.00	570.00
16/10/20	1272	D C Osborne	0.00	758.32	758.32
16/10/20	1273	Hawthorns Accounting	0.00	69.00	69.00
16/10/20	1274	Halwill Cleaning Services	0.00	40.00	40.00
16/10/20	1275	DALC planning webinar	3.00	15.00	18.00
28/11/20	1276	D C Osborne	100.00	943.55	1043.55
28/11/20	1277	Inside & Out Maintenance Parish Warden	0.00	595.00	595.00
28/11/20	1278	Stan Boundy	0.00	64.08	64.08
28/11/20	1279	Pidsignz pump track sign	0.00	40.00	40.00
28/11/20	1280	Halwill PTA	0.00	2500.00	2500.00
10/12/20	1281	D C Osborne	0.00	379.16	379.16
14/01/21	1281	D C Osborne	0.00	413.55	393.55
14/01/21	1282	Stacey's Trees	0.00	53.00	53.00
14/01/21	1283	Halwill Cleaning Services	0.00	40.00	40.00
11/02/21	1284	D C Osborne	0.00	393.55	393.55
11/02/21	1285	Citizen's Advice	0.00	50.00	50.00
19/02/21	DD	PWLB Loan repayment	0.00	1599.56	1599.56
11/03/21	1286	D C Osborne	3.48	396.53	400.01
11/03/21	1287	Hawthorns Accounting payroll	0.00	69.00	69.00
11/03/21	1288	Royal Mail PO Box renewal	47.25	236.25	283.50
TOTALS			777.95	17939.66	18697.61

Payments over £100

Date	Chq No	Details	VAT	Total exc VAT	Total inc VAT
12/04/20	1259	D C Osborne April/May	2.00	883.57	885.57
12/04/20	1260	DALC	23.78	182.00	205.78
12/04/20	1262	P Ffitch COVID grant	0.00	707.45	707.45
01/06/20	1264	D C Osborne	0.00	809.17	809.17
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09/07/20	1264	D C Osborne	0.00	392.16	392.16
09/07/20	1268	Inside & Out Maintenance Parish Warden	0.00	575.00	575.00
13/08/20	1269	D C Osborne	2.40	455.00	457.40
13/08/20	1270	Online Playgrounds	36.04	180.20	216.24
19/08/20	DD	PWLB Loan repayment	0.00	1599.56	1599.56
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28/11/20	1277	Inside & Out Maintenance Parish Warden	0.00	595.00	595.00
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10/12/20	1281	D C Osborne	0.00	379.16	379.16
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11/03/21	1288	Royal Mail PO Box renewal	47.25	236.25	283.50
			774.95	17369.58	18124.53



# HALWILL PARISH COUNCIL

Don Osborne. Clerk. PO Box 16, Beaworthy, EX21 5ZG  
halwill.parish.clerk@hotmail.com

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON April 8<sup>th</sup> 2021 At 7.30pm – By Video Conferencing**

