

# Halwill Parish Council

## Agenda

### September 2024

**To members of Halwill Parish Council** You are hereby summoned to attend a Meeting of **Halwill Parish Council** which will be held on **12 September 2024 at 7.30 p.m. at the Parish Hall** for the purpose of transacting the following business:

#### **2024/Sep/1 Apologies**

To receive and accept apologies for absence. Apologies should be made known to the Clerk

#### **2024/Sep/2 Declarations of interest and Requests for Dispensations:**

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda - To consider any dispensation requests. Requests should be made to the Clerk prior to the meeting

#### **2024/Sep/3 Public question time**

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

#### **2024/Sep/4 Order of Business and any items to be discussed with the public excluded**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.

To agree any items of a confidential nature to be discussed under part 2 Standing orders. Embarrassing to individuals or the parish council does not make it confidential!

#### **2024/Sep/5 Clerk's & Councillors' announcements**

To receive any announcements which the Chair, a parish or visiting Councillor or the Clerk may wish to make (for information only)

#### **2024/Sep/6 Parish Council Minutes**

To confirm Minutes for the July 2024 Parish Council Meeting

#### **2024/Sep/7 Finances**

1. To approve the bills for payment for February. See Appendix 1

2. Is the Parish Council willing to pay for the scaffolding used for the new Jubilee Suit roof

**2024/Sep/8 To consider responses to planning applications**

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

**2024/Sep/9 Sale of boundaries to frontagers**

To consider offering a strip of land to adjoining properties

**2024/Sep/10 Estates: maintenance and replacement**

1. MUGA - progress report
2. Speed sign - progress report
3. Gazebo finishing - progress report
4. Football club report – Changing rooms

**2024/Sep/11 Correspondence**

Correspondence received and to be written

**2024/Sep/12 Date of next meeting**

To agree 10 October as the date of the next meeting.

# Minutes of Halwill parish council's September 2024 meeting

Held on 12 September 2024 at 7.30pm In the Parish Hall

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The meeting started at 7:30pm

In the absence of Councillor Wilson, Councillor Grocock was elected chair of the meeting

## **Present:**

Cllrs R Grocock(RG), J Lawlor (JL), R Cristofoli(RC), V Osborne (VO), B Mason-Walshaw (B M-W) and L Bryan(LB)

## **In Attendance:**

Ward Councillor P Hackett (PH) County Councillor J Morrish (JM) 2 members of the public (MoP) and the clerk

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## **2024/Sep/1 To receive apologies for absence**

Apologies were received from: Councillor J Wilson and District Councillor S Gibson

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## **2024/Sep/2 Declarations of Interest**

None

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## **2024/Sep/3 Public question time**

The chair of the hall committee asked if the parish council (the council) would be willing to pay the cost of the scaffold that was needed to replace the roof covering on the Jubilee Suit of the parish hall. The scaffold was sourced by Devonshire Homes at a competitive rate. The hall will fund the cost of the roof replacement. See agenda item 7.2.

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## **2024/Sep/4 Order of business and any items to be discussed with the public excluded**

None

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## 2024/Sep/5 Clerk's and Councillors' announcements

### County Councillor

Cllr Morrish reported that he had been accosted by the vegans who wanted Devon County Council (DCC) to eschew anything that was not a plant.

Devolution for Devon is progressing unchanged under the new government but it will not have much effect in Halwill.

DCC has a new leader of council; James McGuinness.

Black Torrington and Bridgerule are getting their 20 mph limits.

Provided the Highways and Traffic Orders Committee (HATOC) did not cancel their next meeting the school should be getting traffic restrictions outside their entrance road.

### Ward Councillor

Cllr Hackett in response to JM confirmed that many HATOC meetings had been cancelled for reasons which are beyond the understanding of lowly councillors. However, decisions could be delegated to officers should they wish so there is no reason for the school road restrictions not to be implemented.

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## 2024/Sep/6 To confirm minutes for the June 2024 Parish Council Meeting

The minutes were signed as a correct record by Cllr R Grocock

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## 2024/Sep/7 Finances

### 1 Bills for payment

It was **resolved** to pay the following bills

*Table 1: Table of bills to pay and cheques to be raised at the July meeting*

Date	Company	Amount inc VAT	For what
09/08/24	Academic Facility Services - paid	£170.00	Play area repairs
09/09/24	No Butts Bins Ltd - paid	£1,200.00	2 x benches
11/07/24	SWAS - paid	£3,360.00	Defibrillators x 2
11/07/24	D C Osborne - outstanding	£402.00	Salary July
11/07/24	D C Osborne - outstanding	£10.00	Expenses Telephone
12/09/24	D C Osborne	£804.00	Salary August, Sept
12/09/24	D C Osborne	£69.43	Expenses
12/09/24	Mole Valley paid clerk	£610.82	Timber gazebo
06/09/24	Hawthorns Accounting Services (Chris Jebb)	£75.00	Payroll services

20/06/24	Vince Collman	£612.00	Parish Warden
09/08/24	Avalon Scaffolding Ltd	£1,428.00	Scaffold for hall

Current Account Total For month inc VAT: £8741.25

Current Account Total for month ex VAT £7634.34

VAT for month: £1106.91

## **2 Is the parish council willing to pay for the scaffolding used for the new Jubilee Suit roof?**

It was agreed that the parish council would pay for the scaffolding for the new hall roof

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## **2024/Sep/8 To consider responses to planning applications**

None received

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## **2024/Sep/9 Sale of boundaries to frontagers**

The council has in the past offered to sell a strip of land to neighbouring householders. Only 2 have taken up the offer. The land was offered for £50 [in fact the last time the offer was made it was for £75]. Landowners paid the legal fees but Peter Peter and Wright offered a package to keep costs manageable.

