

Halwill Parish Council

Agenda

March 2024

To members of Halwill Parish Council You are hereby summoned to attend a Meeting of **Halwill Parish Council** which will be held on **14 March 2024 at 7.30 p.m. at the Parish Hall** for the purpose of transacting the following business:

2024/Mar/1 Apologies

To receive and accept apologies for absence. Apologies should be made known to the Clerk

2024/Mar/2 Declarations of interest and Requests for Dispensations:

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda - To consider any dispensation requests. Requests should be made to the Clerk prior to the meeting

2024/Mar/3 Public question time

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2024/Mar/4 Order of Business and any items to be discussed with the public excluded

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.

To agree any items of a confidential nature to be discussed under part 2 Standing orders. Embarrassing to individuals or the parish council does not make it confidential!

2024/Mar/5 Clerk's & Councillors' announcements

To receive any announcements which the Chair a parish or visiting Councillor or the Clerk may wish to make (for information only)

2024/Mar/6 Parish Council Minutes

To confirm Minutes for the February 2024 Parish Council Meeting

2024/Mar/7 Finances

To approve the bills for payment for February. See Appendix 1

2024/Mar/8 To consider responses to planning applications

Torridge District Council, the determining authority, has asked for comments on the following application:

Reference: 1/0221/2024/FUL

Proposal: Extension and alterations to dwelling

Location: High View, Halwill, Beaworthy, Devon

Comment deadline: 1 April 2024

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

2024/Mar/9 Maintenance and replacement of worn out equipment

1. Park benches

What to do with old memorial plaques. Replacement benches

2. Flagpole and flag

To discuss replacing or repairing worn out flag pole

2024/Mar/10 Estates

1. Boundaries. Replacing fences, policy for public access to parish council land

2. Car park - Do we want to police use of the car park and if so how.

3. MUGA - progress report

2024/Mar/11 Action List and progress reports

To receive updates on current projects. See Appendix 2

2024/Mar/12 Correspondence

Correspondence received and to be written

2024/Mar/13 Date of next meeting

To agree April 11 2024 as the date of the next meeting

2024/Mar/14 Close

Minutes of Halwill parish council's March 2024 meeting

Held on 12 March 2024 at 7.30pm In the Parish Hall

The meeting started at 7:30pm

Present:

Cllrs J Wilson (Chair), B Mason-Walshaw (B M-W), R Livermore(RL) J Lawlor (JL), V Osborne(VO) and R Grocock (RG)

In Attendance:

3 members of the public (MoP) and the clerk

2024/Mar/1 To receive apologies for absence

Apologies were received from: Ward Councillors P Hackett (PH) and S Gibson (SG), County Councillor J Morrish and Councillor R Cristofoli

2024/Mar/2 Declarations of Interest

None

2024/Mar/3 Public question time

A member of the garden club reported that it was unlikely that the garden club would develop the land near Pine View Terrace as a community garden so the garden club might want to put a memorial bench in the play area on the bank above the old railway buffers.

2024/Mar/4 Order of business and any items to be discussed with the public excluded

No changes

2024/Mar/5 Clerk's and Councillors' announcements

Clerk

The clerk reported that the Defibrillator flyers designed by Councillor Mason-Walshaw have been printed. However, due to gross incompetence by the clerk there is an error in the bank details on the flyer. It was agreed that as the cost is not high new flyers should be printed rather than trying to correct the existing ones.

The Clerk reported that he had put in an expression of interest with Devon County Council (“DCC”) regarding the provision of electric vehicle charging points in the car park.

Councillors

Cllr Mason-Walshaw was pleased to report that £700 has already been donated. The Council wished their gratitude to Councillor Mason-Walshaw to be recorded.

Cllr Lawlor was pleased to report that the school may finally be getting “zig-zag” lines to control parking near the entrance road to the school.

County Councillor

Councillor J Morrish sent the following report:

“This years [sic] Dcc [sic] budget has been set with the council setting a 4.99% increase but even with that there is still a big gap to be sorted in the budget

I am pleased to say that I have £10k to give to our local community again this year so if you have a project please let me know.