	<p><b>The meeting started at 19:30</b></p> <p><b>Present:</b> Cllrs J Hardman (Chair), J Wilson (JW), R Cristofoli(RC), C Langston(CL) Cllr R Grocock, R Livermore(RL), Ward Councillor P Hackett</p> <p><b>In Attendance:</b> 2 members of the public &amp; clerk</p>																				
2021/Apr/1	<p><b>To receive apologies for absence -</b> Apologies were received from Ward Councillor P Watson and County Councillor B Parsons</p>																				
2021/Apr/2	<p><b>Declarations of Interest -</b> None</p> <p><b>Standing Orders were suspended to allow the public to speak.</b> But they didn't want to. <b>Standing orders were reinstated</b></p>																				
2021/Apr/3	<p><b>Clerk's &amp; Councillors' announcements</b> As we are in the local election purdah period Cllr Hackett had little to say apart from that the return to face-to-face meetings will be a challenge. There has been a request to tender for the grass cutting and other parish warden work. Grass cutting to be an agenda item for the next meeting.</p>																				
2021/Apr/4	<p><b>To confirm minutes for March 2021 Meeting.</b> The minutes were signed as a correct record by Cllr J Hardman</p>																				
2021/Apr/5	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• <b>Bills for payment</b></li> </ul> <p>The following payment was approved</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Company</th> <th style="width: 15%;">Amount inc VAT</th> <th style="width: 35%;">For what</th> </tr> </thead> <tbody> <tr> <td>08/04/20</td> <td>D C Osborne</td> <td style="text-align: right;">£379.16</td> <td>Pay 1 month</td> </tr> <tr> <td>08/04/20</td> <td>D C Osborne</td> <td style="text-align: right;">£46.98</td> <td>Domain name, grass seed &amp; gloves</td> </tr> <tr> <td>01/04/21</td> <td>DALC</td> <td style="text-align: right;">£207.79</td> <td>Affiliation fee</td> </tr> <tr> <td>12/04/21</td> <td>Royal Mail Retail Ltd</td> <td style="text-align: right;">£40.00</td> <td>Bus shelter washdown</td> </tr> </tbody> </table> <p>Current Account Total For month inc VAT: £673.93 Current Account Total for month ex VAT £644.35 Current Account VAT Total for month: £29.58 Clerk's Total For month: £426.14</p>	Date	Company	Amount inc VAT	For what	08/04/20	D C Osborne	£379.16	Pay 1 month	08/04/20	D C Osborne	£46.98	Domain name, grass seed & gloves	01/04/21	DALC	£207.79	Affiliation fee	12/04/21	Royal Mail Retail Ltd	£40.00	Bus shelter washdown
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2021/Apr/6	<p><b>Action List</b>  The parish litter pick will go ahead on the 10<sup>th</sup> April  Still waiting for Highways to respond to the request for a car park sign  Work at the end of the car park will start by the end of April.</p>	
2021/Apr/7	<p><b>Halwill Community Market request to hold a car boot sale on parish council land</b>  It was <b>resolved</b> to allow the Halwill Community Market to hold a car boot sale on the car park in August. The HAFC has no objection to the football pitch being used outside the football season if needed. Clerk to inform the Halwill Community Market</p>	Clerk
2021/Apr/8	<p><b>Preparations for the return to face to face meetings. Meeting calendar</b>  The regulation allowing virtual attendance at meetings expires on the 7<sup>th</sup> May 2021 and will not be extended All meetings after that date need to be face-to-face.  It was agreed that the Annual Parish Council Meeting will be held on the scheduled date of 13<sup>th</sup> May and will be followed by an ordinary parish council meeting. The meeting will be in the parish hall. A risk assessment must be carried out and Covid-19 regulations followed.  The Annual Parish Meeting will be held on 6<sup>th</sup> May by Zoom if there is any demand to hold it.</p>	
2021/Apr/9	<p><b>Work at the South of the car park</b>  We are waiting to see if we can get some planings for the pump track.</p>	
2021/Apr/10	<p><b>Planning</b>  Torrige District Council, the determining authority, has asked for comments on the following applications:</p> <p style="padding-left: 40px;"><b>Reference:</b> 1/0304/2021/FUL  <b>Proposal:</b> Proposed Roof Over Existing Feed Yard Area  <b>Location:</b> East Croft, Halwill, Beaworthy, Devon</p> <p style="padding-left: 40px;"><b>Reference:</b> 1/0343/2021/FUL  <b>Proposal:</b> New dwelling (Variation of condition 2 of planning permission 1/0472/2018/FUL)  <b>Location:</b> 1A Borobreach, Halwill Junction, Devon, EX21 5UB</p> <p style="padding-left: 40px;"><b>Reference:</b> 1/0348/2021/REM  <b>Proposal:</b> Reserved matters application pursuant to outline application 1/0932/2018/OUT - Erection of 1no. dwelling  <b>Location:</b> Land Adjacent Denelea, Halwill Junction, Beaworthy, Devon</p>	
2021/Apr/11	<p>No Comment</p> <p><b>Correspondence -</b>  The list of those nominated to stand for the post of County Councillor at</p>	

	<p>the Local Elections on the 6<sup>th</sup> May 2021 was read out.  There has been a letter from a local bus driver asking for the toilets to be reopened. The Clerk was asked to contact Adrian Redwood at TDC for comment.</p>	
2021/Apr/12	<p><b>Matters to be raised for information only</b>  None</p>	
2021/Apr/13	<p><b>To confirm the date of the next meeting of the Parish Council</b>  The next meeting will be the annual parish council meeting on May 13th 2021 at 19:30 in the Parish Hall followed by an ordinary meeting</p>	

The meeting ended at 20:40