It was agreed that a letter seeking expressions of interest from residents of Station Road should be drafted and sent. The Clerk thought the letter drafted by Peter Peter and Wright the last time the offer was made could be used again with minimal updating.

Carried over.

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## **2024/Sep/10 Estates: Maintenance and replacement of worn out equipment**

### **1. MUGA - progress report**

None yet. Carried over

### **2. Speed sign**

The post will be put up on Station Road soon. The Clerk was asked to try and expedite the matter

### **3. Gazebo finishing**

Timber has been bought.

## **4. Football club report**

Councillor Bryan spoke on behalf of the Halwill Football Club (the football club). The space under the hall is partly used for the snooker club and partly unused. The unused section (“the mud room”) has never been cleared of the old railway embankment material. There are existing plans and planning consent to use the mud room as changing rooms for the football club.

There is a proposal to develop the mud room and the snooker room into a club house. The snooker room is currently little used.

The Clerk advised that this is not a council concern at the moment. Although the council is custodian trustee of the parish hall it has no decision making role. The council would be required to assist the hall in any legal requests it makes but the decision in the first instance must be the hall management committee’s.

Carried over.

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## **2024/Sep/11      Correspondence**

None

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## **2024/Sep/12      Date of next meeting**

The next scheduled ordinary meeting and the Annual parish Council Meeting will be on October 10 2024 at 19:30 in the Parish Hall

The meeting ended at 20:45

## APPENDIX 1

### Bills for Payment – September 2024

#### Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
09/08/24	Academic Facility Services - paid	1023	£170.00	£170.00	Play area repairs
09/09/24	No Butts Bins Ltd - paid	145534	£1,000.00	£1,200.00	2 x benches
11/07/24	SWAS - paid	N/A	£2,800.00	£3,360.00	Defibrillators x 2
11/07/24	D C Osborne - outstanding	HPC – 232	£402.00	£402.00	Salary July
11/07/24	D C Osborne - outstanding	HPC – 233	£10.00	£10.00	Expenses Telephone
12/09/24	D C Osborne	HPC – 234	£804.00	£804.00	Salary August, Sept
12/09/24	D C Osborne	HPC – 235	£62.32	£69.43	Expenses
12/09/24	Mole Valley paid clerk	grant	£509.02	£610.82	Timber gazebo
06/09/24	Hawthorns Accounting Services (Chris Jebb)	5867	£75.00	£75.00	Payroll services
20/06/24	Vince Collman	30	£612.00	£612.00	Parish warden
09/08/24	Avalon Scaffolding Ltd	3884	£1,190.00	£1,428.00	Scaffold for hall

Current Account Total For month inc VAT: £8741.25

Current Account Total for month ex VAT £7634.34

VAT for month: £1106.91

# APPLICATION

<b>Organisation Name:</b> HALWILL PARISH HALL	
<b>Contact:</b>	Title: Mr/Mrs/Ms/Miss/Other
	Name: [REDACTED]
<b>Address:</b>	HALWILL PARISH HALL HALWILL JUNCTION BEAWORTHY DEVON
	Postcode: EX21 5XR
<b>Phone No:</b>	01409 220055
<b>Mobile No:</b>	07968743965
<b>E-mail address:</b>	halwillparishhall@gmail.com. [REDACTED] [REDACTED]@gmail.com
<b>Sum required:</b>	£ 1,428.00
<b>Reason for request:</b>	
	To support the parish hall pay for vital repairs to the roof of the Jubilee suite.
<b>How do you propose to use this money:</b>	
	To cover the cost of scaffolding used by the contractor when repairing the roof of the Jubilee suite.
<b>To whom should the cheque be written out?</b>	
Avalon Scaffolding	
<b>Attach any supporting information if required</b>	
A basic income and expenditure account for the last tax year, to include any reserves held, to be attached please	
<b>Signature:</b>	[REDACTED]
<b>Date:</b>	05/09/24
<b>Name in capitals:</b>	[REDACTED]

# Avalon Scaffolding Ltd

Avalon Scaffolding Limited  
Olympus Yard  
Teignbridge Level Crossing  
Higher Sandygate  
Newton Abbot  
Devon  
TQ12 3QJ  
01626 897770

To:  
Halwill Parish Hall,  
Halwill Junction,  
Beaworthy,  
Devon  
EX21 5XR.



AVALON  
SCAFFOLDING

## Invoice

Number:  
3884

Date:  
9 August 2024

Your reference/order number:  
Ref: Pennie Channing

Delivery address:

Halwill Parish Hall  
Halwill Junction

Product	Quantity	Description	Price	£
Scaffolding	1	Scaffolding erected at the above property as agreed. Scaffolding to front & rear plus gable, treble edge protection. Erected 09/08/24	1190	1,190.00
				<hr/> 1,190.00
		VAT at 20%		238.00
		<b>Total</b>		<hr/> <b>1,428.00</b> <hr/>

Terms: 30 days from invoice date

Please make payment to:  
Avalon Scaffolding Ltd  
Barclays Bank  
Sort Code: 20-30-47

Acct No: 23283992

VAT registration number: GB 244 7767 73