

Minutes of Halwill parish council's January 2024 meeting

Held on 11 January 2024 at 7.30pm In the Parish Hall

The meeting started at 7:30pm

Present:

Cllrs J Wilson (Chair), R Cristofoli(RC), J Lawlor (JL) R Livermore(RL) and B Mason-Walshaw (B M-W) and R Grocock

In Attendance:

Ward Councillor P Hackett (PH), 1 member of the public (MoP) and the clerk

2024/Jan/1 To receive apologies for absence

There were no apologies given

2024/Jan/2 Declarations of Interest

None

2024/Jan/3 Public question time

No member of the public spoke at this time

2024/Jan/4 Order of business

The order of business was not changed

2024/Jan/5 Clerk's and Councillors' announcements

Ward Councillor

Councillor Hackett reported that he had been unsuccessful in trying to get s106 money for the Halwill Athletic Football Club ("the football club").

Councillor

JL Said that there was about £70,000 in total available from s106 money, mainly intended for the MUGA project, this should be enough to make a significant match funding contribution if other grant money can be secured. The secretary of the football club said that Football Association money is available for MUGA's

Clerk

The clerk reported that the radar controlled speed camera will have to be moved, the National Grid demands it.

2024/Jan/6 To confirm minutes for the December 2023 Parish Council Meeting.

The minutes were signed as a correct record by Cllr J Wilson

2024/Jan/7 Playing field maintenance.

The football club secretary reported that he will know the result of the football club's application for grant funding from the Balsdon Trust by the next meeting but asked that the parish council be willing to fund the 25% required by the football association as part of the conditions of their grant.

It was **resolved** that the parish council will fund 25% of the cost of the storage container and 25% of the cost of the mower and associated equipment if needed.

This agreement was needed before the budget could be agreed.

2024/Jan/8 Finances

1 Bills for payment

It was **resolved** to pay the following bills

Table 1: Table of bills to pay and cheques to be raised at the November meeting

Date	Company	Amount inc VAT	For what
11/01/24	D C Osborne	£402.00	Salary
11/01/24	D C Osborne	£16.00	Expenses, telephone& stamps
11/01/24	S Whatmore	£130.00	Christmas tree
16/11/23	R&J Fencing	£882.00	New boundary fence

Current Account Total For month inc VAT: £1420.00

Current Account Total for month ex VAT £1273.00

VAT for month: £147.00

Clerks total: £418.00

2 To agree the budget for 2023/24

The clerk and Councillor Lawlor circulated budget papers before the meetings. Two budget proposals were tabled, Alternative 1 and Alternative 2 shown in the Appendix 1. The difference between the 2 is in how projects for the football pitch are to be funded.

It was **resolved** to accept alternative 2 as the budget for the financial year to end March 2025.

3 To agree the precept for 2023/24

It was **resolved** to make a precept demand of £17,824.00 for the financial year to end March 2025.

2024/Jan/9 To consider responses to planning applications

Torrige District Council, the determining authority, has asked for comment on the following application:

Reference Number: 1/1209/2023/FUL

Proposal: Retrospective application for the retention of boundary fence

Location: Holly Lane Farm, Halwill Junction, Beaworthy, Devon

Halwill Parish Council wishes to make no comment on this application

2024/Jan/10 Removal of fence from West side of the embankment

The new boundary fence between Heath Cottage and the parish council's land has been removed. There is no sign of the fence. Insurance has already paid out for the fence minus £125 excess. As this would appear to be an ongoing problem at this location several possibilities were discussed. It was agreed that attempts to claim vacant possession of public land could not be allowed to succeed.

2024/Jan/11 Action List and progress reports

See Appendix 2

- Boundary fence behind the Old Garage

Completed but see agenda item 10 for this meeting

- Boundary fence behind changing rooms/broken gate post

Quote has been asked for

- Ash dieback

Commissioned. Remove from action list

- Policy documents

In hand. Remove from action list

- Measures identified in the Hall disability audit:

- Contrasting paint for the edges of the steps to the playing field.
- Disabled parking signs need repainting

Road markings and step nosings are not expensive. The clerk has ordered

- Gazebo

Weather and time permitting the football club will help.

