

APPENDIX 1

Bills for Payment – July 2024

Current Account

Date	Company	Invoice No	Amount ex VAT	Amount inc VAT	For what
11/07/24	D C Osborne - unpaid	HPC – 232	£402.00	£402.00	Salary
11/07/24	D C Osborne - unpaid	HPC – 233	£10.00	£10.00	Expenses Telephone
20/06/24	Vince Collman	30	£586.50	£586.50	Brush cutting MUGA
01/07/24	Gary Letheren	100724	£60.00	£60.00	Parish Warden
11/07/24	Halwill Gardening Club	grant	£200.00	£200.00	Bench installation cost
11/07/24	Academic Facility Services	1008	£150.00	£150.00	Play area inspection
21/06/24	Halwill Cleaning Services	1491	£45.00	£45.00	Bus shelter washdown

Current Account Total For month inc VAT: £1453.50

Current Account Total for month ex VAT £1453.50

VAT for month: £0.00

Clerks total: £412.00

Halwill Parish Council

Agenda

July 2024

There will be a Meeting of **Halwill Parish Council** which will be held on **11 July 2024 at 7.30 p.m. at the Parish Hall** for the purpose of transacting the following business:

2024/Jul/1 Apologies

To receive and accept apologies for absence. Apologies should be made known to the Clerk

2024/Jul/2 Declarations of interest and Requests for Dispensations:

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda - To consider any dispensation requests. Requests should be made to the Clerk prior to the meeting

2024/Jul/3 Public question time

Deferment of business for Public Question Time. Time allowed at the discretion of the chairman. The public are invited to give their views and ask questions about items on this agenda. They may also raise issues for future consideration which may be made agenda items for a future meeting. Answers may be given in writing.

2024/Jul/4 Order of Business and any items to be discussed with the public excluded

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.

To agree any items of a confidential nature to be discussed under part 2 Standing orders. Embarrassing to individuals or the parish council does not make it confidential!

2024/Jul/5 Clerk's & Councillors' announcements

To receive any announcements which the Chair, a parish or visiting Councillor or the Clerk may wish to make (for information only)

2024/Jul/6 Parish Council Minutes

To confirm Minutes for the June 2024 Parish Council Meeting

2024/Jul/7 Finances

To approve the bills for payment for February. See Appendix 1

2024/Jul/8 To consider responses to planning applications

Torrridge District Council, the determining authority, has asked for our comments on the following application:

Reference: 1/0607/2024/FUL

Proposal: Conversion of Redundant Blacksmith's Two-storey Workshop to Two Dwellings

Location: Heath Cottage, Station Road, Halwill Junction, Beaworthy

Any planning applications that the Parish Council is asked to comment on after this agenda has been published will be discussed here though a formal decision cannot be made at this meeting.

2024/Jul/9 Play area weekly inspections

2024/Jul/10 Estates: maintenance and replacement

1. Boundaries. Replacing fences
2. New Parish Warden
3. Car park – Removal of old caravan.
4. Benches - To agree design and location of new picnic benches, Do we want a “chatty bench”
5. MUGA - progress report
6. Speed sign - progress report
7. Gazebo finishing - progress report
8. Football club report

2024/Jul/11 Correspondence

Correspondence received and to be written

2024/Jul/12 Date of next meeting

To consider whether to hold an August Meeting. To agree the date of the next meeting.

Please note that:

1. *Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public may, at the Chair's discretion be given the opportunity to address councillors in attendance as part of the agenda.*
2. *Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.*
3. *Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Halwill Parish Council is unable to make any decision on matters not listed within the agenda.*

Minutes of Halwill parish council's July 2024 meeting

Held on 11 July 2024 at 7.30pm In the Parish Hall

The meeting started at 7:30pm

Present:

Cllrs J Wilson (Chair), R Grocock(RG), J Lawlor (JL), R Cristofoli(RC) and L Bryan(LB)

In Attendance:

Ward Councillor S Gibson (SG) 2 members of the public (MoP) and the clerk

2024/Jul/1 To receive apologies for absence

Apologies were received from: Councillors B Mason-Walshaw and V Osborne, Ward Councillor P Hackett

2024/Jul/2 Declarations of Interest

Councillor Bryan declared an interest in Item 10.1. It was **resolved** that Councillor Bryan should be granted a dispensation to participate in the debate.

2024/Jul/3 Public question time

There were no members of the public who wished to speak.

2024/Jul/4 Order of business and any items to be discussed with the public excluded

None

2024/Jul/5 Clerk's and Councillors' announcements

Ward Councillor

Cllr Gibson reported that there is not much to report because of the shut down for the general election. We do not yet know what difference the change of government will make to local authorities. SG has reported the issue of the machinery on Station Road to Highways but they say it is not a Highways matter.

County Councillor

Councillor J Morrish sent the following report:

James Morrish is our councillor, a man of some repute,
We haven't heard a word from him perhaps he's been struck mute.