As always if you need me please let me know ”

2024/Mar/6 To confirm minutes for the February 2024 Parish Council Meeting.

The minutes were signed as a correct record by Cllr J Wilson

2024/Mar/7 Finances

1 Bills for payment

It was **resolved** to pay the following bills

Table 1: Table of bills to pay and cheques to be raised at the November meeting

Date	Company	Amount inc VAT	For what
14/03/24	D C Osborne	£402.00	Salary
14/03/24	D C Osborne	£20.00	Expenses telephone x2
12/03/24	Printpond	£10.34	Flyer printing paid clerk
23/01/24	Hawthorns Acc Services	£72.00	Payroll services
02/03/24	G Letheren	£150.00	Parish Warden
14/03/24	HAFC	£881.00	25% match fund for storage container

Current Account Total For month inc VAT: £1535.34

Current Account Total for month ex VAT £1533.62

VAT for month: £1.72

Clerks total: £432.24

2024/Mar/8 To consider responses to planning applications

Reference: 1/0221/2024/FUL

Proposal: Extension and alterations to dwelling

Location: High View, Halwill, Beaworthy, Devon

HPC comment:- Halwill Parish Council has no comment on this application

2024/Mar/9 Maintenance and replacement of worn out equipment

1) Park Benches

The clerk informed the meeting that many councils have a site for old memorial plaques. The Council has a policy for memorial benches and their plaques which states that plaques from benches beyond economic repair will be offered to the relatives of those named on the plaque in the first instance and then displayed or disposed of as the Council sees fit. It was suggested that memorial plaques from old benches could be displayed along the concrete wall where the railway buffers once were but they may be a bit small to be noticeable.

2) Flagpole

The flagpole at the entrance to the car park has broken at the hinge. The pole itself is serviceable. The Clerk was asked to prepare options for repair or replacement.

2024/Mar/10 Estates

1. Boundaries. Replacing fences, policy for public access to parish council land

The Clerk has been in correspondence with Mr Bryan who is representing the owners of Heath Cottage. The Clerk asked if he and any interested councillors could meet Mr Bryan face to face. It was agreed that if the fence was restored then we can hold discussions with Mr Bryan.

2. Car park - Do we want to control the use of the car park and if so how.

There was some discussion about the merits of controlling parking and which categories of vehicle could use the car park but much more discussion about how cold the hall was and how long the meeting was. Cllr Grocock volunteered to make contact with a parking enforcement company to see what our options might be. Cllr Wilson thought the car park will be less congested once work at the Chilla Road development has finished.

3. MUGA - progress report

This Item was for information only. A summary is included in Appendix 1

2024/Mar/11 Action List and progress reports

See Appendix 2

- Boundary fence behind changing rooms/broken gate post

Quote has been asked for

- Measures identified in the Hall disability audit:
 - Contrasting paint for the edges of the steps to the playing field.
 - Disabled parking signs need repainting

Road markings and step nosings are not expensive. The clerk has ordered

- Gazebo

Weather and time permitting the football club will help.

2024/Mar/12 Correspondence

None

2024/Mar/14 Dates of next meeting

The next ordinary meeting will be on April 11 2024 at 19:30 in the Parish Hall

The meeting ended at 20:45

APPENDIX 1

Bills for Payment – March 2024

Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
14/03/24	D C Osborne	HPC – 226	£402.00	£402.00	Salary
14/03/24	D C Osborne	HPC – 227	£20.00	£20.00	Expenses Telephone x 2
12/03/24	Printpond	PP120542	£8.62	£10.34	Flyer printing paid clerk
23/01/24	Hawthorns Acc Services	5821	£72.00	£72.00	Payroll services 6 months
02/03/24	Gary Letheren	020301	£150.00	£150.00	Parish Warden
14/03/24	HAFC	grant	£881.00	£881.00	25% match fund for storage container

Note The original cheque for the Christmas tree made in January 2024 was for the incorrect amount (ex VAT) and has been returned.

Current Account Total For month inc VAT: £1535.34

Current Account Total for month ex VAT £1533.62

VAT for month: £1.72

Clerks total: £432.34