2024/Jan/12 Correspondence

None

2024/Jan/13 Cooption to Halwill Parish Council

There was no one present wishing to be coopted

2024/Jan/14 To confirm February 8 as the date of the next meeting

The next ordinary meeting will be on February 8 2024 at 19:30 in the Parish Hall

The meeting ended at 21:00

Appendix 1

Proposed budget Alternative 1

	ADOPTED BUDGET 2023-24 £	REVISED FCAST 2023-24 £	PROPOSED BUDGET 2024-25 £	
Insurance	413	446	513	
PO Box	260	-	0	
DALC	200	229	321	
Play inspec	100	100	100	
Accting srvcs	150	144	200	
ioc		40	40	
Bus Shelters	180	180	180	
Hall Hire	200	272	208	
Clerk	4,824	4,824	5065	6627
Stationery	100	100	100	
IT	200	633	376	
Maintenance	500	1,177	1000	
Travel/subsis	50	50	50	
Training	100	100	100	
Warden	1,700	1,700	1700	
Xmas dec	90	120	140	
Grants / s137	1,000	1,000	1000	
Projects	4,000	4,440	10371	
Ring fenced for ash die back	1,000	1,375	500	15337
Proposed for Coronation	-	446		
Budget Total	15067	17376	21964	
Loan repayments (can't be from precept)	3,200	3,200	3,200	
Budget Total including Loan repayment	18267	20576	25164	
Income				
Precept	15,064	15,064	21,964	
Wayleave	19	19	19	
HAFC	1,000	1,000	1,000	
Car Park Contract	2,500	2,500	2,500	
	18583	18583	25483	

Possible expenditure	
Defibrillators	2500
HAFC	6821
Benches	500
Pump track	200
New flag pole	350
TOTAL	10371

Deficit of £248

Deficit of-1992.94

Proposed budget Alternative 2

	ADOPTED BUDGET 2023-24 £	REVISED FCAST 2023-24 £	PROPOSED BUDGET 2024-25 £	
Insurance	413	446	513	
PO Box	260	-	0	
DALC	200	229	321	
Play inspec	100	100	100	
Accting srvcs	150	144	200	
ioc		40	40	
Bus Shelters	180	180	180	
Hall Hire	200	272	208	
Clerk	4,824	4,824	5065	6627
Stationery	100	100	100	
IT	200	633	376	
Maintenance	500	1,177	1000	
Travel/subsis	50	50	50	
Training	100	100	100	
Warden	1,700	1,700	1700	
Xmas dec	90	120	140	
Grants / s137	1,000	1,000	1000	
Projects	4,000	4,440	6231	
Ring fenced for ash die back	1,000	1,375	500	11197
Proposed for Coronation	-	446		
Budget Total	15067	17376	17824	
Loan repayments (can't be from precept)	3,200	3,200	3,200	
Budget Total including Loan repayment	18267	20576	21024	
Income				
Precept	15,064	15,064	17,824	
Wayleave	19	19	19	
HAFC	1,000	1,000	1,000	
Car Park Contract	2,500	2,500	2,500	
	18583	18583	21343	

Possible expenditure	
Defibrillators	2500
HAFC	2681
Benches	500
Pump track	200
New flag pole	350
TOTAL	6231

Plus a commitment for £1,980 for years 2 and 3.

Deficit of £248

Deficit of-1992.94

APPENDIX 2

Actions from the Meeting

Actions from the Meeting held on 14 December

Table 1: Actions from the last meeting

Minute No.	Item/Description	Assigned to	Target Date	Status / notes
2023/Dec/3	Letter of support for parishioner	Clerk	January Meeting	Under way
2023/Dec/9	Preparation for HAFC grant	HAFC	January Meeting	Completed

Actions from earlier Meetings

Table 2: Actions outstanding from previous meetings

Minute No.	Item/Description	Assigned to	Target Date	Status
2023/Nov/6	Boundary fence behind changing rooms / broken gate post	Clerk	Next meeting	Commissioned
2023/Nov/6	Ash dieback	JW and Clerk	Spring 2024	Commissioned
2023/Nov/6	Policy documents	JL and Clerk	May 2024	In hand
2023/Nov/6	Measures identified in the Hall disability audit	Unassigned	Not set	Clerk has ordered
2023/Nov/6	Gazebo	Clerk and HAFC	Spring	Under way