He used to come to meetings, though details are quite hazy,
we never see him any more some, say he is quite - busy,

I struggled to find a rhyme in time that sounds sublime with "hazy",
you will have to find your own last word because I'm too bloomin' lazy

2024/Jul/6 To confirm minutes for the June 2024 Parish Council Meeting

The minutes were signed as a correct record by Cllr J Wilson

2024/Jul/7 Finances

1 Bills for payment

It was **resolved** to pay the following bills

Table 1: Table of bills to pay and cheques to be raised at the July meeting

Date	Company	Amount inc VAT	For what
11/07/24	D C Osborne Not paid	£402.00	Salary
11/07/24	D C Osborne Not paid	£10.00	Expenses: telephone
20/06/24	V Collman	£586.00	Parish Warden
31/03/24	G Letheren	£60.00	Parish Warden final
11/07/24	Academic Facility Services	£150.00	Play area inspection
21/06/24	Halwill Cleaning Services	£45.00	Bus shelter washdown

Current Account Total For month inc VAT: £841.00

Current Account Total for month ex VAT £841.00

VAT for month: £0.00

2024/Jul/8 To consider responses to planning applications

Torrige District Council (TDC), the determining authority, has asked if we will withdraw our call-in for the following application:

Reference: 1/0607/2024/FUL

Proposal: Conversion of Redundant Blacksmith's Two-storey Workshop to Two Dwellings

Location: Heath Cottage, Station Road, Halwill Junction, Beaworthy

Halwill Parish Council has no objection to this application.

2024/Jul/9 Play area inspections

The inspection by Academic Facility Services identified some non urgent repairs that were recommended. It was **agreed** to commission them to carry out the repairs.

It was agreed that members and the clerk would carry out the weekly inspections on an ad hoc basis. The clerk will produce a collaborative document that can be completed by anyone who has visited the park.

2024/Jul/10 Estates: Maintenance and replacement of worn out equipment

1. Boundaries. Replacing fences

Carried over

2. New Parish Warden appraisal

Carried over

3. Car park – Removal of old caravan.

It has been removed by the owner

4. Benches - To agree design and location of new picnic benches

The clerk was authorised to order a bench within a budget of £500

5. MUGA - progress report

Carried over

6. Speed sign

The post will be put up on Station Road soon.

7. Gazebo finishing

Best not to ask.

8. Football club report

No one was present from the football club

2024/Jul/11 Correspondence

None

2024/Jul/12 Date of next meeting

The next scheduled ordinary meeting and the Annual parish Council Meeting will be on September 12 2024 at 19:30 in the Parish Hall

The meeting ended at 20:45

HALWILL PARISH COUNCIL

HALWILL PLAYGROUND

**WEEKLY
SAFETY
CHECKS**

2024

HALWILL PARISH COUNCIL

Play Area Inspection

Equipment Inspected	Week Number											
	1	2	3	4	5	6	7	8	9	10	11	12
Signage												
Surfaces												
Benches and bins												
Hags Unimin Play Unit												
Combined Cradle Seat and Flat Seat Swing												
Monitor safety surface and height of seats above surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Outdoor Play People Birds nest swing												
Monitor safety surface and height of seats above surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Hags Willy Jeep												
Monitor rot in timber floors												
Monitor rust in springs and roll bar												
Embankment Slide												
Monitor gaps in Tiles												
Monitor rust												
Monitor steps												

Comments:

HALWILL PARISH COUNCIL

Play Area Inspection

Equipment Inspected	Week Number											
	13	14	15	16	17	18	19	20	21	22	23	24
Signage												
Surfaces												
Benches and bins												
Hags Unimin Play Unit												
Combined Cradle Seat and Flat Seat Swing												
Monitor safety surface and height of seats above surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Outdoor Play People Birds nest swing												
Monitor safety surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Hags Willy Jeep												
Monitor rot in timber floors												
Monitor rust in springs and roll bar												
Embankment Slide												
Monitor gaps in Tiles												
Monitor rust												
Monitor steps												

Comments:

HALWILL PARISH COUNCIL

Play Area Inspection

Equipment Inspected	Week Number											
	25	26	27	28	29	30	31	32	33	34	35	36
Signage												
Surfaces												
Benches and bins												
Hags Unimin Play Unit												
Combined Cradle Seat and Flat Seat Swing												
Monitor safety surface and height of seats above surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Outdoor Play People Birds nest swing												
Monitor safety surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Hags Willy Jeep												
Monitor rot in timber floors												
Monitor rust in springs and roll bar												
Embankment Slide												
Monitor gaps in Tiles												
Monitor rust												
Monitor steps												

Comments:

HALWILL PARISH COUNCIL

Play Area Inspection

Equipment Inspected	Week Number											
	37	38	39	40	41	42	43	44	45	46	47	48
Signage												
Surfaces												
Benches and bins												
Hags Unimin Play Unit												
Combined Cradle Seat and Flat Seat Swing												
Monitor safety surface and height of seats above surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Outdoor Play People Birds nest swing												
Monitor safety surface												
Monitor wear in chains and shackles												
Monitor rot in timber												
Hags Willy Jeep												
Monitor rot in timber floors												
Monitor rust in springs and roll bar												
Embankment Slide												
Monitor gaps in Tiles												
Monitor rust												
Monitor steps												

Comments:

HALWILL PARISH COUNCIL

Play Area Inspection

Equipment Inspected	Week Number									
	49	50	51	52	53					
Signage										
Surfaces										
Benches and bins										
Hags Unimin Play Unit										
Combined Cradle Seat and Flat Seat Swing										
Monitor safety surface and height of seats above surface										
Monitor wear in chains and shackles										
Monitor rot in timber										
Outdoor Play People Birds nest swing										
Monitor safety surface										
Monitor wear in chains and shackles										
Monitor rot in timber										
Hags Willy Jeep										
Monitor rot in timber floors										
Monitor rust in springs and roll bar										
Embankment Slide										
Monitor gaps in Tiles										
Monitor rust										
Monitor steps										

Comments: